

Service Definition Document

Data Information Structure Design Services





Data Information Structure Design Services

Opencast provides Data Information Structure Design services under G-Cloud Lot 3: Cloud Support Services, creating structured, secure, and interoperable frameworks for organising, managing, and governing data in the cloud.

We deliver to UK Government standards, embedding governance, privacy-by-design, and compliance with NCSC, GDPR, and accessibility requirements to integrate successfully in cloud-naïve environments.

Service Features:

- Cloud-native data models aligned to UK Government metadata standards, interoperable.
- Master Data Management with lineage tracking and federated stewardship workflows.
- Privacy-by-design, NCSC, GDPR compliance with accessibility.
- Inclusive co-design, skills uplift, carbon-aware practices, embedded governance, documentation workflows.
- Automated data cataloguing and classification using open standards and ontologies.
- Event-driven ingestion patterns supporting batch, streaming, and microbatch workloads reliably.
- Semantic layer and canonical data contracts enforcing domain-driven boundaries consistently.
- Automated data quality rules, monitoring dashboards, and SLA breach alerts.
- Reusable Terraform modules and pipeline templates for secure data platforms.
- Knowledge transfer playbooks, communities of practice, and capability maturity assessments.

Service Benefits:

- Ensures consistent, reusable structures enabling faster integration across departments nationwide.

Certified



This company meets high standards of social and environmental impact.

Corporation



- Improves trust, auditability, and change control for critical information assets.
- Protects citizens' data while enabling controlled sharing and service interoperability.
- Builds capability, reduces emissions, and sustains value beyond project delivery.
- Accelerates discovery, reduces duplication, and improves consistent understanding across teams.
- Delivers timely, accurate data while minimising latency and operational overheads.
- Simplifies consumption, decouples producers-consumers, and stabilises downstream analytical products delivery.
- Increases reliability, surfaces issues early, and supports measurable service commitments.
- Speeds compliant environments provisioning, reducing rework, risk, and onboarding time.
- Builds internal ownership, measurable improvement, and sustainable longterm operating models.

Opencast's Data Information Structure Design services provide organisations with the methodologies, frameworks, expertise, and experience needed to deliver robust, secure, and compliant data environments. By combining technical design with strategic insights, we help organisations deliver better services while reducing risk and supporting continuous improvement.

Certified



This company meets high standards of social and environmental impact.

Corporation



About Opencast

Who we are

Opencast is an independently owned full-service UK technology consultancy specialising in designing, building, and running human-focused digital and technology solutions.

Opencast works at the heart of UK government, healthcare and innovative business to develop solutions that include support for critical systems and services and help for millions of people. Opencast delivers improved digital experiences, better operational performance, responsible emerging tech and innovation, and enhanced insights through data.

Opencast believes in making life better through the power of people and technology. Its vision is to make a positive impact on society through solutions that are simpler, more sustainable and fairer for all.

Who we work with

Opencast specialises in developing end-to-end enterprise solutions for government, healthcare and innovative business. Our public sector experience includes working with:

- Advisory, Conciliation and Arbitration Service (ACAS)
- Department for Education (DFE)
- Department of Health and Social Care (DHSC)
- Department for Work and Pensions (DWP)
- Government Digital Service (GDS)
- Her Majesty's Revenue and Customs (HMRC)
- Home Office (HO)
- Marine Management Organisation (MMO)
- Ministry of Justice (MOJ)
- Ministry of Defence (MOD)
- NHS Business Services Authority (NHSBSA)
- NHS England (NHSE)

Certified



This company meets high standards of social and environmental impact.

Corporation



Our team

Our teams have an excellent delivery track record, bringing years of technology and digital experience to our clients. Our people display qualities and behaviours that underpin our values.

Our values:

- We build trust
- We enable people
- We work together
- We do the right thing
- We make a difference

In practice that means our people are hard-working, smart self-starters who think independently and use their intuition to deliver for our clients with confidence and transparency.

Our people also have a strong sense of team and always treat each other with respect. Our people have experience working in both full Opencast teams, as well as mixed client and supplier teams.

Our culture empowers independent-minded people in our mission to do the right thing for our clients, our team and wider society: good teamwork to make life better.

Client Partnership

Opencast appoints a Client Relationship Director (CRD) at the start of our engagements to manage the partnership between the client and Opencast. The named CRD will be available to attend calls or visits on-site and will act as a point of collaboration and escalation where required.

The CRD will be tasked with creating a true partnership with the client and to ensure that maximum value is gained by the client from the partnership.

Typically, we also involve our senior consultancy team including our Directors of Capability and Practice Leads. Drawing on decades of experience, they bring other viewpoints and ideas for consideration, not just within the project space, but also in other technologies, services, or business.

Certified



This company meets high standards of social and environmental impact.

Corporation



People Management

Opencast takes its people care very seriously. Our aim is to provide committed people who care about the success of both Opencast and our clients.

In addition to the CRD, our consultants benefit from dedicated People Experience Partners (PEEPs) that provide pastoral care, as well as close links in with our Practice Leads that lead our capability development. These roles are supported by our wider People Experience Team, ensuring that our people are supported from all sides.

In the unlikely event that a personnel change is required, Opencast work closely with the client to ensure a smooth transition and an effective handover.

People Vetting

Our consultants provide references and background checks to meet the requirements of the client. We clear all employees to BPSS level as a minimum, and many of our consultants have or are eligible for SC clearance. Opencast typically cover the costs of obtaining standard checks and references and will inform the client if there are any issues or delays to the vetting process prior to consultants starting work with the client.

Pricing & Quality of People

Opencast is proud of its reputation for quality and delivery and take great care in selecting the right people for the right assignments.

We have a rigorous interview process, conducting both competency-based and values-based interviews and assessments as part of the recruitment process. Our employees are often people who are already known to us or have been passed on by personal recommendations and the vast majority are permanent employees.

We can provide our services on either a Time & Materials (T&M) or Fixed Price basis to match your needs. For T&M services, please refer to our SFIA Rate Card.

Certified



This company meets high standards of social and environmental impact.

Corporation



Value Adding Activities

Opencast recognise the strategic importance of our clients' projects, and to ensure the ongoing success of their services. We treat knowledge transfer and handover activities as first-class deliverables, setting up our clients for success.

Opencast work closely with its clients to:

- Provide additional ad-hoc project/delivery status updates as required
- Be available for advice and guidance for strategic or tactical next steps
- Provide information and collateral to facilitate stakeholder presentations
- Attend calls or assist directly with stakeholder meetings
- Provide guidance and opinions upon best practice
- Facilitate workshops or "brown bag" sessions to share experiences and knowledge and become active members of communities of practice
- Encourage networking between client sponsors and project staff to other trusted clients of Opencast for industry or technology sharing (i.e. other Government departments or health and social care organisations)

Certified



This company meets high standards of social and environmental impact.

Corporation



opencastsoftware.com
clientservices@opencastsoftware.com
0191 276 5656

