

Archiving and Decommissioning

Common Client Requirements...

To realise financial benefits of moving to a modern data / application platform by decommissioning legacy systems and archiving data for future specific use cases (e.g. DSARs, GDPR compliance)

Core Challenges



A growing volume of analogue data (i.e. paper copies) is stored, which requires transfer to a digital format



Large volumes of digital records exist, contained across multiple platforms in numerous formats which require standardisation



An existing records management policy no longer has the sufficient depth to manage records across existing/new platforms

Known Impacts



Legal and regulatory noncompliance due to gaps in record management, resulting in an increased risk of litigation and investigation



Operational inefficiencies due to unstructured data storage, driving increased costs and barriers for platform decommissioning.



Decisioning making impacted by records not stored in a reliable state which may damage reputation/consumer trust.

Our Solutions



Records management policy review – identifying areas where existing policies can no longer sufficiently manage records across existing/new platforms



Data retrieval process design for closed / back-book customers



Implementation of updated data deletion and retention rules and the provision of an annual compliance assessment

How we've helped our clients resolve these challenges



Major Retail and Commercial Bank

We implemented new data retention policies and processes through collaboration with the bank, enabling for the winding down of outsourced IT operations and repatriation of data to the UK.



Multinational Insurance and Healthcare Group

We enabled our client to exit selected international markets in conjunction with decommissioning of its main policy administration system, whilst implementing new cost-saving data processes.



Dhiresh Patel

Partner – Platform Decommissioning  dhiresh.patel@swgroup.com