

Security Risk Management and Accreditation Service

Purpose:

To provide risk management, cyber security and information assurance consultancy to reduce your information security risks.

Overview:

Actica can provide expert security advice on all aspects of information assurance and security, including the implications of the HMG Security Policy Framework (SPF), the Government Classification Scheme, the International Standard on Information Security Management (ISO27001), NCSC CAF, NIST CSF, the Data Protection Act, the Privacy and Electronic Communications Regulations (PECR) and the General Data Protection Regulation (GDPR). Our consultants include a number of UK Cyber Security Council Chartered Cyber Security Professionals (ChCSP), NCSC Certified Cyber Professional (CCP) and CISSP cyber security consultants and are fully conversant with the latest versions of all relevant standards, policy and guidance including Secure by Design.

We can support the development of information and cyber security strategy and policies, and the delivery of digital, corporate and line-of-business systems in accordance with Agile and traditional methodologies. We can specify the security requirements and architecture for your cloud solutions, develop security documentation and provide security support to migration activities. We can help you specify any security testing and IT Health Check (ITHC) required, arrange for these to be performed by a CHECK, CREST and/or PCI approved supplier, and help you in undertaking any remediation as necessary.

Planning:

- Produce and review assurance documents (e.g. IRAR, RMD, RMADS, SAD, SSD, etc.)
- Support security implementation within agile delivery
- Provide security analysis, security requirements development and analysis
- Assess Code of Connection (CoCo) compliance
- Perform Business Impact Assessment, Data Protection Impact Assessment (DPIA) to ICO guidelines
- Advise on Protective Monitoring, Security Event Management and Forensic Readiness
- Produce Business Continuity Planning (BCP) and Disaster Recovery Plans (DRP)
- Supplier security assurance and supporting compliance, audit and review activities
- ChCSP, NCSC CCP and CISSP cyber security consultant led

Set-up and Migration:

- Audit existing systems
- Develop programme plans, project plans and roadmaps
- Transition planning and support to assist transition

Quality Assurance and Performance Testing:

- Conduct benchmarking to identify potential areas of improvement
- Business Continuity Planning (BCP) and Disaster Recovery Plans (DRP) production

Security Services

- Provide security testing (CREST, Tiger, PCI, red teaming)
- Support ISO27001 compliance, including gap analysis and ISMS implementation
- NCSC CAF consultancy and implementation of Government security standards
- Development of RMADS or other security assurance documentation

Ongoing Support:

- Ongoing support to the design and development of secure networks, firewalls, infrastructures and applications to government security standards

Information Assurance:

We can provide relevant security advice for services of any classification. We employ security cleared personnel who operate with information at all levels of the Government Security Classification Policy (GSCP). Our systems are approved to hold classified information.

Pricing:

This service is priced based on anticipated resource requirement. Resources will be charged in accordance with the agreed SFIA day rates. Two pricing options are available:

- Firm price. The firm price will be based on the anticipated resource requirements including provision for risk. Provision for travel and subsistence cost will be made. Payment will be required against achievement of agreed milestones. Customers may request clarification of the number of days by SFIA grade for their specific deliverables, which will be confirmed by Actica for contract award.
- Limit of liability. The limit of liability will be agreed based on an anticipated resource requirement. Charges will then be made monthly in arrears against resource effort expended. A limit of liability will also be agreed to cover travel and subsistence. Travel and subsistence costs will be charged at cost monthly in arrears against cost incurred.

Service management details and constraints:

Our service is subject to ISO9001 certified quality controls. A lead consultant shall be appointed who will have responsibility for liaising with the client and managing the Actica team providing the required services. In addition, a Project Authority will be appointed who is normally a Director within the Company who will act as the point of escalation. We support our clients on-site, via email or by telephone, during standard office hours and with a 1 business day response time to acknowledge support requests.

Data backup and recovery:

Where our staff use infrastructure and information provided by our clients, it is the clients' policies and procedures that prevail. Ordinarily, our consultants are supported by our own infrastructure up to, and including OFFICIAL, and we have facilities for higher classification information to be received, stored and transmitted. Our consultants' laptops and our corporate systems are backed up regularly and our corporate Disaster Recovery Strategy and Plan ensures that we are able to continue to provide services to our clients in any event.

On-boarding/off-boarding:

For all of our assignments we operate our standard on-boarding/mobilisation activities. At assignment closure, we undertake a review and ensure that skills have been transferred to client staff where appropriate.

Ordering and invoicing process:

Specific details of the clients requirement should be sent to cloud@actica.co.uk. Following discussions about your requirement, Actica will send a fully priced proposal detailing the services to be provided. Once approved, a valid purchase order should be sent to finance@actica.co.uk for processing. Once the work is completed and accepted by the client, Actica will invoice the client for the work. Payment is expected within 30 days. We are able to use a range of electronic purchase and payment systems (e.g. CP&F).

Consumer responsibilities:

To liaise with the Actica lead consultant and ensure access to existing security information and key stakeholders including the system accreditor.

Contact Details

Actica Consulting Limited
4 Stirling House
Stirling Road
Surrey Research Park
Guildford
Surrey, GU2 7RF

Telephone: 01483 484090
Email: info@actica.co.uk
Website: www.actica.co.uk

Registered Office in England as above
Company Number 03396854