

Mobile and Agile Working Strategy and Design

Purpose:

To help you exploit the benefits of cloud-based applications anywhere and support the move to agile working that can reduce estates costs and enable staff to work regardless of location.

Overview:

Actica has extensive experience of enabling mobile and Agile working. We can advise on the transition and adoption of new ways of working that maximise efficiencies from the adoption of cloud-based infrastructures, architecture and application services that can be accessed via mobile and remote working technologies. Actica can provide access to experts in mobile and remote working, cloud-based technology solutions architecture, device selection and Agile working. We will develop efficient, targeted strategies and designs to help you achieve your organisational objectives, working closely with your team for maximum effectiveness.

Planning:

- Develop a mobile working and remote access strategy
- Capture requirements, definition of mobile architecture, thick and thin client
- VDI and device selection (Android, iOS, mobile devices, laptops, tablets)
- Design communications solutions covering Wi-Fi, 4G, 5G, LTE
- Design of data access management for remote solutions
- Applications selection advice suitable for small form factor devices
- Advise on Office365 and cloud-based applications (e.g. Azure, AWS, GCP, MODCloud)
- Advise on thin and zero client architectures, hosting solutions, VDI
- Develop Agile working and estates rationalisation strategies

Set-up and Migration:

- Audit existing systems
- Develop programme plans, roadmaps and transition plans
- Provide support to assist transition
- Support procurement, draft technical schedules, prepare ITT and bid evaluation
- Address security and performance/quality of service

Quality Assurance and Performance Testing:

- Perform quality assurance and performance testing
- Demonstrate compliance with Digital by Default standards and GSDM
- Conduct benchmarking to identify potential areas for improvement

Security strategy, Design and Testing:

- Can provide security strategy, design and assurance for all aspects of cloud solutions, including mobile and agile working

Ongoing Support:

- Flexible resourcing to accommodate peaks and troughs in workload
- Maximise the realisation of benefits from cloud migration
- Partnership working and skills transfer to enhance your capability

Information Assurance:

This service can be used to support systems at any classification, including OFFICIAL, SECRET and TOP SECRET. We employ security cleared personnel who operate with information at all levels of the Government Security Classification Policy (GSCP). Our systems are approved to hold classified information.

Pricing:

This service is priced based on anticipated resource requirement. Resources will be charged in accordance with the agreed SFIA day rates. Two pricing options are available:

- Firm price. The firm price will be based on the anticipated resource requirements including provision for risk. Provision for travel and subsistence cost will be made. Payment will be required against achievement of agreed milestones. Customers may request clarification of the number of days by SFIA grade for their specific deliverables, which will be confirmed by Actica for contract award.
- Limit of liability. The limit of liability will be agreed based on an anticipated resource requirement. Charges will then be made monthly in arrears against resource effort expended. A limit of liability will also be agreed to cover travel and subsistence. Travel and subsistence costs will be charged at cost monthly in arrears against cost incurred.

Service management details and constraints:

Our service is subject to ISO9001 certified quality controls. A lead consultant shall be appointed who will have responsibility for liaising with the client and managing the Actica team providing the required services. In addition, a Project Authority will be appointed who is normally a Director within the Company who will act as the point of escalation. We support our clients on-site, via email or by telephone, during standard office hours and with a 1 business day response time to acknowledge support requests.

Data backup and recovery:

Where our staff use infrastructure and information provided by our clients, it is the clients' policies and procedures that prevail. Ordinarily, our consultants are supported by our own infrastructure up to, and including OFFICIAL, and we have facilities for higher classification information to be received, stored and transmitted. Our consultants' laptops and our corporate systems are backed up regularly and our corporate Disaster Recovery Strategy and Plan ensures that we are able to continue to provide services to our clients in any event.

On-boarding/off-boarding:

For all of our assignments we operate our standard on-boarding/mobilisation activities. At assignment closure, we undertake a review and ensure that skills have been transferred to client staff where appropriate.

Ordering and invoicing process:

Specific details of the clients requirement should be sent to cloud@actica.co.uk. Following discussions about your requirement, Actica will send a fully priced proposal detailing the services to be provided. Once approved, a valid purchase order should be sent to finance@actica.co.uk for processing. Once the work is completed and accepted by the client, Actica will invoice the client for the work. Payment is expected within 30 days. We are able to use a range of electronic purchase and payment systems (e.g. CP&F).

Consumer responsibilities:

The Consumer should appoint a single point of contact for reporting purposes.

Contact Details

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