



Cloud Readiness Assessment (AWS, Azure, and OCI)

Contracting body

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Service Definition Overview

CGI's Cloud Readiness Assessment is a consultancy service that prepares public sector organisations to adopt and operate cloud effectively across people, process and technology. We assess organisational readiness, operating model, financial implications and the technical estate across AWS, Microsoft Azure and Oracle Cloud Infrastructure. The engagement delivers a clear, prioritised roadmap, a quantified business case and a risk-managed path to adoption that aligns to the relevant Cloud Adoption Frameworks. Outcomes include a defensible TCO and ROI view, a migration candidate backlog with R-A-G risking, and actionable recommendations to close skills, governance and control gaps. This is an advisory service only - no hosting or managed operations are provided.

Why CGI?

CGI combines local client-proximity with global scale to de-risk cloud change in UK government. We bring deep domain expertise across public safety, health, justice, defence and central government; multi-cloud partnerships with AWS, Microsoft and Oracle; proven UK public sector delivery methods; and a best-fit global delivery network for pace and value. Our work is outcome-led, measurable and aligned to GDaD roles and government standards, with security and sustainability embedded by design.

1. Service Description

Our approach is organised by a people, process, and technology method.

1.1. People

- Stakeholder mapping, RACI and skills assessment against DDAT role families (e.g. Delivery Manager, Technical Architect, Security Architect, Data Architect, Infrastructure Engineer).
- Capability and capacity gap analysis with pragmatic options – training, hiring, coaching, or targeted augmentation.
- Operating model target state covering roles, governance, cost accountability and supplier management.

1.2. Process

- Current-state discovery of governance, service management, change, release, incident, request, problem and knowledge processes.
- FinOps and budget management review - showback/chargeback readiness, tagging compliance, forecasting and controls.
- Application and data portfolio profiling - inventory, dependencies, business criticality, regulatory constraints and data classification.
- Cloud compatibility and licensing assessment for third-party software and integrations, including roadmap/constraints from key vendors.
- Risk assessment and controls alignment (identity, access, logging, backup posture, DR objectives, data protection).

1.3. Technology

- Estate and platform discovery - environments, networks, identity, landing zones, security controls, toolchain and automation.
- Technical debt and dependency analysis, performance and capacity baselining, and constraint identification.
- Migration candidate evaluation using 7-R patterns, with effort, risk and sequencing guidance.
- Optionally, read-only automated discovery using buyer-approved tools native to each cloud (e.g. Azure Migrate, AWS discovery, OCI assessment) - scheduled to avoid impact.

1.4. Deliverables

- Executive Readout - key findings, decisions required and a 90-day plan.
- Readiness Report - people, process and technology findings with evidence and R-A-G scoring.
- Migration Backlog - migration candidates with 7-R disposition, dependencies, guardrails and acceptance criteria.
- Business Case Pack - TCO and ROI model with assumptions, sensitivity analysis and cost controls.
- Risk Register and Controls Map - mitigations aligned to government guidance and cloud best practice.
- Cloud Operating Model Summary - governance, roles, rhythms and metrics.
- Reference to the relevant Cloud Adoption Frameworks for AWS, Azure and OCI.
- Benefits realisation (indicative ranges)
 - 20 – 30% reduction in migration risk exposure through early control design and sequencing.
 - 10 – 20% improvement in cost forecasting accuracy via FinOps tagging and unit cost models.
 - 15 – 25% potential run-cost optimisation identified through rightsizing, licence modernisation and service pattern choices.
- 4 – 8 weeks acceleration of initial migration wave through clarified scope and dependency resolution.

1.5. Delivery mechanics and change control

- Timeboxed sprints - typically Discovery 1-3 weeks, Analysis 2-4 weeks, Recommendations 1-2 weeks depending on scope and estate size.
- Scope, assumptions and acceptance criteria baselined in the Call-Off Order Form and Statement of Work.
- Any changes are managed through Call-Off change control with impact assessment on time, cost and risk.
- Weekly playback, RAID and decision log; final playback with executive summary and artefact handover.

2. Data Backup and Restore

Not applicable - consultancy service. We do not host or operate buyer systems. We assess the buyer's backup and restore posture and report any gaps.

3. Service Continuity

Consultancy delivery only. We provide resource substitution and rescheduling to maintain continuity. Buyer platform continuity and DR remain the buyer's responsibility.

4. Onboarding and Offboarding

4.1. On-boarding

- Kick-off - confirm scope, stakeholders, timelines, and communication plan.
- Access enablement - arrange read-only access to required systems and repositories or nominate a buyer proxy.
- Artefact intake - architecture diagrams, CMDB, policy sets, runbooks, contracts and billing exports.
- Workshop schedule - plan interviews and process walkthroughs across business and IT.
- Optional automated discovery - agree tools, read-only permissions and scanning windows.

4.2. Off-boarding

- Final playback - walk-through of findings, models and roadmap.
- Artefact handover - reports, data exports and models provided in common formats.
- Access revocation - buyer confirms revocation of CGI accounts and tokens.
- Data disposal - CGI securely deletes working copies in line with the Security section and confirms completion.

5. Service Constraints

- Advisory scope only - no hosting, live operations or on-call.
- Work is conducted during UK working hours unless agreed otherwise.
- Availability of buyer SMEs and timely access to environments are critical path dependencies.
- Read-only automated discovery used only with buyer approval; some legacy or isolated systems may require manual evidence.
- Recommendations may depend on third-party vendor roadmaps and licensing terms.
- Findings reflect the evidence available at the time of the assessment.

6. Service Levels

- Query response during engagement - within 2 working days.

- Issue acknowledgement for delivery blockers - within 1 working day, with an action plan within 2 working days.
- Draft report - typically within 10 working days of completing discovery activities for the agreed scope.
- Final pack - within 5 working days of receiving consolidated buyer feedback on the draft. (Service levels apply to consulting deliverables and communications only.)

7. After Sales Support

- Included for 30 calendar days from final playback: email Q&A, one 2-hour playback session, and minor clarifications to deliverables.
- Optional add-ons by separate Call-Off - business case refinement, pilot migration planning, landing zone design, or FinOps setup.

8. Technical Requirements

- Named buyer sponsor and product owner, access to delivery, security and finance SMEs.
- Current architecture artefacts - estate diagrams, asset lists, network and identity topology, IaC repositories if used.
- Policy library - information security, data protection, procurement, architectural principles and standards.
- Access - read-only to cloud consoles, identity providers, CI/CD and monitoring, or a nominated proxy to execute commands.
- Operational data - service management metrics, incident/problem histories, cost and usage reports with tags, and DR/BCP artefacts.
- Vendor and licence information for COTS and open-source components.

9. Outage and Maintenance Management

Not applicable - consultancy service. We do not run a live service. Any automated discovery is scheduled with the buyer to avoid impact.

10. Hosting Options and Locations

Not applicable - no hosting is provided. Work is performed within the buyer's cloud environments. Delivery is UK based by default.

11. Security

- Access control - least privilege, role-based access, MFA enforced for all CGI users; read-only wherever possible.
- Data handling - working data stored in approved collaboration repositories; encryption at rest and in transit.
- Personnel - all consultants hold BPSS as a minimum; SC-cleared personnel available where required by the buyer.
- Retention and deletion - engagement data retained for up to 90 days post-closure unless otherwise agreed, then securely deleted; deletion confirmation provided on request.
- Confidentiality - all buyer information treated as confidential and used solely to deliver the Call-Off. No personal data is processed unless strictly necessary for the assessment.
- Tooling - any automated discovery or data export is agreed in advance, executed read-only and logged for auditability.

12. Service Pricing and Terms and Conditions

12.1. Pricing

Please refer to the G-Cloud 15 portal for the rates available

12.2. Terms and Conditions

Please refer to the associated Terms and Conditions Document relevant for this Service including termination by the Buyer or Supplier.

13. Further information

For more information about this or any of our G-Cloud services, please contact us:

Phone: +44 0845 070 7765. Ask to speak to the G-Cloud team.

Email: uk.gen.ccsframeworks@cgi.com, including the following information:

1. The name of this service.
2. The name of your organisation.
3. Your name and contact details.
4. A brief description of your business situation.
5. Your preferred timescales for starting the work.

We will prepare a quotation for you. Once the quotation is agreed upon, we will issue you the necessary documentation (as required by the G-Cloud Framework) and ask you to provide us with a purchase order.

Once we have received your purchase order, the services will be configured to the requirements agreed with invoices issued to you for the services procured.

On a monthly basis, we will also complete the mandated management information reports to Government Procurement.

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The information in this proposal is submitted on 30 Jan 2026 - Issue 1.0 on behalf of CGI by the following authorised representative:

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