

Procurement Process Assessment

G-Cloud 15





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1 Service Overview

Capgemini has capabilities to provide an advisory service that supports Buyers in evaluating and selecting Cloud based tools to support both Source to Contract and Purchase to Pay activities within the End-to-End Procurement process. This service is designed to help organisations understand their current maturity, assess tooling options, and validate suitability through alignment with functional strategic priorities.

The service follows a structured methodology aligned to Capgemini's "Scan, Focus, Act" framework, and can be adapted to the specific context and priorities of the Buyer. Capgemini can provide independent, vendor-agnostic advice based on market insight and implementation experience.

2 Business Need

As Procurement technology evolves and cloud adoption increases, many organisations struggle to identify what technology solutions are the most suitable to support their strategic objectives and deliver the maximum business benefit. Capgemini helps Buyers establish a baseline using structured maturity assessments to identify critical business problems and capability gaps and the potential solutions needed to move forward.

Selecting the right Procurement tooling can be a major challenge. The market includes a wide range of cloud-native and third-party tools, each offering different levels of functionality and specialisation. It can be difficult to compare tools fairly or understand which ones align with an organisation's goals, cloud environment, or maturity level. Capgemini brings independent, vendor-neutral insight to help Buyers evaluate tooling options and understand the trade-offs between them.

Many organisations also lack internal experience of leading Procurement technology solutions, which can limit their ability to define requirements, test solutions effectively, or implement them successfully. Capgemini can support Buyers by capturing requirements that align to leading practices and solution capabilities and where appropriate, designing and delivering short POC activities, allowing tools to be trialled in real-world conditions with minimal risk. This ensures better decision making before long term investment is made.

3 Our Approach

Discovery: Capgemini runs structured workshops, interviews and document assessments in the 'Scan' phase to capture the Buyers current processes, performance levels, and constraints. During the 'Focus' phase we compare the current state with the Buyers strategic goals and industry leading practices to identify gaps between the current capabilities and the desired future state to identify and then prioritise improvement opportunities where technology solutions can support. For a selected number of prioritised improvements, we support the Buyer to define the future state requirements as an input into identifying and assessing suitable technology solutions.

Tooling Landscape Review: Capgemini reviews available Procurement tools – including cloud-native and third-party options – and compares them based on the Buyers requirements. Tools are evaluated on functionality, integration capabilities, reporting features, scalability, and commercial models.

Reporting and Advice: At the end of the engagement, Capgemini provides a summary report covering a shortlist of suitable tools, recommendations on next steps, and implementation options.

Implementation and Enablement: Capgemini can also support the end-to-end implementation of the selected Procurement tool, including configuration, integration with internal systems, and alignment with governance and reporting frameworks. This ensures the tool is embedded effectively within the organisation's operating model.

Training and Embedding: To drive adoption and long-term success, Capgemini provides tailored training for key stakeholders and end users. This includes hands-on sessions, documentation, and knowledge transfer to ensure teams are confident in using the tool and applying leading Procurement practices.



Optimisation of Existing Tools: For organisations that have already invested in a Procurement tool but are not realising expected value, Capgemini offers a health check and optimisation service. This includes assessing current usage, identifying gaps in configuration or adoption, and providing actionable recommendations to improve effectiveness and return on investment.

4 Buyer Responsibilities

Please refer to the Supplier Terms listed with this service on the Platform. These may contain additional Buyer obligations/costs the Buyer is subject to that are not identified anywhere else in the Supplier's Application or on the Platform.

5 Service Management

This service can be delivered as a defined project or on a day rate basis.

6 Protection of Data

This service is based on a security classification of 'Official', however should you have a requirement for a different security classification that you would like us to consider, please contact us to discuss.

7 On-boarding and Off-boarding

Prior to the execution of the Order, the Supplier and the Buyer will agree the scope of the exit plan for the Services and a timescale for delivering an exit plan to ensure continuity of service.

Capgemini shall undertake on-boarding and off-boarding activities agreed within the Order Form and an exit plan in line with the Call-Off Contract terms which will be charged for in accordance with the Pricing section for this service.

8 Skills and Knowledge Transfer

Capgemini recognises that skills and knowledge transfer is a critical element in the provision of G-Cloud services to public sector clients. Where possible and applicable, this forms part of the delivery plan for the service agreed at the start of the engagement. Our consultants and engineers are experienced in providing skills and knowledge transfer for major private and public sector clients.

Where appropriate, we may use a standard approach, tailored to topic, skills-gap and individual, to ensure consistency and effectiveness. The approach, Capgemini's Assess-Plan-Implement framework, has been used repeatedly by our teams to structure the work involved in transferring skills and creating new teams capable of driving and sustaining change long after the end of the formal programme. The framework can be applied throughout a project to understand knowledge transfer objectives, plan training delivery methods and materials, and deliver and evaluate success.

9 Vendor Accreditations/Awards



For the 13th year in a row, Capgemini has been recognised as one of the World's Most Ethical Companies® by the Ethisphere® Institute. This is an acknowledgement of our ethical culture that makes us an employer of choice and responsible player in the eyes of our clients, shareholders, and the wider community.



ISO 9001 Quality Management for Management Consultancy and IT Implementation and services to the Public Sector



ISO 27001:2013 - Provision (Delivery) of IT services including business applications development, maintenance and Data, Digital and Cloud technologies.



NelsonHall has identified Capgemini as a Leader in its 2022 NEAT Vendor Evaluation for Learning Services due to its ability to meet future client requirements as well as its capability to deliver immediate learning benefits to them.



Capgemini is the first amongst consultancy and technology firms to be recognized six times in a row for its thought leadership reports.



2023 Ecovadis Platinum Rating: We maintained a platinum rating, recognising us as a responsible and sustainable business in the top 1% of companies assessed.



Better Society Awards: Our collaboration with Code Your Future to offer digital skills training won a Better Society Award in 2022. The awards celebrate efforts by commercial organisations to create a better society.



Inclusive Top 50 UK Employers List: We achieved second place in the Inclusive Top 50 UK Employers List 2022/23 – a list that assesses companies for best practice on diversity, equality and inclusion



UK Best Workplaces for Women: We were listed as a Best Workplace for Women by Great Place to Work®. This listing is based on responses from our team to an anonymous survey about their employee experience.



UK Best Workplaces for Wellbeing: We are listed by Great Place to Work® as a Best Workplace for Wellbeing



Great Place to Work: We were certified as a Great Place to Work® in 2023, reflecting our employees' experience of working at Capgemini in the UK.

10 Sub-contractors

Capgemini UK may use the following subcontractors to deliver this service:

- Capgemini Technology Services India Limited.



11 Business Continuity and Disaster Recovery

No disaster recovery plan is provided as part of these Services.

12 Pricing

This service is priced in accordance with the SFIA Rate Card attached. Capgemini can also provide offshore resources at reduced rates where appropriate. Projects can be priced either on a Time & Materials or Fixed Price basis.

All prices are in GBP and exclude VAT

13 Ordering and Invoicing

Please refer to the Supplier Terms for this service.

We would be pleased to arrange a call or meeting to discuss your requirements of our service in more detail.

14 Termination Terms

Please refer to the Supplier Terms for this service.

15 Further Information

For more information about this or any of our G-Cloud services, please contact our Public Sector Team.

Phone: 0370 904 4858

Email: publicsector.opps.uk@capgemini.com including the following information:

1. The name of this service.
2. The name of your organisation.
3. Your name and contact details.
4. A brief description of your business situation.
5. Your preferred timescales for starting the work.

About Capgemini

Capgemini is a global business and technology transformation partner, helping organizations to accelerate their dual transition to a digital and sustainable world, while creating tangible impact for enterprises and society. It is a responsible and diverse group of 340,000 team members in more than 50 countries. With its strong over 55-year heritage, Capgemini is trusted by its clients to unlock the value of technology to address the entire breadth of their business needs. It delivers end-to-end services and solutions leveraging strengths from strategy and design to engineering, all fueled by its market leading capabilities in AI, generative AI, cloud and data, combined with its deep industry expertise and partner ecosystem. The Group reported 2024 global revenues of €22.1 billion.

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