

Valcon G-Cloud Lot 3 Service Definition

Enabling Digital PMO

[Set Up and Migration | Project management and governance, Other]

Version 1.0

1. About Us

Valcon is a leading European consultancy specialising in AI and data-driven business transformation, with a growing and established presence in the UK. A trusted partner to major organisations including multiple UK Government departments and public sector agencies. Valcon connects strategy and operations, helping organisations create value in their transformation programmes.

With over 1,750 consultants across Europe, Valcon brings deep expertise across data, AI, technology and consulting. In the UK, Valcon works with clients across financial services, public sector, retail, industrials and infrastructure. Valcon is backed by private equity firm Rivean Capital.

2. Service Description

Valcons Digital PMO PPM Capability offers a tooling solution to rapidly gain delivery grip over projects, programmes and portfolios. Developed in-house, it provides visibility and insight through modules of Status and Milestone Reporting, Risk and Issue Management, and Dependency Management. Leveraging Microsoft products, it allows for rapid deployment and enhanced efficiency.

Features

- Utilises automation to enhance efficiency, accuracy, and transformational velocity
- Provides a full suite of reporting views
- Easy and quick to deploy on a client IT estate
- Modular based allowing flexibility
- Simple to use
- Enables the structured collection of delivery data for analysis

Benefits

- Provides rapid visibility over delivery
- Promotes a structured delivery cadence
- In-built automation drives efficiency
- Captures high quality data for analysis
- Shifts resource focus from admin to insight

3. Approach

Valcon provides world class Programme Management Offices (PMO) to control your Change Journey. Our PMO focus is on providing strong and structured process providing confidence in delivery, acting as a leader and trusted advisor leader to the programme. The Digital PMO is the latest in change tooling to provide information dashboards to support information sharing in the programme and advanced predictive analytics to inform decision making around future states, which significantly increases confidence of delivery.

We can rapidly deploy the Digital PMO toolset to your IT estate to support your cloud transformations using our processes, tools, templates and experience across, MSP, Prince2, P3O, AgileAPM, Scrum, DSDM and SAFe. Our PMO consultants are also highly experienced in the use of the toolset and will fully handover the operation to your permanent colleagues. Valcon can also provide a PMO Health-Check and

Maturity Review and linked support in generating a maturity improvement plan, which will ensure your organisation not only benefits from a PPM tool but also a 360 degree improvement plan for the Programme or Portfolio Office, to be left with a world class PMO.

4. Effort and Cost

Effort will be determined collaboratively between the Valcon and the client based on the skills mix and scope required.

Please refer to the Pricing Document for current rates.

- Rate card prices are exclusive of VAT.
- Expenses are recharged at cost and supported by receipts.
- Expenses may include reasonable travel, accommodation, and subsistence costs.
- The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of the engagement depends on assumptions and dependencies jointly agreed between the Valcon and the client.

- These may include (but are not limited to):
- Access to required stakeholders, systems, or information
- Timely decisions and approvals
- Availability of resources and infrastructure
- Defined governance and communication processes

All assumptions and dependencies will be recorded and validated as part of the Statement of Work (SoW).