

	Crown Commercial Service G-Cloud 15 Reference Number RM 1557.15	Supporting Documentation
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ELECTRONIC PUBLIC PROCUREMENT SYSTEM (E-PPS) PRICING DOCUMENT

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1 Introduction

The e-Sourcing services suite comprises e-Sourcing tools that enable Contracting Authorities to perform all necessary activities for interacting with their supply chain to optimally acquire products and services. The e-Sourcing services suite has been developed entirely by EUROPEAN DYNAMICS and is offered to public organisations either as a customised platform, or as a hosted or managed service. It is based on open source software and can be parameterised for achieving different functionality for the support of all Electronic Sourcing stages including pre and post awarding procedures. The services are built on the e-PPS platform (electronic Public Procurement System) of EUROPEAN DYNAMICS.

The **e-PPS service** provides an e-Sourcing platform comprising the following modules:

- **E-Attestation:** A supplier identification and vendor management solution that can be used to build strong supplier-buyer relationships. It is a supplier profiling and database tool that allows Contracting Authorities to filter and short-list suppliers for further actions (contact, expression of interest, etc.) and Suppliers to upload, update and manage their profiles that comprise relevant category-specific selection and exclusion criteria information. The module supports fully customised questionnaires where suppliers can enter information related to their organisation once and subsequently use them in any number of subsequent e-Sourcing exercises. In this way, e-Attestation improves efficiency and transparency in public procurement as suppliers do not have to submit over and over the same documents.
- **E-Notification:** Supports an automated procedure to publish contract notices in the Official Journal of the EU and other publication boards. Furthermore, it supports easy electronic access to tender documents and clarifications.
- **E-Tendering:** Supports the submission of tenders, either via the web system or via an independent, standalone application. The system provides the capability of automatic validation of electronic proposals, in order for the suppliers to be able to receive immediate feedback in their proposals.
- **E-Awarding:** Supports the opening and evaluation of tenders, in line with the related legal regulations. The proposals evaluation is achieved with the use of the established methods (Most Economically Advantageous Tender – MEAT or Lowest Price criterion), while the evaluation procedure can include the conducting of e-Auctions.
- **E-Auction:** A dynamic subsystem which supports the receipt of improved tenders, through the use of electronic auction events.
- **Statistics & Reporting:** A powerful module that allows the extraction of statistics and reports in table or graph on all information maintained in e-PPS.

2 Description of Service

e-PPS is an e-Procurement/ e-Tendering /e-Sourcing tool designed and developed specifically for public authorities. It covers the entire procurement cycle and workflow including the collaborative preparation of the terms of reference, the creation of the contract notice and its publication to OJEU and Contracts Finder, the creation of the PQQ, ITT, or Rfx, the establishment of the criteria for on-line and/or off-line evaluation, the interaction between Buyers and Suppliers, the encryption, uploading and secure opening and evaluation of Tenders and the award process and notifications. e-PPS supports electronic auctions

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(e-Auctions), mini-competitions within Framework Contracts and Agreements as well as Dynamic Purchasing Systems (DPS).

The e-PPS Service is part of EUROPEAN DYNAMICS' e-Sourcing Services Suite and it is offered through the G-Cloud Framework Contract as a standalone SaaS service. Contracting Authorities wishing to make use of the remaining e-Sourcing modules may select the relevant services also offered as standalone G-Cloud SaaS services.

3 Pricing

3.1 At a glance

EUROPEAN DYNAMICS (ED) offers the e-PPS service in a pricing scheme that covers the diverse needs of Contracting Authorities regardless of their size.

For ED, each Contracting Authority is treated as an individual Customer with individual needs that can be accommodated per their specific requirements.

ED offers the Service as an "enterprise" licence, i.e. there is no restriction in the number of users or the number of procedures to be run through the system.

Furthermore, ED offers value-added services that can complement the offered functionality. Such services include:

- Help Desk: First and second level helpdesk services (3rd level helpdesk services are provided as part of all service packages at no additional charge).
- Training: Different training packages can be designed tailored to the Customer training needs (in terms of trainees, training sessions, curriculum, etc.) The Service Provider also offers "Train the trainer" sessions where trainees are provided with training on e-PPS training.
- Customised data extraction: Customers wishing to extract their data set in specialised format can benefit of this service, which must be ordered separately.

3.2 Licence and Service Costs

Table 1: Licence and Service Costs

<i>Service Code and Title</i>	<i>Service Description</i>	<i>Price</i>
E-PPS-EL-SAAS e-PPS Enterprise Licence	Annual Licence and hosting for the Electronic Public Procurement System (e-PPS) for unlimited users.	£100,000 (annual)
E-PPS-SL-SAAS e-PPS Subscription Licence	Annual Licence and hosting of the Electronic Public Procurement System (e-PPS) for up to 10 users using a common service instance.	£15,000 (annual)
MS-SETUP System Setup (applicable only if E-PPS-EL-SAAS licence has been procured)	Basic system configuration which includes the following tasks and services: • Set up of full managed hosting of the service on fault tolerant servers in our ISO 27001:2013-certified data centre. • Set up of the system on independent virtual server with independent internet domain. • Kick-off meeting to agree on Customer's branding, minor configurations/adaptations and templates.	£90,000 (one off)

<i>Service Code and Title</i>	<i>Service Description</i>	<i>Price</i>
	• Implementation and testing of branding, minor configurations/adaptations and templates. • Set up of 2 administrative users and up to 10 purchasing officer users. • Assistance in creating the first PQQ/ITT	
TRAIN-OS Training (on-site)	Training provided at premises of the customer. Maximum attendance is 10 staff members.	£1,500 (per day)
TRAIN-RM Training (remote)	Training provided over the web. Attendees can participate from their desktop using the internet and a telephone line.	£1,000 (per day)
TRAIN-COACH Remote coaching	Training and coaching by a consultant to assist the user step-by-step until the user fulfils his/her task.	£120 (per hour)
SUPP-B User Support - Bronze	Help desk services to users via email/phone up to 60 minutes per month including time to investigate issue and report back.	Included in licence
SUPP-S User Support - Silver	Help desk services to users via email/phone up to 300 minutes per month including time to investigate issue and report back.	£1,900 (per month)
SUPP-G User Support - Gold	Help desk services to users via email/phone up to 600 minutes per month including time to investigate issue and report back.	£3,200 (per month)
SUPP-AH User Support – Ad hoc	Additional support for users who are already receiving Bronze/Silver/Gold help desk support and need additional support on an ad-hoc basis.	£130 (per hour)

Notes:

1. E-PPS-EL-SAAS includes Help Desk services for up to 60 minutes per month for trained users (09:00 to 17:00 during week days; extended hours can be supported).
2. E-PPS-EL-SAAS and E-PPS-SL-SAAS include online manuals and self-guided tutorials.
3. For configuration/adaptation services beyond MS-SETUP, we determine in cooperation with the Customer which tasks need to be implemented and provide a quotation based on the Daily Rates of the G-Cloud Framework presented in the Service Provider's ADS service (G-Cloud 15 Lot 3: Cloud Support) and copied below. These services may include additional onboarding activities, data migration (such as suppliers' database), integration with third-party systems (such as a P2P system), etc.

Terms and conditions for the provision of such services have been presented in detail in the Service Description Document for the ADS service.

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All prices are expressed in sterling and are exclusive of any VAT that may apply.

Table 2: Rate Card (in £)

<i>Profile</i>	<i>Junior</i>	<i>Intermediate</i>	<i>Senior</i>
Delivery Manager	450	500	550
Business Analyst	395	450	500
Technical Architect	395	450	500
Developer	300	350	395
Tester	250	300	350
DevOps Engineer	320	380	420

Standards for Consultancy Day Rate cards

- Consultant's working day: 8 hours exclusive of travel and lunch.
- Working week: Monday to Friday excluding national holidays
- Office hours: 09:00 – 17:00 Monday to Friday
- Location: Service Provider's premises
- Professional indemnity insurance: included in day rate.
- For work to be performed at the Buyer's premises, a surcharge of £150.00 per day shall apply.

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