

Valcon G-Cloud Lot 3 Service Definition

Agile PMO

[Set Up and Migration | Project management and governance]

Version 1.0

1. About Us

Valcon is a leading European consultancy specialising in AI and data-driven business transformation, with a growing and established presence in the UK. A trusted partner to major organisations including multiple UK Government departments and public sector agencies. Valcon connects strategy and operations, helping organisations create value in their transformation programmes.

With over 1,750 consultants across Europe, Valcon brings deep expertise across data, AI, technology and consulting. In the UK, Valcon works with clients across financial services, public sector, retail, industrials and infrastructure. Valcon is backed by private equity firm Rivean Capital.

2. Service Description

The Agile PMO delivers the fundamentals but emphasises different areas of focus, providing the assurance and insightful, predictive reporting to support strong control. Valcon will design, build and empower your AgilePMO to drive and guide your cloud enabled transformations

Features [Max 10 bullets with 10 words per feature]

- Line of sight analysis and informed prediction
- Management and prioritisation of all internal and external dependencies
- Progress planning & tracking to MVP and releases
- Centre of Excellence for agile toolkits and training
- Ensuring backlog management & scope control is handled systematically
- Visualisation of roadmap and production of business cases and visions
- Focus on leadership and promoting an agile culture
- Escalation point and removal of blockers to delivery
- Provides systematic approaches to change and adoption management
- Co-ordinates common frameworks and practices with suppliers

Benefits [Max 10 bullets with 10 words per feature]

- Effective project qualification, selection and initiation
- Executive oversight of Agile Portfolio with accurate tracking of delivery
- Enabling projects to kick off quickly and systematically
- Harnessing the ideas and flow of information between scrum teams
- Enhancing quality by highlighting areas and replicating across teams
- Accelerated cloud delivery and well executed transition to cloud services
- Reduced work-in-progress by removing common roadblocks
- Visibility and alignment of the change portfolio across the organisation
- Escalating common supplier issues
- Knowledge sharing with internal teams to grow capability

3. Approach

In establishing an Agile PMO, it is important to understand the maturity of the environment and design and build services that are fit for purpose and can evolve according to the needs of the organisation. The PMO may be operating in pure Agile or in combination or hybrid version alongside waterfall delivery. Valcon will briefly assess the current situation using a PMO health check and come up with recommendations and a PMO roadmap to implement the Services including quick wins. Valcon will operate the continuous Improvement against a prioritised backlog of services, which will implement an Agile PMO MVP and Several more releases.

The Valcon PMO has 3 Core Design Principles that drive all PMO build and operate activity – the tools may change; the fundamentals stay the same. These are Leadership, Delivery Assurance, and the Engine Room, or the machinery that provides the information which drives decision making and ensuring a value driven approach to delivery.

We can rapidly deliver PMOs using our processes, tools, templates and experience across, MSP, Prince2, P3O, AgileAPM, Scrum, DSDM and SAFe. Our PMO consultants are also highly experienced in the use of Microsoft suite of tools, JIRA, PowerBI, Tableaux Clarity, Primavera and ServiceNow.

Valcon can help to devise the approach to migrating users to new cloud services or between services. This involves all aspects of the process redesign, test planning and user acceptance testing, data clean up, migration and archiving, transition planning, business change management, communication and leadership and governance. Our experienced practitioners ensure that all of these activities are orchestrated in such a way as to minimise disruption to operations and optimise the adoption of the new cloud services.

4. Effort and Cost

Effort will be determined collaboratively between the Valcon and the client based on the skills mix and scope required.

Please refer to the Pricing Document for current rates.

- Rate card prices are exclusive of VAT.
- Expenses are recharged at cost and supported by receipts.
- Expenses may include reasonable travel, accommodation, and subsistence costs.
- The payment schedule will follow milestone completions as agreed in the Statement of Work.

5. Assumptions

The successful delivery of the engagement depends on assumptions and dependencies jointly agreed between the Valcon and the client.

- These may include (but are not limited to):
- Access to required stakeholders, systems, or information
- Timely decisions and approvals
- Availability of resources and infrastructure
- Defined governance and communication processes

All assumptions and dependencies will be recorded and validated as part of the Statement of Work (SoW).