

Crown Commercial Service

RM1557.15

UI Design (Design Systems, Pattern Libraries, Prototyping)

Lot 3 - Cloud Support

G-Cloud 15 Service Definition Document

CACI



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1. We deliver where it matters

WE EMPOWER PEOPLE-CENTRED DIGITAL TRANSFORMATION

CACI enable our clients to achieve meaningful and lasting transformation by blending the power of deep research, data, and audience insights, with user-centred service design and end-to-end technical implementation. Our mission is to work with our clients to deliver digital services that transform lives and society for the better.

We deliver in-line with internationally recognised standards, from quality management (**ISO 9001**), security (**ISO 27001**), user-centred design (**ISO 9241-210**), to service management (**ISO 20000**), and sustainability (**ISO 14001**).

We have a long and successful track record of working with and delivering successful outcomes for the public sector, be that central government, local authorities, or arms-length bodies and agencies. Our clients know they can rely on us to deliver where it matters, demonstrated by our impeccable record of passing GOV.UK assessments, first time.



2. The CACI Difference

WE DELIVER EXPERIENCES AND MEANINGFUL CHANGE POWERED BY DATA, INSIGHT, AND TECHNOLOGY



Team of
BIMA Hot
100 winners

250+

Awards



4.7 /5

Avg. client
score

100%

GOV.UK assessment
pass rate

UX thought leaders





HANDBOOK FOR
USER-CENTRED
DESIGN

"The team have been open, collaborative and expert in their approach and delivery - truly engaged in the work... and always available to help us, guide us, and provide a piece of expert advice."





Cabinet Office

"You were instrumental in helping us achieve our project goals on time and within budget. Attention to detail, problem solving abilities, and proactive approach to addressing challenges – truly impressive."

"You brought us on a journey with a user centred and design process that focussed on that important aspect of getting accessibility right. We have great feedback from our users, we believe it only gets better from here."



3. Description of Service

UI DESIGN (DESIGN SYSTEMS, PATTERN LIBRARIES, PROTOTYPING)

Effective and engaging design that elevates your brand, influencing user experiences and outcomes. Our UI design expertise enhances digital experiences helping to generate revenue, boost conversions and save time on customer support.

The UI of a website or mobile app says so much about the brand it's representing. A strong UI also facilitates your users' journeys through your digital products and services, seamlessly guiding them to reach their goals with ease.

To ensure continuity in future work, we can deliver prototyping/UI kits, pattern libraries, or design systems, giving you the tools to build on our UI designs in the future while saving time and money. We are also extremely familiar in building designs with the GOV.UK, Digital Scotland, GOV.WALES, and NHS design systems and prototyping kits to ensure coherency and consistency across public services.

Typical activities:

- UI and branding audits to understand coherency of current visual language
- Iteratively developing style tiles and mood-boards to identify appropriate look and feel
- Co-design, prototyping, and usability testing of high fidelity UI for user journeys and components/patterns
- Development of design systems, pattern libraries, or UI kits to enable future growth of UI
- Implementation of established government patterns, styles, components, and prototyping kits
- Embedding accessibility standards into UI design

4. Features and Benefits

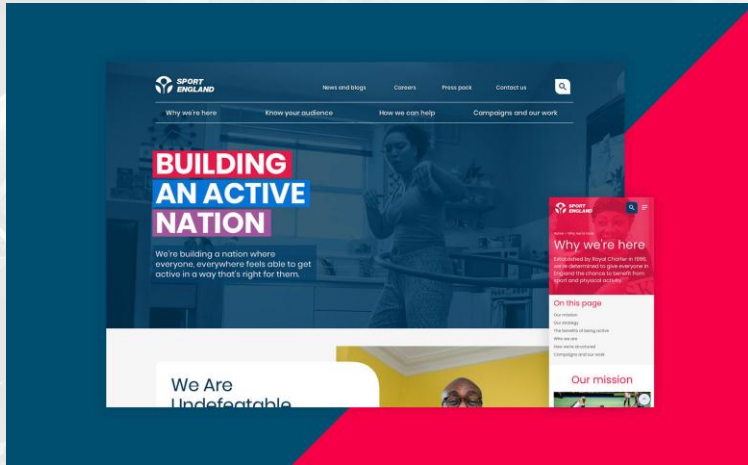
Features

- Build upon existing brand guidelines with consistent digital identity
- Iterative development of user interface designs, informed by UX testing
- Implementation/augmentation of GOV.UK, Digital Scotland, GOV.WALES, and NHS design systems
- Build and integrate design systems, pattern libraries, and style guides
- Fully responsive UI adapting to any screen size or browser
- Conversational UI considering voice input and AI interactions
- Compliant with WCAG 2.2 accessibility standards
- Transparent agile delivery approach whether remote, in-person, or hybrid
- Aligned to GDS Service Standards and ISO 9241-210 user-centred methodologies
- Security vetted and cleared team (BPSS, SC, and NPPV3)

Benefits

- Brand assets become more accessible and easier to work with
- Design systems aligned to your brand guidelines, enabling scalability
- Service Standard and GOV.UK and NHS design system compliance
- Consistent and predictable UI improves usability and user journeys
- Seamless experience from mobile to laptop/desktop, including touch/voice/AI input
- Go beyond WCAG 2.2 accessibility compliance with inclusive design
- Measurably deliver a better user experience, save money/time, and optimise conversions
- A highly-experienced creative team with a proven track record
- Data/security in-line with Cyber Essentials Plus and ISO 27001

5. Example



"CACI's expertise has really shone through - from helping us define our website's purpose and developing user personas, to finding a way to distil all the content we have into a powerful and user-focused navigation. The team has guided and supported us every step of the way, bringing a wealth of knowledge and skill to the table and into every conversation. We now have a website that truly reflects the Sport England of today, supporting our mission to ensure everyone benefits from the powerful impact getting active can have."

Our Mission

Deliver an accessible experience that matches the objectives of Sport England's Uniting the Movement strategy, aimed at improving inclusivity in sport.

What We Did

- Built upon the existing Sport England brand, ensuring accessibility
- Iteratively prototyped solutions for an improved user experience
- Created a UI design system that enables future growth and scale for new campaigns and enables the brand to be expressed coherently across all digital platforms
- Design has won multiple awards including the Digital Impact Awards
- It drove a 40% increase in reported activity among adults

5. Example



Enforcement - Making a representation (challenge a PCN)

GOV.UK
Pay the Dartford Crossing charge (Dart Charge)

ALPHA This is a new service – your [feedback](#) will help us to improve it.

[Back](#)

Step 3 - Your vehicle
Is this your vehicle?

Registration number LO62 NRO

Type Car

Make Vauxhall

Colour Grey

☒ Yes ☐ No, search again

[Incorrect vehicle details?](#)
If your vehicle details are incorrect you may need to [update them](#).

[Continue](#)

"CACI are a truly professional organisation. We were very fortunate to have one of their small teams work with us to oversee the UX activity across our programme of work. Their work is to a very high standard. The team were very pro-active in recommending new approaches and improved solutions. Equally they responded well to client needs, adapting to our pace and rhythm as necessary.."

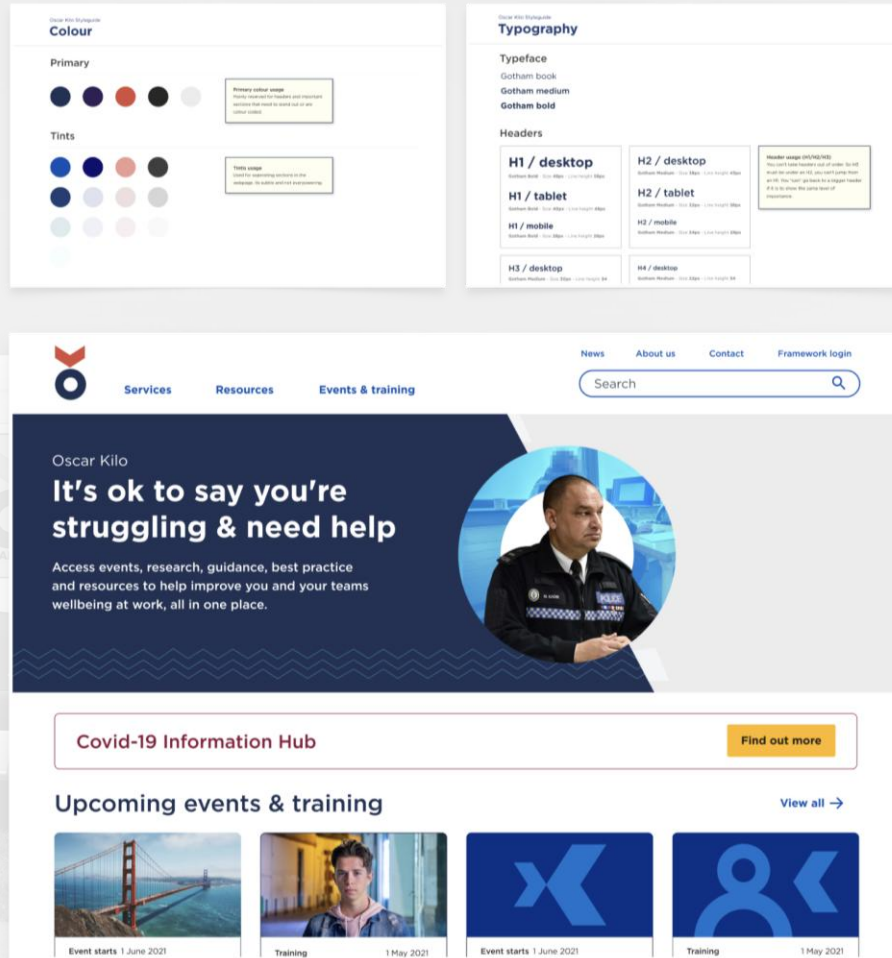
Our Mission

Re-imagine the service design for the Dartford Crossing to ensure a seamless, joined up customer experience, informed by user-centred research and customer insight.

What We Did

- Mapped the entire end-to-end service across all user journeys to deeply understand each user and stakeholder touch point
- Led the creation of Alpha prototypes using the GOV.UK UI Design System which were iteratively tested
- Explored the usage of other GOV.UK components like Pay, Notify and One Login during Alpha
- Led a successful Discovery and Alpha phase, with the service assessment being passed first-time

5. Example



Our Mission

Understand the experiences/needs/pain-points of police who require wellbeing services, so we can transform Oscar Kilo into a hub of findable, accessible information.

What We Did

- Iteratively explored the digital expression of the Oscar Kilo brand to allow for growth as the service expands
- Developed a full design system to enable future services to be added seamlessly and quickly
- Fully responsive UI designs across all journeys
- Ultimately delivered full digital transformation, encompassing user experience strategy, service design, branding and a full website rebuild, consolidating their services onto one centralised platform

6. Implementation plan

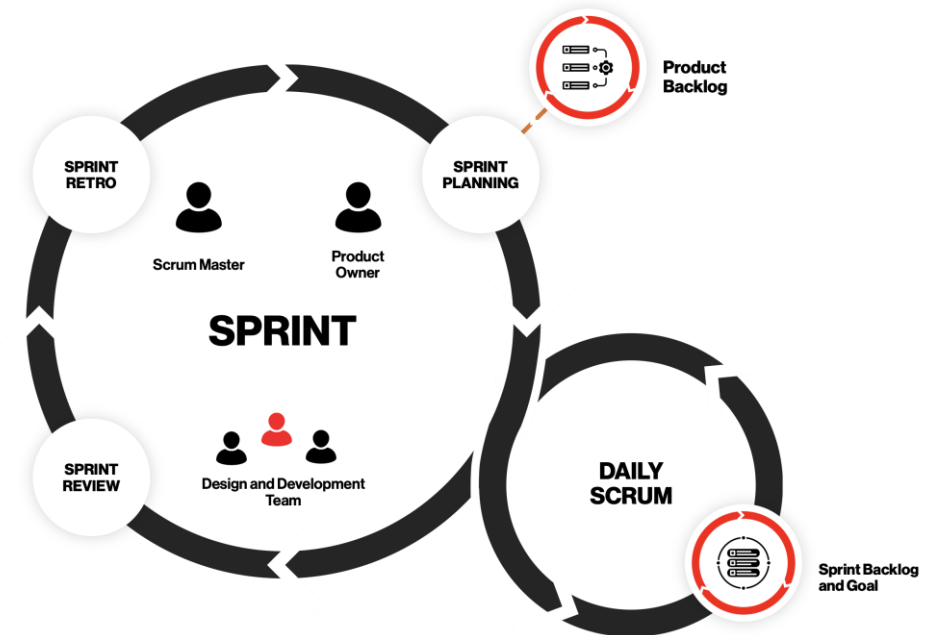
AGILE DELIVERY SITS AT THE HEART OF OUR ISO 9001 QUALITY MANAGEMENT SYSTEM

CACI has an excellent track record of delivering on time and to budget, enabled in part by our Agile methodology. This aligns with GOV.UK's Service Standards and Technology Code of Practice, placing user needs at the core to solve full problems holistically.

Our approach to Agile is pragmatic; We adopt recognised Agile methods like Scrum and Kanban and adapt it to your preferred ways of working, based on what you are familiar and comfortable with. We can adjust the cadence and location of ceremonies and the tools (Teams/Miro/Jira etc.) to ensure transparency and visibility and ultimately maximise stakeholder engagement and buy-in.

With any data processing as part of delivery, we adopt privacy by-design principles, and assure data security by following our ISO 27001 ISMS.

At the start of any G-Cloud project we will work with your team to understand, agree and implement the most effective approach. In the early stages we will draw up an implementation plan/roadmap outlining our approach and highlighting key milestones/releases, dependencies and risks.



7. Information Assurance and Security

WE ARE ISO 27001 AND CYBER ESSENTIALS PLUS CERTIFIED

Security management

CACI is committed to ensuring its people, processes, data and technologies are secured in line with industry best practice. CACI maintains an Information Security Management System certified to ISO/IEC 27001 by a UKAS accredited auditor (BSI), the scope of which covers all of CACI's services. Our Cyber Essentials certification covers the entirety of CACI's business.

Quality and service management

CACI maintains Quality and Service Management Systems certified to ISO 9001 and ISO 20000 by a UKAS accredited auditor (LRQA), covering the entirety of our cloud support services. Our Security, Quality and Compliance Officer reports monthly to executive board level on all aspects of these management systems.

Business continuity

CACI implements and maintains Business Continuity arrangements aligned to ISO 22301 for the entirety of the cloud support services we provide to our clients. We have established policies and procedures in place which are adapted and extended to meet the requirements of this service. All changes in risk or interested parties' requirements are reflected in procedures across the business alongside a commitment to continual improvement and industry best practice.

Staff vetting

Our staff are vetted at minimum to BPSS, with a large pool of SC and NPPV3 cleared resources.

8. Testing and Quality Assurance

QUALITY IS EVERYONE'S RESPONSIBILITY AT CACI

Ensuring that quality is baked in

Quality Assurance (QA) is everyone's responsibility at CACI, but we also have a dedicated QA function. Following our ISO 9001 certified quality management system, QA is baked into every step and quality gates are placed at every stage. By placing QA at the forefront delivery processes, we guarantee that the necessary measurement, analysis and continual improvements occur, helping us to deliver better products and services through a clearly documented risk-management process.

Specialist QA services

We provide comprehensive QA services covering all functional and non-functional requirements. Unit, system, integration, reliability, recoverability, accessibility, usability, and performance testing are all available as part of our service offering.

Alignment with organisational needs

Where the customer's quality and performance requirements are not fully defined, CACI can provide experienced business analysts and technical subject matter experts to help develop them in alignment with organisational needs to a testable state. We can provide the full range of these services or assist and support customers in planning and executing their own quality assurance and performance test cycles.

9. Technical Requirements, Onboarding, and Offboarding

TAKING A CLIENT CENTRIC APPROACH

Technical requirements

There are no technical pre-requisites for using CACI services.

- We mostly use web-based solutions that are accessible by everyone
- We are open to various collaboration tools based on each project/client's requirements
- We can take on support, maintenance and enhancement of existing workloads
- We can design, build and/or migrate for new workloads, in the cloud or on-prem.

Onboarding

- A project/delivery manager will be appointed when needed.
- CACI has a proven flexible approach based on ITIL and ISO 20000
- Our support team is ITIL trained
- We adapt our ITIL based process to be customer centred to meet the customer needs
- Access to a range of different specialist skill sets as when required.
- Onboard the customer to our ITSM tool or use the clients own tooling
- Use of CACI specialist tooling to model complex organisational relationships
- Knowledge Transfer

Offboarding

- A project manager can be appointed when needed.
- CACI will provide an exit plan
- Ensure transfer of knowledgebase
- Provide knowledge training to incoming provider

10. After Sales Support

SUPPORTING OUR CLIENTS THROUGH THE ENTIRE DELIVERY LIFECYCLE

Customer engagement

Our account managers work proactively with customers to develop their service, to influence application design and to share their experiences and suggestions. CACI's goal is to maintain and enhance services by building long-term productive relationships with its clients and 3rd party suppliers. We schedule regular account meetings with our customers to provide a framework for review, planning and to facilitate structured two-way feedback.

We work across sectors delivering diverse projects, products and services. This experience can support customers on new projects, advise on best practice and innovation, provide introductions to peers, and facilitate discussion on common issues.

Adding value

In addition, we can facilitate knowledge sharing sessions on a range of subjects

- Accessibility and inclusive design
- Embedding user-centred design thinking into your organisation
- Making better use of data and analytics
- Focused sessions with partners on relevant technical solutions

11. Service Levels

ITIL BASED SERVICE MANAGEMENT

The Service provides ITIL service management capabilities alongside integrated DevOps support. Details of the support offered are below:

- Core business hours support as standard. (9:00 – 17:00)
- Optional 24x7x365 extended business hours support (by agreement and additional cost)
- Email, phone and web support channels
- Comprehensive standard SLAs adaptable or extendable to meet specific business requirements
- Monthly service reporting and reviews

Response times

Our standard Service Level Agreement (SLA) includes average response times to high priority (P1 / P2) enquiries within 30 minutes and 1 hour for P3 and P4 (within office and extended hours).

Customers typically purchase out-of-hours cover for P1 and P2 only, however, CACI offer enhanced out-of-hours cover where needed. Many of the workloads we support are genuine 24x7x365 services supporting business critical functionality.

12. Business Continuity And Disaster Recovery

OUR BUSINESS-CRITICAL INFORMATION AND SYSTEMS ARE BACKED UP DAILY

CACI has established policies and procedures in place which can be adapted and extend to meet the requirements of our service. In addition to the service specific systems and resources, our plans cover all CACI corporate and business unit systems and resources.

- Comprehensive range of back up and BCDR options are available, to meet the most demanding RTO and RPO requirements
- Suitable as part of a 22301 standard BCDR plan
- Can be platform standard, bespoke or combination of the two to meet the requirement
- Backed by 24/7 support team of cloud specialists
- CACI Support service also aligns to 22301 standards
- We can support BCDR exercises to an agreed schedule and scope
- We can provide ISO 22301 lead implementer resource

13. Ordering and Invoicing Process

CACI PRIDES ITSELF ON BEING EASY TO DO BUSINESS WITH

With this in mind, we take an Agile approach to all our engagements, working closely with customers and their stakeholders to design and deliver services in an iterative manner. This enables us to meet specific requirements as well as delivering value and benefit for our customers as early as possible.

Prior to the delivery commencing, we will work with the customer to agree the outcomes for the engagement, including:

- Defining the success criteria and ensuring the commercials align
- Agreeing specific deliverables for the engagement
- Agreeing the specific ways of working and governance for the engagement
- Understanding the security constraints and ensuring the relevant clearances are in place
- Defining and agreeing the team size/resourcing required
- Putting the commercials in place in line with the G-Cloud framework.

We will then produce a statement of work which contains a Services Supply Agreement, detailing the scope of work and the associated price. For details about our standard invoicing process, please refer to the Terms and Conditions document.

14. Pricing Overview

WE OFFER FLEXIBLE PRICING MODELS TO ENSURE VALUE FOR MONEY

- After actively engaging with our customers to make sure our solution is the right fit, we offer a flexible commercial solution to ensure value for money. We have three typical models, namely Time & Materials, Fixed Price or Managed Service based. The following table provides more detail.
- Full details and pricing can be found within CACI’s Pricing Document and published Lot 3 – Cloud Support Rate Card. These show the range and cost of expertise.

Model	Detail
Time and Materials (T&M)	T&M is appropriate where the requirements need further elaboration and are subject to change, or where customer consumption of certain elements, such as Architect or DevOps resource is variable. T&M is typically calculated on day rate using the published Lot 3 – Cloud Support Rate Card
Fixed Price (FP)	Fixed pricing can be offered when the statement of work requirements are clearly defined and agreed by both parties. This necessitates the availability of mature and accurate input documents so that the amount of effort to achieve the project deliverables can be calculated. In addition, any project risks, issues, assumptions or dependencies need to be stated and measured. Pricing is available on request and is based upon the day rates shown in the published Lot 3 – Cloud Support Rate Card.
Managed Service (MS)	Managed Services are typically delivered via CACI’s 24x7, 3-tier technical support working within our ITIL aligned Service Management system. Pricing is tailored to meet the customer’s Service Level Requirements and is based upon the day rates shown in the published Lot 3 – Cloud Support Rate Card.

Thank you

CACI

Note: This document has been created and shared for the sole purpose of G-Cloud buyers to evaluate CACI as a supplier. Copying or sharing for any other purpose than the aforementioned is prohibited without the prior consent of CACI Ltd.



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