

Method Statement

Turn risk assessments into clear, practical safe systems of work

WHY METHOD STATEMENTS MATTER

A good method statement turns risk controls into clear instructions. Risk assessments identify hazards and controls; method statements explain step-by-step how the job will be done, by whom, and with what equipment and safeguards.

If method statements are buried in documents, not linked to the right risk assessments or hard to update, people may follow out-of-date guidance or no guidance at all.

With AssessNET, you can standardise the structure of your method statements, link them to underlying risk assessments and make sure employees and contractors can easily access the latest approved version.

KEY FUNCTIONS

Build method statements from standard templates

Create and maintain configurable templates so method statements follow a consistent format – including scope of work, responsibilities, sequence of operations, plant and equipment, PPE and emergency arrangements.

Link to relevant risk assessments

Connect each method statement to the risk assessments it relies on. This keeps your safe system of work joined up, and makes it easy to review controls when tasks, equipment or environments change.

Define responsibilities and competencies

Record who is responsible for supervising and carrying out the work, along with any

competency, training or authorisation requirements, so roles and expectations are clear.

Describe the safe sequence of work

Break tasks into clear steps, describing how each stage should be carried out safely and which controls must be in place before work proceeds.

Manage review and approval

Apply an approval workflow so method statements are checked and signed off by the right people before use. Track versions and maintain an audit trail of changes over time.

Share with employees and contractors

Publish approved method statements through the AssessNET portal so employees and contractors can view them on any device, wherever they are working.

PROACTIVELY MANAGE SAFE WORKING

AssessNET brings method statements into the same platform as your wider health and safety processes. By linking method statements to risk assessments, permits, contractor management and training, you create a complete, traceable safe system of work.

Dashboards, reminders and reporting help you stay on top of reviews, upcoming expiries and key activities that rely on method statements, so you can keep procedures current and relevant.