



POWER
FRAMEWORK

Powered by



G-Cloud 15

Microsoft Project & Planner Solution Migration Services

Jan 2026

Power Framework is a trading name of Program Framework Ltd
Registered in England & Wales: Company No. 05461232 | VAT No. GB 867 6674 60
Registered Office: Hoppingwood Farm, Robin Hood Way, London SW20 0AB

www.powerframework.com



Table of Contents

1	Who Will Benefit From This Service	3
2	What The Service Provides	4
3	How the service is delivered	5



1 Who Will Benefit From This Service

This service is designed for organisations that rely on Microsoft-based project, portfolio and work management platforms and need to migrate safely, efficiently and with minimal disruption. It is particularly suited to public sector bodies and regulated organisations seeking to modernise their PPM capability while protecting the integrity of existing data, processes and reporting.

Organisations will benefit if they are:

- Moving from legacy or on-premise Microsoft platforms such as Project Server to modern cloud services
- Transitioning between Microsoft cloud services, for example from Project Online to Planner Premium or a cloud-based Microsoft Project data store
- Rationalising or consolidating PPM and work management tools across departments
- Archiving or re-platforming historical project data and SharePoint content
- Adopting newer Microsoft cloud capabilities to improve collaboration, integration and automation

The service is also well suited to organisations that want to reduce migration risk by applying proven best-practice approaches, supported by practical experience from multiple Microsoft PPM migrations. By enabling a controlled transition to modern Microsoft cloud platforms, the service helps organisations unlock improved collaboration, tighter integration with the Microsoft ecosystem, and greater opportunities for automation and insight.



2 What The Service Provides

In Scope

This service provides a structured, best-practice-led approach to migrating between Microsoft technology-based project, portfolio and work management platforms. It covers migrations between platforms such as Project Server, Project Online, Planner Premium, cloud-based Microsoft Project data stores, SharePoint, and Power Framework PPM.

The service includes:

- Discovery and assessment of the current (“source”) environment
- Definition of migration objectives, scope and success criteria
- Migration option analysis and recommended approach
- Data extraction, transformation and validation
- Trial or pilot migrations to confirm approach and data quality
- Planning and execution of migration cutover
- Post-migration verification and reconciliation
- Knowledge transfer and formal handover

The service focuses on enabling a safe and controlled transition to the target Microsoft platform while protecting data integrity and minimising disruption to users.

Out of Scope

Unless explicitly agreed, the service does not include:

- Ongoing operational or business-as-usual application support after migration
- Managed service or service desk provision
- Microsoft product licensing or tenant provisioning
- Major business process redesign beyond what is required to support migration
- Development of non-Microsoft platforms or tools
- Migration from non-Microsoft PPM solutions

Any activities outside the agreed migration scope are subject to separate agreement.



3 How the service is delivered

The service is delivered as a time-bound engagement using a phased approach aligned to the complexity and risk of the migration. Delivery is typically remote, using Microsoft collaboration tools, with onsite delivery available by agreement.

Each engagement is led by a named migration lead and supported by technical specialists with experience of Microsoft PPM platforms. Delivery is collaborative, working closely with the customer's IT, PMO and business stakeholders to ensure alignment with organisational requirements and constraints.

Onboarding and customer responsibilities

Successful delivery depends on active customer participation. Customers are responsible for:

- Providing access to source and target Microsoft environments
- Assigning subject matter experts for decision-making and validation
- Providing sample data and agreeing data quality expectations
- Supporting user acceptance and sign-off activities
- Making timely decisions to maintain delivery timelines

A clear onboarding process is followed to confirm scope, roles, responsibilities and delivery milestones.

Support during the service

Support is provided for the duration of the migration engagement and is limited to activities directly related to the agreed migration scope. This includes issue resolution for migration-related defects, data discrepancies and configuration issues.

Support is delivered during agreed business hours and is included in the price of the migration service. This service does not include ongoing support once the migration has been completed. Ongoing PPM or application support is available as a separate service offering.

Security and data handling

Customer data remains within the customer's Microsoft cloud tenant throughout the migration. Access is provided on a least-privilege basis using Microsoft identity and access controls.

Data is handled solely for the purposes of delivering the migration service and is not retained beyond the engagement. The service aligns with Microsoft cloud security standards and the customer's own security and governance policies.



Service constraints and assumptions

The service assumes that:

- Migration scope and success criteria are agreed in advance
- Source data quality is sufficient to support migration objectives
- Customisations and legacy configurations may require remediation
- Delivery timelines depend on customer availability and decision-making

Changes to scope or assumptions may impact cost, timeline or outcomes.

Outcomes and success measures

The service is considered successful when:

- Agreed datasets have been migrated to the target platform
- Data integrity has been validated and signed off
- The target environment is operational for agreed users
- Migration activities are completed in line with the agreed plan

Exit and handover

At the end of the engagement, the service concludes with a formal handover. This includes confirmation of migrated data, documentation of the migration approach, and knowledge transfer to customer teams. No ongoing obligations remain unless a separate support or managed service agreement is in place.