



GSA

GEOFF SMITH
ASSOCIATES LTD

Information Disclosure Software

PRICING

OVERVIEW

GSA Information & Disclosure Management Software provides Public Sector Organisations with a comprehensive and flexible Cloud based toolset for the effective management, tracking, recording, assessment and actioning of Information Requests.

PRICING

		Prices From
1	Server Application	
	Per System Install	£840 per month
2	Users (includes standard support and maintenance)	
	Concurrent Users	£75 per month
3	Cloud Data Storage (based upon multi tenanted server)	
	Per Instance	£365 per month
	Additional Disk Storage	£5.60 per 10GB per month
4	Implementation Package	
	Basic	£5,250
	Large	£10,500
	Complex	Rate Card
5	Additional Items	
	Training	See below
	Professional Fees (eg Data Migration, Integration to other Applications, Change Requests, Additional Reports)	See Rate Card
	Test and Training System	£525 month
	Templates and Reports	See Rate Card
6	Third Party Costs	
	As charged by Third-party (eg ITHC)	

All pricing is exclusive of VAT which is chargeable at the current rate.

Where services are delivered at customer premises attendance will be agreed and expenses will be charged at cost and subject to maximum cost per our Rate Card.

Charges become payable as soon as the cloud environment is populated with your data.

Test and training system is quoted on basis of availability in normal working hours and working days (9-5pm, Monday to Friday excluding Bank Holidays). The price will vary according to the number of customers where in a shared tenancy.

The solution comes with a set of Standard Templates and a Template Manager to enable you to manage and amend standard templates. Complex Templates and Reports will be charged according to the Rate Card.

Training

Every User and every Organisation will have different training requirements according to need. In the case of an upgrade or additional GSA system it will be different to a first time GSA customer.

GSA offer full User Course (typically 2 days), Train the Trainer, Refresher Courses. These can be at GSA bespoke training facility or on site. Where on site expenses are chargeable per Rate Card.

Floor walking on customer sites is another popular manner of training delivery/confidence generation.

Training cost is a day rate based upon a minimum 5 delegates:

Training Rate Per Day	Cost
Minimum 5 attendees	£1561
6 attendees	£1611
7 attendees	£1661
8 attendees	£1711
9 attendees	£1761
10 attendees	£1811

Case Types

The solution comes with a variety of request types we refer to as following a 'Legislative or Subject Theme'. Within each of these there may be differing workflows following different elements of the legislation or theme.

For example DPA Legislative theme covers Right of Erasure, Right of Rectification, Right to Restricted Processing and Data Breaches. Right of Access / SAR covers Initial Request, Internal Review, ICO Appeal, Information Tribunal.

The solution comes inclusive of any four Legislative or Subject themes. Additional request types will incur a configuration charge according to the Rate Card. Current Legislative or subject themes:

Freedom of Information
Right Of Access/SAR
DPA
Complaints
General Correspondence
Security Incidents
Road Traffic Act/Insurance disclosures
Court Orders
Access to Health Records
Child Protection / CAFCAS
Fixed Penalty Notice Management
Criminal Compensation Referrals
Case Management

Implementation

Size	Basic	Large	Complex
Cost	£5,250	£10,500	Rate Card
Activity			
Installation Activity	Included	Included	Rate Card
Project Management & Administration	Included	Included	Rate Card
Definition & PID documents	Included	Included	Rate Card
Risk Assessments	Included	Included	Rate Card
BRC	Rate Card	Rate Card	Rate Card
Customer check point meet (one per week in 4 week delivery window)	Rate Card	Included	Rate Card
Configuration Consultancy	Rate Card	Included	Rate Card
Story Boards, Video Guides	Included	Included	Included
One Day Floorwalking	Rate Card	Included	Rate Card
Standard template configuration	Included	Included	Rate Card