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Valcon G-Cloud Lot 3
Service Definition

Corporate Portfolio Office

[Set Up and Migration | Project management and governance, Other]

Version 1.0

1. About Us

Valcon is a leading European consultancy specialising in AI and data-driven business transformation, with a growing and established presence in the UK. A trusted partner to major organisations including multiple UK Government departments and public sector agencies. Valcon connects strategy and operations, helping organisations create value in their transformation programmes.

With over 1,750 consultants across Europe, Valcon brings deep expertise across data, AI, technology and consulting. In the UK, Valcon works with clients across financial services, public sector, retail, industrials and infrastructure. Valcon is backed by private equity firm Rivean Capital.

2. Service Description

Valcon provides world class Corporate Portfolio Offices (CPO) to optimise and deliver your Portfolio. These focus on providing inflight optimisation, structural governance, process and information management, Portfolio Delivery Assurance and Leadership. We provide maturity reviews, maturity transformations, CPO leadership, coaching and CPO managed services across waterfall, agile and bimodal portfolios.

Features

- Health-check and Maturity Assessments targeting Process, Capability, Culture
- Guide CPO Maturity Transformation driving maturity improvement across the CPO
- Manage Reporting & Analytics Design
- Guide CPO Upskilling – tools and process development
- Conduct Coaching – providing support to key individuals
- CPO Management – leading of the CPO
- Implement CPO, provision key individuals to strengthen CPO
- CPO Managed Service, delivering entire CPO as a service
- Implement Delivery Assurance – analysis of data obtained by CPO

Benefits

- High quality CPO service easily flexed to meet demand
- Enhanced CPO best practice capability and quality
- Enhanced Confidence in Change Delivery - reduced time to market
- Increasing efficiencies in your CPO
- Landing fast and efficiently through our CPO in a Box
- Reducing risk by outsourcing CPO risk in its entirety
- Increasing productivity by defining clear CPO TOM, roles and responsibilities
- Increased CPO customer and stakeholder satisfaction
- Independent challenge to ensure robust CPO build and structure
- A close working relationship using our Valcon Assure engagement model

3. Approach

Valcon provides world class Corporate Portfolio Offices (CPO) that focusses on delivering both Portfolio Optimisation and Delivery Assurance to ensure your Portfolio of Change delivers your organisational strategic needs and balanced against the cost, benefit and delivery risk. Our approach to deliver our CPO encompasses our Portfolio Optimisation service, which will include Portfolio Assurance to increase confidence in delivery through managing portfolio level plans and dependencies, managing the resource and capacity needs of the portfolio, managing portfolio level risk, owning and assuring the delivery Framework.

We will provide structured and effective process extracting information from the Portfolio teams, analysing and presenting the data to support key decision making at the Portfolio Level. We can provide world-class Portfolio Managers who can manage the Portfolio Governance that maximises the decision-making abilities of the senior stakeholders, providing leadership and direction to the portfolio and a sounding-board to the Portfolio Owners. We use the latest in change analytics providing dashboards and advanced predictive analytics to inform decision making around future states, which significantly increases confidence of delivery. We can rapidly deliver our service using our processes, tools, templates and experience across, MSP, Prince2, P3O, AgileAPM, Scrum, DSDM and SAFe.

4. Effort and Cost

Effort will be determined collaboratively between the Valcon and the client based on the skills mix and scope required.
Please refer to the Pricing Document for current rates.

- Rate card prices are exclusive of VAT.
- Expenses are recharged at cost and supported by receipts.
- Expenses may include reasonable travel, accommodation, and subsistence costs.
- The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of the engagement depends on assumptions and dependencies jointly agreed between the Valcon and the client.

- These may include (but are not limited to):
- Access to required stakeholders, systems, or information
- Timely decisions and approvals
- Availability of resources and infrastructure
- Defined governance and communication processes

All assumptions and dependencies will be recorded and validated as part of the Statement of Work (SoW).