

Civica Legal Case and Document Management

The modern approach to legal case and document management

Civica Legal is a leading legal systems supplier, which believes that all clients have their own individual requirements. Civica specialises in providing tailored legal systems that meet the individual needs of clients. Civica is agile, highly responsive to individual needs and has a collaborative approach.

Civica Legal Case and Document Management provides legal case management with integrated document management, email and records management, time recording and integrated self-service portal.

Why choose Civica Legal Case and Document Management?

Legal teams are under constant pressure to do more with less. For budget-constrained local authorities in particular, the drive for efficiency is more urgent than ever. Civica Legal has been designed to help teams work smarter. Industry-based workflows for managing everything from education to commercial procurement, it enables legal teams and law firms to deliver a cost effective, high-quality service.

Civica Legal is cloud-based, hosted on an AWS platform, and provided as a SAAS model. Teams can use it from any device, at any time. Together with its modern, responsive user interface, this creates a powerful and convenient tool to manage legal services. Civica Legal supports all the essential tasks for legal teams: case and matter management, document management, court and document bundling.

Features

- Case Management workflows
- Matter Management
- Dashboards for user and management KPI reporting and workload monitoring
- Intuitive easy to use browser-based system
- Close integration with Outlook for email filing diary/task management
- Comprehensive non-intrusive time recording
- Integrated document and email saving and generation
- Time recording
- Billing and Fee/Cost/disbursements recording
- Full document management tools including full text indexing
- Client Portal providing enquiry and self-service instruction facility.

Benefits

- Efficient processing, reducing repetitive tasks
- Visibility of data
- SLA Management
- Managerial 'To-Do' list across Team, Department
- Full Audit of every action in Progress
- Standard library of reports, user defined reports
- User defined performance and monitoring dashboards.

Welcome to Civica

Civica is proud to be the UK's largest software company focused on the public sector, which we have served as a trusted partner for over 30 years.

Our products and services are used by 2.5 million professionals across national, regional and local government, health and care, housing, education and democracy. They deliver improved outcomes for 90 million citizens.

Our deep sector and technology expertise helps our customers to meet unprecedented challenges as they sustain and enhance public services. Through greater digitisation and automation, a growing use of cloud solutions and smart use of data, we help address rising citizen expectations for innovative and efficient public services around the world.

We have a strong commitment to delivering social value and sustainability, which includes supporting our customers' Net Zero ambitions, creating software with sustainability built in and reducing our own impact on the planet.



Certification Number 663
 ISO 9001
 ISO 14001
 ISO 27001
 ISO 22301
 ISO 45001
 ISO 27701