

G-CLOUD 15 TERMS AND CONDITIONS

Company: Secure Equinox Limited

Service: Cloud Security Consultancy & Assurance

1. Application of Terms

These Terms and Conditions apply to all services provided by **Secure Equinox Limited** ("The Supplier") to the Buyer under the G-Cloud 15 Framework Agreement.

2. Precedence

In accordance with the G-Cloud 15 Framework guidelines, the terms of the G-Cloud 15 Framework Agreement and the Call-Off Contract shall take precedence over this document. These terms are supplementary and are intended to clarify operational details. In the event of any conflict, the Framework Agreement shall prevail.

3. Invoicing and Payment

- **Invoicing:** Unless agreed otherwise in the Call-Off Contract, services shall be invoiced monthly in arrears based on days worked.
- **Payment Terms:** Payment is due within 30 days of the invoice date, in accordance with the Prompt Payment Code.
- **Currency:** All prices are quoted in GBP (£) and are exclusive of Value Added Tax (VAT), which will be charged at the prevailing rate.

4. Expenses

- **Remote Working:** Rates quoted in the SFIA Rate Card are inclusive of all overheads for remote working.
- **Travel Expenses:** Where onsite work is required, travel and subsistence expenses will be charged in line with the buyer's standard travel policy (or HMRC Civil Service limits) and must be agreed in writing in advance.

5. Consultant Availability and Working Hours

- **Standard Hours:** The daily rate is based on a standard professional working day (8 hours) between Monday to Friday, 09:00 – 17:30 (UK time).
- **Overtime:** Work required outside of these hours (e.g., weekends or public holidays) is subject to mutual agreement and may attract a surcharge as defined in the Call-Off Contract.

6. Termination

Termination rights and notice periods are strictly governed by the G-Cloud 15 Call-Off Contract terms. Typically, this allows for termination by the Buyer with 30 days' notice.

7. Data Protection and Confidentiality

Secure Equinox Limited complies fully with the Data Protection Act 2018 (GDPR) and the specific security requirements of the G-Cloud 15 Framework. All consultants hold appropriate security clearance (SC/DV) and will adhere to the Buyer's security policies.

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