



Application Modernisation Assessment

Service Definition Document

G-Cloud 15

Status: Definitive

Security Commercial – In Confidence

Version no.1/0

THINKING
BEYOND
LIMITATIONS

We're Kainos

Formed in 1986, we set about finding the best people to tackle the most difficult digital work. We fostered a culture where people truly care for each other and the world around them.

Our reputation for software engineering and problem-solving was quickly established, and our customers started to view us more as their colleagues

We're much bigger now, helping organisations across the globe to navigate change in more ways than ever. But some things never change, like our commitment to our people, delighting our customers, and our technical ability

Some say we're leading a quiet revolution in digital, but if you ask us, we're just doing our bit to make the world a little bit better.



3,132 amazing
people



13 consecutive
years of growth



40 years
of innovation



£382m revenue
(FY2024)



13 locations
globally



FTSE 250 listed
tech company



Our core expertise

The digital revolution is already happening. We're leading from the front to help our clients **seize every digital opportunity** and be future-ready.



Cloud



Business Applications



Data and AI



Managed services



Engineering



Service and
experience design



Workday services
and products

- Test
- Audit
- Shield
- Deployment
- Optimisation
- Spark & Grow

Application Modernisation Assessment

Discovery exercise to assess legacy line-of-business applications and plan a migration of these to the Microsoft Power Platform

Features

1. Identify outdated, unsupported applications in an estate
2. Run scripts locating and summarising application content and recent audits
3. Identify high-risk applications (GDPR, Security etc.)
4. Prioritise migrations based on highest value and largest risk factors
5. Prepare migration plan for each application and provide effort summaries
6. Assess any integrations required
7. Provide Testing and UAT plans
8. Summarised documentation detailing timelines, resource plans and collaboration available
9. Internal skills assessment to understand which migrations can run in-house
10. Proposal for migration delivery plan

Benefits

1. Move all legacy applications to a single supported platform
2. Microsoft Azure hosted applications with modern look and user experience
3. Centralised support for all migrated applications
4. Future-proofing amendments and enhancements can be managed in-house
5. Simplify licensing costs and third-party support
6. Decommission of legacy application and platforms
7. Standardise skillsets needed to enhance and support migrated applications
8. Improve user experience
9. Applications backed up in the Microsoft Cloud
10. Security access assurance for sensitive data

Service overview

Scope of Work

The engagement covers:

Discovery & Inventory

- Full cataloging of applications across business units.
- Capture metadata: functionality, complexity, integrations, compliance requirements, and usage metrics.
- Identify dependencies and technical constraints.

Assessment & Analysis

- Evaluate each application against Power Platform capabilities (Power Apps, Power Automate, Dataverse).
- Apply modernisation principles (retain, re-host, re-platform, replace, retire).
- Assess cost, risk, and business impact for migration.

Prioritisation Framework

- Score applications based on:
- Business value
- Technical readiness
- Compliance and security posture
- ROI potential
- Produce a ranked migration list.

Strategic Recommendations

- Define governance and CoE alignment.
- Recommend architecture patterns for Power Platform adoption.
- Identify quick wins and high-value use cases.

Deliverables

1. Application Inventory Report

- Complete list of applications with classification and metadata.

2. Assessment Matrix

- Migration readiness scores and recommended modernisation approach for each application.

3. Prioritised Migration Roadmap

- Sequenced plan for migration, including timelines and resource estimates.

4. Solution Design

Recommendations

- High-level architecture for Power Platform integration.
- Governance and security guidelines.

5. Executive Summary

- Business case, ROI projections, and strategic alignment narrative.

Service overview

Methodology

Phase 1: Mobilisation

- Kick-off workshop, stakeholder alignment, and data collection plan.

Phase 2: Discovery

- Interviews, workshops, and automated scanning tools.

Phase 3: Assessment

- Technical and functional evaluation using scoring models.

Phase 4: Prioritisation

- Apply weighted scoring to produce migration sequence.

Phase 5: Recommendations

- Draft roadmap, validate with stakeholders, finalise deliverables.

Roles & Responsibilities

Supplier Team

- Power Platform Architect
- Business Analyst
- Technical Consultant

Customer Team

- Application Owners
- IT Governance Lead
- Business Stakeholders

Example Workstreams (from Kainos SOWs)

- **Strategy & Assessment:** Define vision, governance, and operating model.
- **Maturity Assessment & Platform Audit:** Evaluate current adoption and readiness.
- **Solution Registration & Governance Enablement:** Establish standards for migration and lifecycle management.

Estimated Duration

Typically, 6–8 weeks, depending on portfolio size and complexity.



Where we are

The Americas

Buenos Aires
Indianapolis
Nova Scotia
Toronto

UK and Ireland

London
Birmingham
Belfast
Derry
Dublin

Central Europe

Gdansk
Helsinki
Paris
Wommelgem

What makes us stand out



Our people



True collaboration



Innovation



Digital know-how



Common goals



Trust



Digital Services

We are **engineers**, specialists. We **overcome big challenges** for our clients, through delivery of **intelligent** digital services that use the best in **talent and technology**.



55 million UK citizens

positively impacted by
services we've delivered



**892
customers**



13 locations

And growing



99% of customers

rate our service as good,
great or excellent



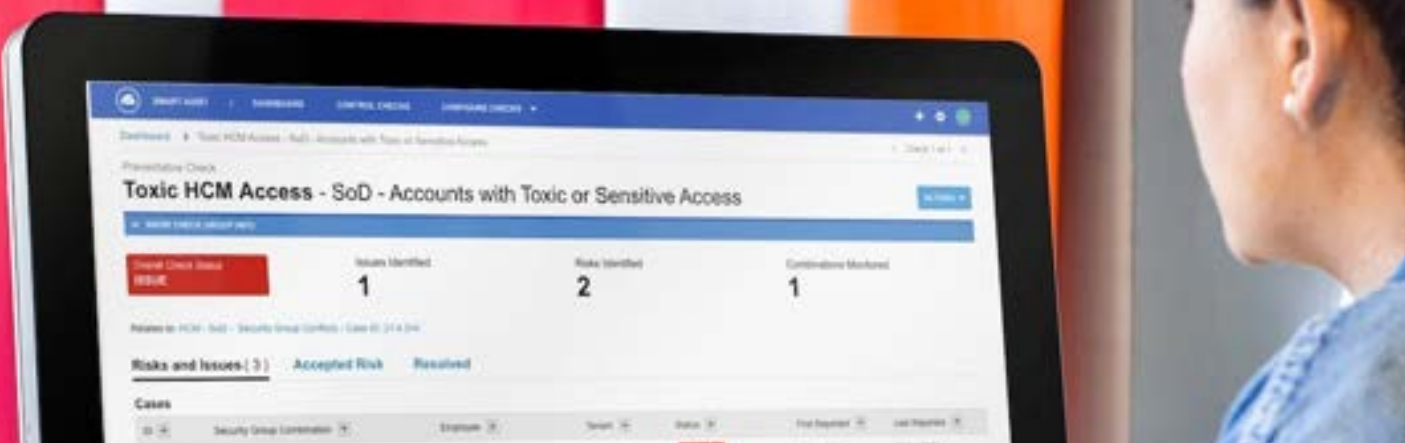
Key partners

Working closely with
Microsoft and AWS to
deliver results



Award-winning

90+ industry awards



Workday

Kainos is a Workday **phase one prime status partner** in all European, North American and Asia Pacific markets. We have worked with many public and private sector customers of various sizes and scale in over **40 countries worldwide**.



Partner Since 2011

We are the only certified Workday Services, Technology and Extend partner globally.



Workday Services

Full range provider from pre-deployment consulting, implementation and support.



650+ Customers

We have deployed to over 650 customers and are a proud Workday customer also, using HCM, Financials, Recruitment, Planning and PSA to run our business.



Workday Public Sector

We have worked with many UK Public Sector customers with their initial deployment, post-deployment support and adoption of new modules.



Kainos Smart

Our product is deployed to 500+ customers globally saving them 1000s of testing hours.



900+ Consultants

Hold over 2,700+ Workday certifications covering all areas of the platform.

65 million

citizens positively impacted
by services **built by Kainos**
for the UK Government



Every driver & every car on the road
Every piece of work to fix roads
Every court case & every prisoner
Every home helped with help-to-buy
Every passport & renewal application
Every COVID test sent out
Every COVID test result
Every user of the NHS App

Every voter registered
Every company opened & closed
Every UK civil servant trained
Every piece of produce grown in the UK
Every thing imported & exported to the EU
Every benefit fraud prevented
Every body's pension details

Our Social Values and commitment to HM Government strategy



Education & Capability Building

We empower people through technical and behavioral learning programs, academies, and outreach projects, fostering skills development and inspiring future technology leaders across communities and organisations.

Social Responsibility

Tackling workforce inequality and ensuring equal access to technical and vocational education, through our Academies, Camps and Earn as you Learn schemes.

Innovation & Future Readiness

Driving continuous improvement through technology

Health, Wellbeing & Accessibility

We support colleagues' physical, emotional, and career wellbeing through initiatives, guidance, and inclusive design, ensuring equal access, experiences, and compliance for all users with diverse needs.

Climate Action & Sustainability

With a comprehensive sustainability strategy underway, we will be a Carbon Net Zero company by 2030.

Equality, Diversity & Inclusion

Maximising service experience for citizens and civil servants by delivering projects with diverse teams, underpinned by our BAME, LGBTQIA+ and female communities.



The Code of Ethics

We are guided by our 6 ethical principles.



Wellbeing

We protect the wellbeing of our staff, customers and communities.



Equality

We improve access and inclusion and minimise bias.



Transparency

Our decisions are traceable and accountable.



Integrity

We hold ourselves and others to ethical standards.



Environment

We act responsibly towards the Earth and its resources.



Initiative

We take initiative to deliver social value and positive impacts.

BCDR and Exit Plan

Business Continuity and Disaster Recovery (BCDR)

A Business Continuity Plan can be provided if required. This shall set out the arrangements to be invoked in the event of an actual or perceived threat to business continuity, to ensure continued operation of the system and continuity of the services provided by Kainos pursuant to the Prime Agreement and shall include: the alternative processes, options and responsibilities that may be adopted in the event of a failure or disruption to the system and/or services provided by Kainos pursuant to the Prime Agreement; and the steps to be taken by Kainos upon resumption of the system and services provided by Kainos pursuant to the Prime Agreement in order to address any prevailing effect of the failure or disruption including a root cause analysis of the failure or disruption.

Exit Plan

An Exit Plan can be provided if required to detail the steps that would be carried out to ensure smooth transition of Kainos services to a new supplier. The steps outlined in the Exit Plan will help mitigate against any disruption to the service during the transition period. It is assumed that any new supplier will themselves have a procedure they wish to follow during the transition period, and as such the steps in this Exit Plan will serve as a checklist for the new supplier to ensure all key areas of the transition have been covered. The Exit Plan will therefore be subject to refinement should it be exercised.

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