

## Security Workshop

### Purpose:

To help you understand the security, regulatory and compliance issues associated with the use of Cloud services.

### Overview:

If you are concerned over the potential threats of moving to the cloud, and how to manage them effectively, Actica can help. This full-day workshop is aimed at briefing your staff on the key threats, risks, requirements and accreditation steps to consider when embarking on a cloud project. It will explain the NCSC cloud security principles. It will enable you to understand the security constraints and how data is stored, archived and recovered when using cloud services. Information Assurance and Information Security are key competencies for Actica. Our consultants include a number of UK Cyber Security Council Chartered Cyber Security Professionals (ChCSP), NCSC Certified Cyber Professional (CCP) and CISSP cyber security consultants, and we have been providing high quality security advice and consultancy to the public sector for over 25 years.

### Planning:

- Interactive workshop tailored to your business
- Promotes understanding of benefits and risks associated with moving to the cloud
- Plan to develop skills necessary to understand and operate security in a cloud environment
- Define relevant information and business concerns in order to tailor workshop content
- Consider policy, standards, risk assessment, risk management, security architecture, IA methodologies
- Delivered by a Certified Cyber Professional (CCP) consultant or Chartered Cyber Security Professional

### Set-up and Migration:

- Develop teaching plans and roadmaps
- NCSC Cloud Security Principles covered
- Security Policy Framework (SPF) issues covered as required
- ISO 27001 issues covered as required

### Ongoing Support:

- Provides full lifecycle coverage
- Perform ongoing or rolling assessment of knowledge uptake and effectiveness
- Consultants work in close partnership with your team to facilitate long-term knowledge and skills transfer

### Related Security Services:

- Security Strategy
- Security Risk Management
- Security Design
- Cyber Security Consultancy

### Information Assurance:

Security workshops can be held for services of any classification. We employ security cleared personnel who operate with information at all levels of the Government Security Classification Policy (GSCP). Our systems are approved to hold classified information.

### Pricing:

This service is priced based on anticipated resource requirement. Resources will be charged in accordance with the agreed SFIA day rates. Two pricing options are available:

- Firm price. The firm price will be based on the anticipated resource requirements including

provision for risk. Provision for travel and subsistence cost will be made. Payment will be required against achievement of agreed milestones. Customers may request clarification of the number of days by SFIA grade for their specific deliverables, which will be confirmed by Actica for contract award.

- **Limit of liability.** The limit of liability will be agreed based on an anticipated resource requirement. Charges will then be made monthly in arrears against resource effort expended. A limit of liability will also be agreed to cover travel and subsistence. Travel and subsistence costs will be charged at cost monthly in arrears against cost incurred.

#### **Service management details and constraints:**

Our service is subject to ISO9001 certified quality controls. A lead consultant shall be appointed who will have responsibility for liaising with the client and managing the Actica team providing the required services. In addition, a Project Authority will be appointed who is normally a Director within the Company who will act as the point of escalation. We support our clients on-site, via email or by telephone, during standard office hours and with a 1 business day response time to acknowledge support requests.

#### **Data backup and recovery:**

Where our staff use infrastructure and information provided by our clients, it is the clients' policies and procedures that prevail. Ordinarily, our consultants are supported by our own infrastructure up to, and including OFFICIAL, and we have facilities for higher classification information to be received, stored and transmitted. Our consultants' laptops and our corporate systems are backed up regularly and our corporate Disaster Recovery Strategy and Plan ensures that we are able to continue to provide services to our clients in any event.

#### **On-boarding/off-boarding:**

For all of our assignments we operate our standard on-boarding/mobilisation activities. At assignment closure, we undertake a review and ensure that skills have been transferred to client staff where appropriate.

#### **Ordering and invoicing process:**

Specific details of the clients requirement should be sent to [cloud@actica.co.uk](mailto:cloud@actica.co.uk). Following discussions about your requirement, Actica will send a fully priced proposal detailing the services to be provided. Once approved, a valid purchase order should be sent to [finance@actica.co.uk](mailto:finance@actica.co.uk) for processing. Once the work is completed and accepted by the client, Actica will invoice the client for the work. Payment is expected within 30 days. We are able to use a range of electronic purchase and payment systems (e.g. CP&F).

#### **Consumer responsibilities:**

To liaise with the Actica lead consultant and ensure access to existing information and key stakeholders.

#### **Contact Details**

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