



Project and Programme Management Solution

Service Definition

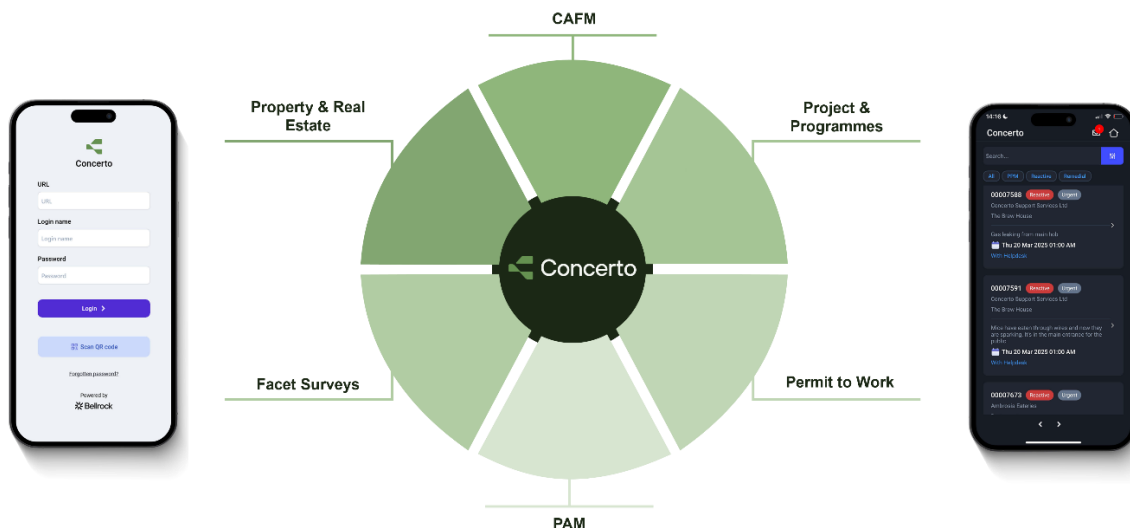
G-Cloud 15 Lot: Lot 2b – Software as a Service (SaaS)

Solution overview

Concerto is a configurable Integrated Workplace Management System (IWMS) that enables organisations to manage land, property and asset information through a single, structured system of record. The platform supports compliance management, operational control and performance insight across the asset lifecycle, helping organisations reduce risk, standardise processes and improve decision-making.

Concerto provides modular capability across asset management, maintenance, compliance and project delivery, allowing organisations to configure the platform to reflect their estate, operating model and governance requirements. Real-time reporting and workflow automation support consistent delivery and auditable outcomes across complex estates.

Concerto Integrated Workplace Management Solution (IWMS)



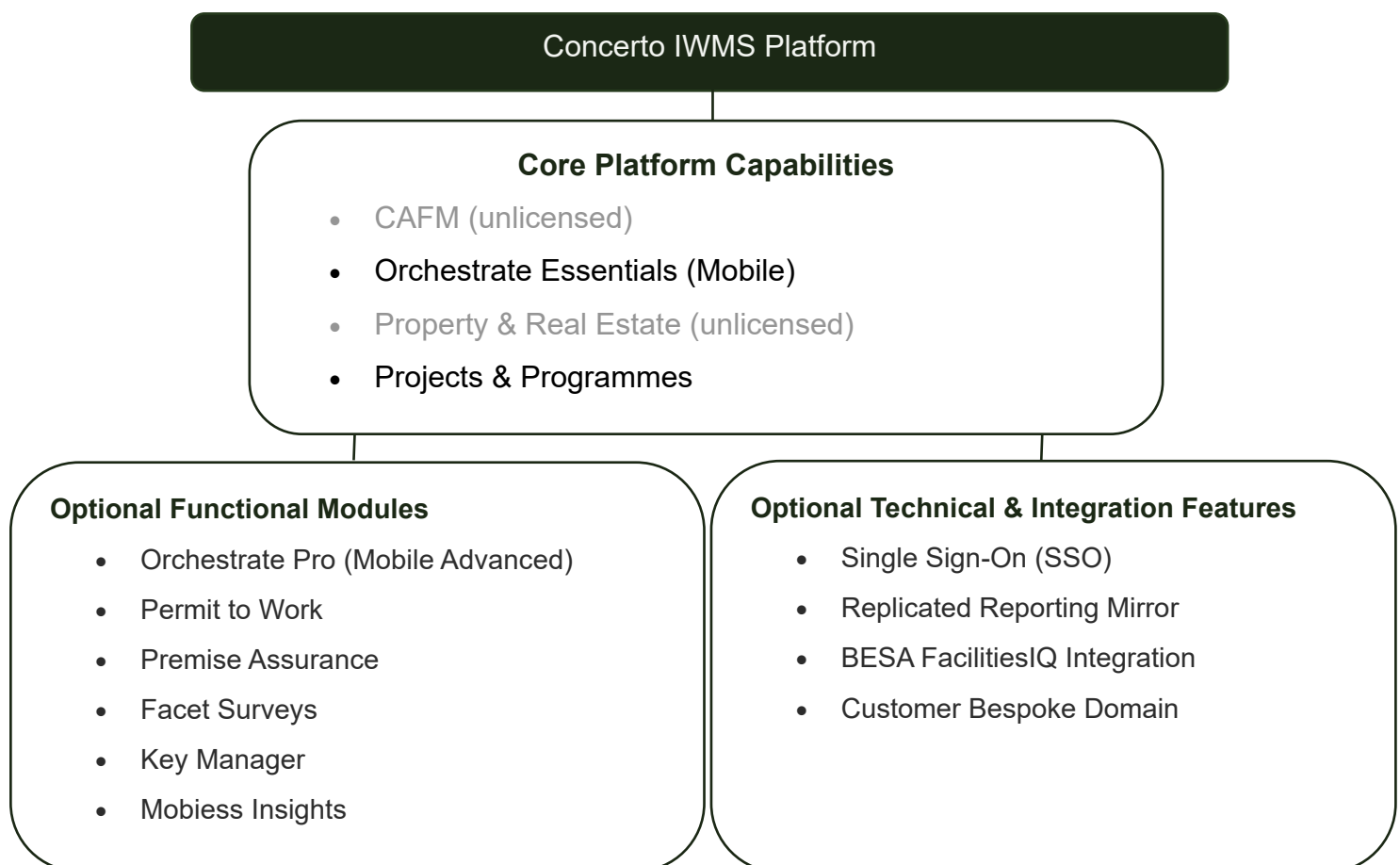
Concerto's Project Management module provides a structured, end-to-end environment for managing capital works, lifecycle programmes and FM-led projects within a single, governed platform. It enables organisations to plan, track and control projects from initial scoping and approval through to delivery and handover, with clear visibility of costs, milestones, risks and responsibilities. The module supports programme and project hierarchies, workflow-driven approvals, document control and financial monitoring, ensuring alignment between estates teams, contractors and stakeholders. Integrated links to assets, properties and maintenance records ensure project outcomes feed directly into live operational data, while real-time reporting supports oversight, assurance and informed decision-making.

Concerto Project and Programme Management Solution – Platform Overview

Under this service line, Concerto is procured to deliver structured Project and Programme Management capability, supporting the controlled delivery of capital works, lifecycle investment programmes and FM-led projects.

The Projects and Programmes capability is positioned as a focused delivery module, enabling organisations to manage projects and programmes as discrete, governed entities without duplicating core estates or maintenance functionality. It supports the management of individual projects and grouped programmes, providing clear oversight of progress, dependencies, risks and delivery responsibilities throughout the project lifecycle.

Optional functional modules and technical or integration features can be included where required, with the final scope confirmed through the Call-Off Order Form.



Key features in scope – Project & Programme Management

Project & Programme Management

Advanced reporting	Project change control
Approval workflows	Project governance (e.g. RIBA Plan of Work)
Automated workflows	Project planning
Budget management and forecasting	Project RAG status reporting
CDM	Project status reporting
Contract management	Project task management
Dashboards and reporting	RAID log
Defects and snagging	Request for information (RFIs)
Document management	Resource management
Import/export MS Project files	Timesheets
Orders and invoices	Valuation certificates
P3 (projects, programmes, portfolios)	Typical integrations with finance and ERP systems
Programme management	

Orchestrate – Essentials - Included Features

Assets – Add assets*	Eng. – Action-driven workflows+	Eng. – Remedials*
Assets – Data approval+	Eng. – Asbestos records+	Eng. – Request stock*
Assets – Update assets*	Eng. – Attachments*	Eng. – Show equipment linked to job*
Core – Capture images*	Eng. – Change asset against job*	Eng. – Time recording*
Core – Full view of asset information*	Eng. – Costs+	P2W – View permit information+
Core – Raise job (FixMy)*	Eng. – Dispense internal stock (van)*	Other – Secure scan authentication
Core – Raise job against asset*	Eng. – Document uploads*	Quest. – Actions into Concerto+
Core – Rate jobs*	Eng. – Edit timesheets*	Quest. – Create questionnaires+
Core – Reports*	Eng. – Engineering checklists*	Quest. – Export survey data+
Core – Search assets*	Eng. – Filter and sort*	Quest. – Repeaters+
Core – Site information*	Eng. – Hazards+	Quest. – Report output+
Core – View Quotes*	Eng. – Helpdesk and site notes visibility+	Quest. – Survey scheduling+
Core – View Hazards+	Eng. – Key manager information+	Water – Filter and sort+
Core – View open jobs*	Eng. – Multi-operative working*	Water – Flush and temperature tests linked to equipment*
Core – Visual asset checks*	Eng. – Point-of-work risk assessments*	Water – Update equipment status*

Orchestrate – Pro includes all above, plus the additional features listed below.

Condition – Add blocks and rooms+	Core – Push notifications+	Energy – Barcode tag meters*
Condition – Add photos*	Core – Quote management+	Energy – Create new meters+
Condition – AI executive summary text+	Core – Scan assets*	Energy – Download meters and submit readings+
Condition – Conduct surveys*	Core – Scan rooms*	Energy – Record meter readings*
Condition – Send and receive survey information+	Eng. – Geo-fencing*	Energy – View meter readings+
Core – Equipment AI integration+	Eng. – Permit to work+	Other – Tile Notifications

Legend

* Offline-capable (syncs when connectivity is restored)

+ Online-only

The features listed above reflect functionality available at the time of framework submission. Orchestrate Essentials and Orchestrate Pro continue to evolve, with additional features and enhancements introduced over time in line with product development and roadmap updates.

Optional Technical & Integration Features

Single Sign-On (SSO)

Concerto supports Single Sign-On using SAML 2.0, enabling users to authenticate through the organisation's existing identity provider such as Azure Active Directory or Okta. This allows access to Concerto using corporate credentials, with role-based permissions inherited from directory groups. The benefit is improved security through centrally enforced policies, including MFA, alongside reduced administrative overhead for user management and a smoother user experience through fewer credentials and faster access.

Replicated Reporting Mirror

The replicated reporting mirror provides a read-only copy of the Concerto operational database optimised specifically for reporting and analytics workloads. This separation ensures that complex reports, dashboards, or data extracts do not impact live system performance. The benefit is improved reporting resilience and scalability, allowing organisations to run intensive management information, audit, or BI queries with confidence while maintaining consistent performance for day-to-day operational users.

BESA FacilitiesIQ Integration

Concerto integrates with BESA FacilitiesIQ to provide direct access to SFG20 maintenance standards within planned maintenance and compliance workflows, subject to the client holding a valid BESA licence. This integration ensures that maintenance schedules and task instructions align with recognised industry standards, supporting consistency and best practice across estates. The benefit is improved assurance that planned maintenance activities reflect current guidance, reducing compliance risk and supporting defensible audit outcomes.

Customer Bespoke Domain

Concerto can be delivered using a customer-specific bespoke domain and branded URLs, supported by appropriate DNS and certificate configuration. This allows users to access the platform through a familiar, trusted web address aligned to the organisation's digital estate. The benefit is improved user confidence, alignment with internal IT and security standards, and a more cohesive experience when Concerto is positioned as part of the organisation's core application landscape.

Key benefits

- Maintain clear control and visibility over all capital and FM-led projects, reducing fragmentation and decision-making risk.
- Improve assurance and governance by ensuring projects progress through clearly controlled stages with accountable approvals and auditable decisions.
- Avoid cost overruns and funding surprises by providing early, reliable visibility of financial position and future commitments.
- Reduce delivery risk and delays by ensuring tasks, risks, changes and dependencies are actively managed rather than discovered late.
- Support faster, more confident management decisions by presenting real-time, consistent insight into project status and performance.
- Ensure long-term value from project investment by embedding outcomes directly into live asset and estate records at handover.
- Deliver multiple projects in parallel without loss of control, even across large, complex or geographically dispersed estates.

Security, hosting and integration principles

Full details of the service's security, hosting and data protection arrangements are published on the Digital Marketplace service listing. The key principles are summarised below:

- The service is provided as a fully hosted cloud Software as a Service (SaaS) solution and does not require on-premise infrastructure or local installation.
- All primary application hosting and customer data processing is performed within the United Kingdom, using Microsoft Azure cloud services hosted in UK data centres.
- For the purposes of data protection legislation, the Buyer acts as Data Controller and Concerto acts as Data Processor in respect of personal data processed by the service.

- As Data Controller, the Buyer is responsible for determining the appropriate data classification and for ensuring that the service is used in accordance with applicable data protection and information assurance requirements.
- The service supports integration with third-party systems via standard application programming interfaces (APIs).
- Configuration of integrations and any custom integration work is delivered as optional professional services.
- The subscription does not include bespoke integration development unless expressly stated in the Call-off Contract.

Evidence of lot capability



“ With Concerto, we can tap into examples of best practice throughout the sector. If we have a requirement, I know I can call Concerto and often, they’ve worked with a client who’s needed something similar and we’ve been able to use their solutions as a foundation, to develop our own ideal solution. ”

Andrew Mathers-Ford, Systems Manager

Royal Borough of Greenwich

“ The customisability of Concerto, the ease of use, the support that we've had since going live. You can be rest assured that you'll be looked after throughout the whole process.”

Karl Goodenough, Hard Services Operations Manager

Cambridgeshire County Council

Company background

Formed in 2004, Concerto is an award-winning, UK-based public sector specialist partner who is ISO 9001, 27001 and ISO 14001 accredited.

Our years of experience and best practice provides public sector organisations with valuable input to help to achieve an even better result more quickly.

It is now employed across the UK in over 120+ local public sector organisations along other private sector clients.

Concerto solutions are developed alongside public sector clients to ensure the solution is evolving to the ever-changing needs of the public sector. The software can be adapted easily, and specific modules can be added or removed to suit specific asset-related applications and requirements of many different types of organisations. Acquired by the Bellrock Group in 2016, Concerto has benefited from increased scale, long-term investment and group-wide capability while retaining its specialist focus on public sector estates.



The Concerto team

Concerto is a public sector specialist with over 50+ years of experience working within and alongside the sector. The organisation understands the dynamics of the public sector in terms of current issues, the implications of trends, and the pressures faced by buyers at unitary, county, and district levels.

Concerto can quickly assess customers' needs in detail and appreciate the nuances of individual organisations structure, delivery model and ways of working.

At Concerto, there is a close partnership with customers, offering support at every step of the way. Customers always deal directly with the developer, not an intermediary, ensuring accuracy, speed, high levels of understanding and mutual trust.





Optimising today.
Transforming tomorrow.

sales@concerto.co.uk