

ANS Data Security Workshop

Statement of Work



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1. ISO Document Control

Document Control

Document Name:	ANS Purview Workshop
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Document Author:	Azim Zicar
Document Owner:	Azim Zicar
Approved by:	TBC

Version Control

Version Date	Comments / Amendments
V1.0	Version 1

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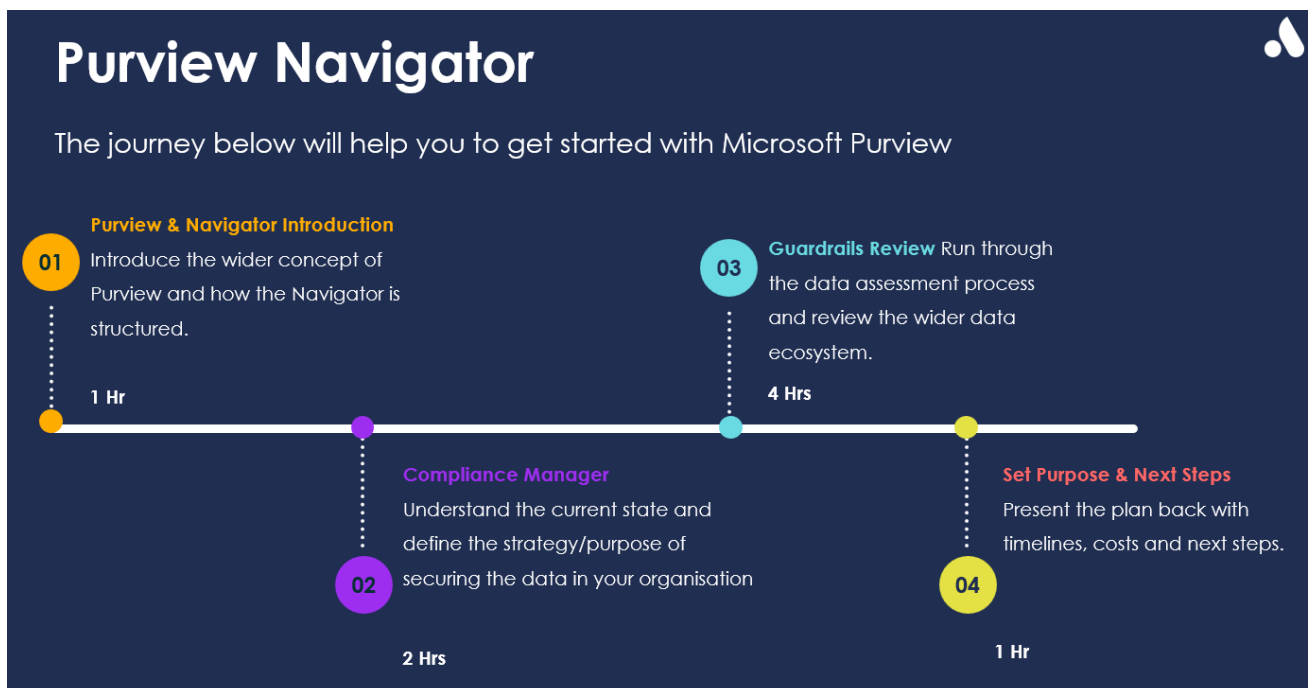
2. Engagement Overview

CUSTOMER NAME (hereafter referred to as **CUSTOMER NAME**) have engaged ANS, to deliver a Purview Workshop as part of their journey to secure their data within the Microsoft ecosystem.

This statement of work outlines the expected flow of the engagement and defines the deliverable outputs of the assessment. The purpose of such an assessment is to consider the operational and security requirements when utilising Purview. The collaborative process will require engagement from **CUSTOMER NAME**'s Business & IT teams to bring to the table their collective expertise on their business processes, user enablement and security posture.

2.1. ANS Purview Workshop

The ANS Purview Workshop will deliver a collaborative set of workshops and an outcome report focusing on the advised next steps for your journey.



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The workshops to be delivered are as follows:

- **Purview Introduction – 1 Hour**
- **Compliance Manager Review – 2 hours**
- **Guardrails Review – 4 Hours**
- **Guardrails Analytics data collection – up to 2 hours**
- **Set Purpose and Next Steps – 1 Hour**

As an output ANS will deliver:

- **Data Compliance Report and Advised Next Steps**
- **Purview & Data guardrails Review and Recommended actions**
- **Purview Enablement Pack Proposal and Managed Services**

The scope of this Statement of Work is limited to the delivery of the collaborative workshop and its above outputs.



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3. Timetable

The purpose of this section of the SOW is to align the expectations of ANS and **CUSTOMER NAME** with regards to the project timescales

The dates below are indicative and subject to change. Accordingly, this shall not be the final binding timetable and ANS shall not be held liable should the below dates be missed.

Phase No.	Event/Milestone	Date or week commencing (w/c)
1.	SOW Agreement	Week 0
2.	Introduction	Week 0
3.	Compliance Manager Review Session	Week 1
4.	Guardrail Review Session 1	Week 2
5.	Guardrail Review Session 2	Week 2
6.	Guardrail Review Analytics Collection	Week 5
7.	Purview & Data guardrails Review Pack	Week 6
8.	Set Purpose and Next steps Session	Week 6
9.	Enablement Pack Proposal	Week 6

ANS Group and **CUSTOMER NAME** will perform the services/tasks in accordance with the timetable set out in the key milestones section to hit the desired timescales as agreed between both parties. Please note, this is subject to variance due to availability and public holidays.



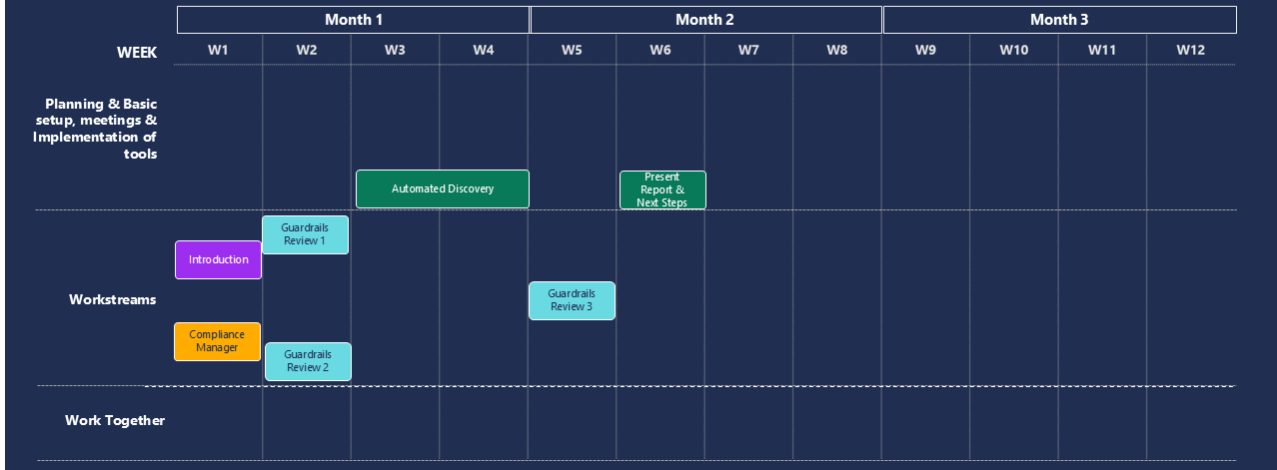
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ANS Purview Navigator Example Timeline



4. Service Descriptions and Prerequisites

The following is an outline of what is and is not provided within this Statement of Work. Note that:

- ANS will be delivering this project remotely and all meetings will be arranged in advance using Microsoft Teams.
- ANS require appropriate **CUSTOMER NAME** stakeholders to be made available to provide information where required.
- **COMPANY NAME's** technical resource(s) allocated to work with ANS during this Workshop should have appropriate permissions to perform administrative actions on Microsoft Purview & PowerShell access to the tenant
- The workshop durations and attendees are for illustrative purposes only – actual time may vary to obtain the information required to deliver the project

What is included within project scope?

- All deliverables as described in section 2 of this document.

What is NOT included within project scope?

- Any works not specifically defined in section 2 of this document.



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5. Assumptions & Exclusions

This Statement of Work is based on a Fixed Price basis, the professional services herein are based on a defined amount of time to complete the tasks involved, regardless of project overrun or underrun.

All work is to be carried out during normal working hours: Monday to Friday, 9.00am to 5.30pm GMT / BST excluding UK bank holidays, unless otherwise stated.

All workshops are to be carried out remotely via Microsoft Teams and may be recorded for training purposes.

CUSTOMER NAME will make available the necessary individuals at the relevant seniority level for ANS to be able to carry out this work.

If changes are required to this SOW for the Purview Workshop, ANS Group will be pleased to cost any alterations and amendments and submit a new Statement of Work.

Changes to the above scope will be dealt with by the Change Control Process, for the avoidance of doubt this includes, additional workstreams, sessions, calls, meetings that are mutually needed and agreed but not specifically called out will produce a Change Request in line with the Change control Process.

Any quotations and subsequent orders to this SOW will be subject to scoping.



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6. Approval & Sign Off

Accepted on behalf of **CUSTOMER NAME**

By signing this Contract, you confirm you accept the Supplier Terms and Conditions located at [ANS-Synergy-Enterprise-Terms-v5-6-November-2023.pdf](#)

Project Title: ANS Purview Workshop

Project Status & Version: v1.0

Name: {{ _es_ :signer2:fullname }} **Signed:** {{ _es_ :signer2:signature }}

Pre-Sales Confirmation Signature

Signature {{ _es_ :signer1:signature }}

Name {{ _es_ :signer1:fullname }}

Date {{ _es_ :signer1:date }} }}



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