

Valcon G-Cloud Lot 3 Service Definition

AI Readiness Assessment

[Cloud Migration Planning | Capability analysis, Cloud gap assessment,
Architecture options analysis]

Version 1.0

1. About Us

Valcon is a leading European consultancy specialising in AI and data-driven business transformation, with a growing and established presence in the UK. A trusted partner to major organisations including multiple UK Government departments and public sector agencies. Valcon connects strategy and operations, helping organisations create value in their transformation programmes.

With over 1,750 consultants across Europe, Valcon brings deep expertise across data, AI, technology and consulting. In the UK, Valcon works with clients across financial services, public sector, retail, industrials and infrastructure. Valcon is backed by private equity firm Rivean Capital.

2. Service Description

A thorough assessment evaluating how prepared your organisation is to adopt and scale AI responsibly and effectively. It examines readiness across people, data, technology, processes, and governance to identify gaps, risks, and enablers in relation to your aspirations; before strategy, roadmap development, or implementation activities begin.

Features

- Assessment of people, skills and AI literacy readiness
- Data readiness, quality, accessibility and governance evaluation
- Technology architecture and platform (including MLOps if relevant) readiness review
- Organisational capability and operating model assessment
- Organisational governance, risks, ethics, AI policies and security analysis
- Maturity benchmarking against industry standards for comparable organisations
- Gap analysis across all or selected readiness domains
- Prioritised remediation recommendations in line with your aspirations and strategy
- Tailored AI enablement model development
- Actionable roadmap for AI adoption and foundational AI strategy

Benefits

- Foundational understanding of your AI readiness strengths and gaps
- Evidence-based decisions on AI priorities from effective agreed scoring approach
- Focused roadmap to enable AI at scale responsibly and sustainably
- Accelerated AI strategy development leading to robust implementation
- Reduced risk with major AI investments aligned to current/target state
- Improved alignment across people, process and technology
- Stronger foundations for responsible AI adoption
- ISO/IEC 42001 and AI Government Playbook-aligned governance and compliance recommendations
- Increased stakeholder confidence in organisational delivery ability
- Future-proof operating model, skills and trainings recommendations

3. Approach

Delivery Overview

We perform a structured assessment across five core domains: people and skills; data readiness; technology foundations; governance and ethical frameworks; and organisational capability. Following alignment workshops which refine assessment scope, priorities and desired target state, this assessment identifies gaps, risks, and enablers that influence an organisation's ability to deploy AI effectively and responsibly.

We also consider different architectural models, platform operating models, and data dependencies to determine the most suitable technology stack. The assessment results in a clear, defensible recommendation that balances capability, cost, compliance, performance, and scalability.

Governance, Collaboration and Quality Assurance

We work closely with business, technology and governance stakeholders to validate requirements and assess organisational structures, processes, and controls. Our maturity model and benchmarking framework provide an objective comparison against industry standards. All findings undergo quality checks to ensure accuracy and traceability.

Change Management, Stakeholder Engagement and Methodology

The assessment includes interviews, surveys, workshops and artefact reviews to gather evidence. Using Valcon's Readiness Framework, we produce a gap analysis, maturity baseline, and prioritised remediation actions. The engagement concludes with a readiness report, recommended operating model enhancements, and an actionable roadmap to prepare for AI adoption or scale-up.

4. Effort and Cost

Effort will be determined collaboratively between the Valcon and the client based on the skills mix and scope required.

Please refer to the Pricing Document for current rates.

- Rate card prices are exclusive of VAT.
- Expenses are recharged at cost and supported by receipts.
- Expenses may include reasonable travel, accommodation, and subsistence costs.
- The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of the engagement depends on assumptions and dependencies jointly agreed between the Valcon and the client.

These may include (but are not limited to):

- Access to required stakeholders, technology and relevant information/documentation
- Timely decisions and approvals
- Availability of resources and infrastructure
- Defined governance and communication processes

All assumptions and dependencies will be recorded and validated as part of the Statement of Work (SoW).