

AI Procurement G-Cloud 15





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1 Service Overview

Capgemini AI Procurement service enables public sector to confidently acquire third-party AI, Generative AI (GenAI) or Agentic AI solutions. It provides an end-to-end framework tailored to organisational scale and ambition, whether procuring a single tool or an entire AI ecosystem.

To support responsible and effective AI adoption, Capgemini's AI Procurement service follows a structured, multi-phase approach that ensures ethical alignment, risk mitigation, and long-term value and may include following steps:

- Assessment of the current procurement maturity and identifying gaps in policy, process, and capability.
- Design of foundational elements such as AI Procurement requirements, operating models, and governance structures.
- Pre-contract activities that include ethical impact assessments, supplier documentation reviews, risk classification, testing and validation approaches.
- Post-contract monitoring strategy of AI system performance and portfolio-level risks.

2 Business Need

Public sector organisations are increasingly adopting AI solutions to improve efficiency, experience and outcomes for the public. However, procuring third-party services presents challenges – ensuring alignment with ethical and organisational values, maintaining accountability and transparency, managing security and privacy risks. Without a structured approach, organisations risk procuring AI systems that may not meet Responsible AI standards, perpetuate bias, lack appropriate governance and guardrails or fail to deliver value. This could lead to negative outcomes for the public and undermine public trust.

3 Our Approach

Our multi-step approach will be adjusted to fit the needs of your organisations and may include the following steps:

Assessment of current state

Gap analysis and prioritised recommendations for AI Procurement policy, processes and capability uplift.

- Rapid maturity assessment of current AI Procurement capability
- Review of existing AI procurement policy and processes
- Review of AI Strategy & AI Procurement strategy

Foundations

Design or uplift of existing foundations for confident AI procurement.

- AI Procurement Strategy & Responsible AI requirements
- AI Procurement Policy to include Responsible AI requirements
- AI Procurement operating model, processes, roles and responsibilities

Pre-contract

Design and implementation of AI Procurement operating model.

- Triage & risk classification to ensure proportionality



- Scope of supplier documentation to be assessed (e.g. training data, fairness reports)
- Impact assessment process to ensure alignment with ethical principles and identify risks – e.g. Fairness, Transparency, Human Agency, Sustainability, Societal Wellbeing, Explainability, Accountability, Security & Privacy.
- Testing & validation approaches to ensure that risk mitigation took place
- Responsible AI input into contractual frameworks*

Post-contract

Design of the strategy to monitor procured AI systems' performance, and portfolio level risks, e.g. provider concentration risks.

- Monitoring requirements to identify which aspects of AI systems need to be monitored
- Identify monitoring capabilities within organisation
- Develop monitoring strategies aligned to organisational capability and requirements.

**Capgemini does not provide legal advice*

4 Buyer Responsibilities

Please refer to the Supplier Terms listed with this service on the Platform. These may contain additional Buyer obligations/costs the Buyer is subject to that are not identified anywhere else in the Supplier's Application or on the Platform.

The Buyer responsibilities as part of this service are as follows:

- Buyer must ensure a project owner is available and empowered to make decisions and assign actions & responsibilities to buyer's colleagues when necessary for project delivery, in a timely fashion
- Buyer must ensure relevant stakeholders are identified and available to meet with project delivery team, in a timely fashion.
- Buyer must ensure that changes to project goals are documented and communicated to the project delivery team, in a timely fashion
- Buyer should ensure that the project owner attends regular project progress meetings.

If these responsibilities do not match your expectations, then please contact us in order that we can explore options to vary our approach.

5 Service Management

Not applicable.

6 Protection of Data

This service is based on a security classification of 'Official', however should you have a requirement for a different security classification that you would like us to consider, please contact us to discuss.



7 On-boarding and Off-boarding

Capgemini shall undertake on-boarding and off-boarding activities agreed within the Order Form (including as a minimum an exit plan in line with the Call-Off Contract terms) which will be charged for in accordance with the Pricing section for this service.

8 Skills and Knowledge Transfer

Capgemini recognises that skills and knowledge transfer is a critical element in the provision of G-Cloud services to public sector clients. Where possible and applicable, this forms part of the delivery plan for the service agreed at the start of the engagement. Our consultants and engineers are experienced in providing skills and knowledge transfer for major private and public sector clients.

Where appropriate, we may use a standard approach, tailored to topic, skills-gap and individual, to ensure consistency and effectiveness. The approach, Capgemini's Assess-Plan-Implement framework, has been used repeatedly by our teams to structure the work involved in transferring skills and creating new teams capable of driving and sustaining change long after the end of the formal programme. The framework can be applied throughout a project to understand knowledge transfer objectives, plan training delivery methods and materials, and deliver and evaluate success.

9 Vendor Accreditations/Awards



For the 13th year in a row, Capgemini has been recognised as one of the World's Most Ethical Companies® by the Ethisphere® Institute. This is an acknowledgement of our ethical culture that makes us an employer of choice and responsible player in the eyes of our clients, shareholders, and the wider community.

10 Sub-contractors

Capgemini UK may use the following subcontractors to deliver this service:

- Capgemini Technology Services India Limited.

11 Business Continuity and Disaster Recovery

No disaster recovery plan is provided as part of these Services.

12 Pricing

This service is priced in accordance with the Rate Card attached. Capgemini can also provide offshore resources at reduced rates where appropriate. Projects can be priced either on a Time & Materials or Fixed Price basis.



13 Ordering and Invoicing

Please refer to the Supplier Terms for this service.

We would be pleased to arrange a call or meeting to discuss your requirements of our service in more detail.

14 Termination Terms

Please refer to the Supplier Terms for this service.

15 Further Information

For more information about this or any of our G-Cloud services, please contact our Public Sector Team.

Phone: 0370 904 4858

Email: publicsector.opps.uk@capgemini.com including the following information:

1. The name of this service.
2. The name of your organisation.
3. Your name and contact details.
4. A brief description of your business situation.
5. Your preferred timescales for starting the work.



About Capgemini

Capgemini is a global business and technology transformation partner, helping organizations to accelerate their dual transition to a digital and sustainable world, while creating tangible impact for enterprises and society. It is a responsible and diverse group of 340,000 team members in more than 50 countries. With its strong over 55-year heritage, Capgemini is trusted by its clients to unlock the value of technology to address the entire breadth of their business needs. It delivers end-to-end services and solutions leveraging strengths from strategy and design to engineering, all fueled by its market leading capabilities in AI, generative AI, cloud and data, combined with its deep industry expertise and partner ecosystem. The Group reported 2024 global revenues of €22.1 billion.

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