

Valcon G-Cloud Lot 3 Service Definition

Project & Programme Delivery

[Set Up and Migration | Project management and governance, Other]

Version 1.0

1. About Us

Valcon is a leading European consultancy specialising in AI and data-driven business transformation, with a growing and established presence in the UK. A trusted partner to major organisations including multiple UK Government departments and public sector agencies. Valcon connects strategy and operations, helping organisations create value in their transformation programmes.

With over 1,750 consultants across Europe, Valcon brings deep expertise across data, AI, technology and consulting. In the UK, Valcon works with clients across financial services, public sector, retail, industrials and infrastructure. Valcon is backed by private equity firm Rivean Capital.

2. Service Description

Valcon bring experienced change experience with relentless business focus on real, measurable outcomes. We provide the end-to-end delivery of transformation programmes; from strategy and business case through solution design, build, testing, deployment and benefits realisation. Our consultants are skilled and experienced in both Agile and traditional approaches to delivery.

Features

- Guide a disciplined approach to execution
- Create clarity and transparency through structure and visual management
- Drive progress at pace against realistic plans, maximising delivery momentum
- 'Proof Points' that provide objective evidence of outputs and outcomes
- Use of experienced delivery consultants who have tackled similar challenges
- Experienced in AgilePM, Prince2Agile, Scrum, DSDM
- Solution architecture across enterprise systems, cloud platforms and data estates
- Establishing collaborative ways of working
- Developing delivery strategies that cope with ambiguity and uncertainty
- Structured change management and people engagement to secure adoption

Benefits

- Improve clarity and transparency
- Clear alignment to business outcomes: delivery focused on measurable KPIs
- Progressive reduction of the risk profile
- Increased predictability of outputs and outcome delivery
- Integration of improvements into in house methodologies
- Delivery strategies that cope with ambiguity and uncertainty
- Partnering, bringing the best out of in-house and external teams
- Cost-effective resourcing: flexible onshore/hearshore mix
- Investing effort in programme design, planning and organisation

3. Approach

Valcon challenge the rationale for any project to ensure that, before any funds and resources are committed, there is a sound business case for undertaking the initiative. Valcon recognise that it is critical to ensure the objectives are clearly defined and agreed, and then supported by a comprehensive plan for delivery. Valcon's Programme Delivery service will ensure that all projects are successfully delivered. We will enable this by providing the best programme and project managers and project specialists who have the ability to balance the 'hard' project management techniques such as schedule control, risk and change 3-Footer text control, with a command of the 'soft' skills like leadership, relationship building, stakeholder management and change management.

Valcon can help to devise the approach to migrating users to new cloud services or between services. This involves all aspects of the process redesign, test planning and user acceptance testing, data

cleansing, migration and archiving, transition planning, business change management, communication and leadership and governance. Our experienced practitioners ensure that all these activities are orchestrated in such a way as to minimise disruption to operations and optimise the adoption of the new cloud services.

4. Effort and Cost

Effort will be determined collaboratively between the Valcon and the client based on the skills mix and scope required.

Please refer to the Pricing Document for current rates.

- Rate card prices are exclusive of VAT.
- Expenses are recharged at cost and supported by receipts.
- Expenses may include reasonable travel, accommodation, and subsistence costs.
- The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of the engagement depends on assumptions and dependencies jointly agreed between the Valcon and the client.

- These may include (but are not limited to):
- Access to required stakeholders, systems, or information
- Timely decisions and approvals
- Availability of resources and infrastructure
- Defined governance and communication processes

All assumptions and dependencies will be recorded and validated as part of the Statement of Work (SoW).