

Enterprise Agile Programme Definition

Purpose:

To develop delivery models for complex agile programmes.

Overview:

Actica can provide a team of experienced and talented experts who are collectively able to cover all aspects of agile programme design and initiation in the public sector including enterprise architecture, development of operating models, information security, procurement, recruitment and business case approvals. Our experience of working across government in initiating agile programmes means that we are ideally placed to coach organisations through the transition from traditional waterfall delivery to the agile methodology.

Actica can bring strategic thinking to the design and management of the agile programme, ensuring that the business case and procurement strategy are developed to meet the needs of the approving authorities without impacting on the benefits of an agile delivery methodology.

Actica can help organisations through the adoption of agile working throughout the lifecycle of their programmes and projects. Our approach can be tailored to support the needs of individual organisations and roles or aspects of the programme.

Actica has experience of a range of tools & methodologies to support the introduction and exploitation of agile, including Scaled Agile Framework (SAFe), APMP Agile Programme & Project Management, DSDM, SCRUM, Government Service Design Manual, The Open Group Architecture Framework (TOGAF) and Managing Successful Programmes (MSP).

Planning:

- Procurement approach for both cloud services and development teams
- Provide leadership to the design and initiation of the agile programme
- Ensure buy-in from key stakeholders
- Support development of initial future operating model, business case and procurement strategy
- Support development of release strategies from scaled Agile teams
- Programme-level benefits assessment linked to product development roadmap
- Development of lightweight governance for multiple parallel Agile development teams
- Support organisation's design/initiation, working in partnership to undertake the agile programme design

Set-up and Migration:

- Define relationships between business, operational and technical elements
- Take ownership of the programme's design deliverables

Quality Assurance and Performance Testing:

- Programme-level benefits assessment linked to product development roadmap
- Review and assurance programme deliverables

Training:

- Form partnerships with customers and coach them through business change
- Knowledge transfer to ensure ongoing ability to operate efficiently and effectively with no reliance on external support

Information Assurance:

We employ security cleared personnel who operate with information at all levels of the Government Security Classification Policy (GSCP). Our systems are approved to hold classified information.

Pricing:

This service is priced based on anticipated resource requirement. Resources will be charged in accordance with the agreed SFIA day rates. Two pricing options are available:

- Firm price. The firm price will be based on the anticipated resource requirements including provision for risk. Provision for travel and subsistence cost will be made. Payment will be required against achievement of agreed milestones. Customers may request clarification of the number of days by SFIA grade for their specific deliverables, which will be confirmed by Actica for contract award.
- Limit of liability. The limit of liability will be agreed based on an anticipated resource requirement. Charges will then be made monthly in arrears against resource effort expended. A limit of liability will also be agreed to cover travel and subsistence. Travel and subsistence costs will be charged at cost monthly in arrears against cost incurred.

Service management details and constraints:

Our service is subject to ISO9001 certified quality controls. A lead consultant shall be appointed who will have responsibility for liaising with the client and managing the Actica team providing the required services. In addition, a Project Authority will be appointed who is normally a Director within the Company who will act as the point of escalation. We support our clients on-site, via email or by telephone, during standard office hours and with a 1 business day response time to acknowledge support requests.

Data backup and recovery:

Where our staff use infrastructure and information provided by our clients, it is the clients' policies and procedures that prevail. Ordinarily, our consultants are supported by our own infrastructure up to, and including OFFICIAL, and we have facilities for higher classification information to be received, stored and transmitted. Our consultants' laptops and our corporate systems are backed up regularly and our corporate Disaster Recovery Strategy and Plan ensures that we are able to continue to provide services to our clients in any event.

On-boarding/off-boarding:

For all of our assignments we operate our standard on-boarding/mobilisation activities. At assignment closure, we undertake a review and ensure that skills have been transferred to client staff where appropriate.

Ordering and invoicing process:

Specific details of the clients requirement should be sent to cloud@actica.co.uk. Following discussions about your requirement, Actica will send a fully priced proposal detailing the services to be provided. Once approved, a valid purchase order should be sent to finance@actica.co.uk for processing. Once the work is completed and accepted by the client, Actica will invoice the client for the work. Payment is expected within 30 days. We are able to use a range of electronic purchase and payment systems (e.g. CP&F).

Consumer responsibilities:

The Consumer should appoint a single point of contact for reporting purposes.

Contact Details

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