

Valcon G-Cloud Lot 3 Service Definition

Project & Programme Planning

[Cloud Migration Planning | Delivery Road-mapping]

Version 1.0

1. About Us

Valcon is a leading European consultancy specialising in AI and data-driven business transformation, with a growing and established presence in the UK. A trusted partner to major organisations including multiple UK Government departments and public sector agencies. Valcon connects strategy and operations, helping organisations create value in their transformation programmes.

With over 1,750 consultants across Europe, Valcon brings deep expertise across data, AI, technology and consulting. In the UK, Valcon works with clients across financial services, public sector, retail, industrials and infrastructure. Valcon is backed by private equity firm Rivean Capital.

2. Service Description

Valcon recognise that organisations are embarking on ever more challenging, multi-faceted projects and programmes to drive competitiveness, either with the launch of new products or complex implementation of technology. Valcon understand that key to delivering complex programmes is the ability to successfully build robust and cohesive plans.

Features

- Single source of truth and ability to rapidly analyse data
- A structured and consistent approach to planning
- Ability to build and maintain a strong planning capability
- Suite of tools/expertise to automate planning and reduce overheads
- Assurance, drive and insights that provide the early warning mechanisms
- Programme plan consolidation that provides executive dashboards and MI
- Planning tools; MS Project, Primavera, Clarity, Planview, MS Portfolio Server

Benefits

- Proven planning process and Valcon's planning toolset
- Integrated plan detailing the logical flow of activities
- Systematic process for tracking, reporting progress, identifying and escalating variance
- Standard, robust planning tool that provides ability to automate plans
- Effective programme reporting to support key decisions and actions
- Reduction in planning resource overheads through automation

3. Approach

As a specialist Project and Programme Management Company, Valcon has a planning approach that has been successfully deployed on some of the most challenging and complex programmes in corporate history. Our unique blend of seasoned Programme Planning specialists, together with our tools and techniques, means we can work with you to plan your business-critical programmes, build a planning capability for your organisation, supplement your own planning team with specialist resources. We can deploy a robust, proven planning process together with our planning toolset that drives bullet-proof planning across the organisation to secure business critical initiatives.

Our proprietary planning process provides a systematic approach to build quality into the plans and test them as fit for purpose. Our approach is based on top-down thinking with bottom-up detail, based on identifying the tangible deliverables for your Projects and/or Programmes. We will develop an integrated set of risk-assessed plans that can be analysed and tracked at different levels. Our approach establishes the "single version of the truth" in terms of programme status. This underpins the ability to report progress in a professional and systematic way and to engage with your key stakeholders with meaningful data to

drive decision making.

4. Effort and Cost

Effort will be determined collaboratively between the Valcon and the client based on the skills mix and scope required.

Please refer to the Pricing Document for current rates.

- Rate card prices are exclusive of VAT.
- Expenses are recharged at cost and supported by receipts.
- Expenses may include reasonable travel, accommodation, and subsistence costs.
- The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of the engagement depends on assumptions and dependencies jointly agreed between the Valcon and the client.

- These may include (but are not limited to):
- Access to required stakeholders, systems, or information
- Timely decisions and approvals
- Availability of resources and infrastructure
- Defined governance and communication processes

All assumptions and dependencies will be recorded and validated as part of the Statement of Work (SoW).