

# PRICING DOCUMENT

Analyse Local

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## What is the service?

Inform Holdings Limited are the UK's leading provider of business rates database software.

Inform Holdings Ltd's services are utilised by Local Authorities through the 'Analyse Local' application; a dedicated and secure web portal providing access to a range of invaluable tools.

The services within 'Analyse Local' include:

- **Forecasting**  
Tools to accurately meet the requirements of DCLG and satisfy the rigour of their external auditors in preparing prudent budgetary arrangements. The tools provide analysis to cover the 2005, 2010 and 2017 rating lists.
- **RV Finder**  
Identification of missing and undervalued Commercial hereditaments within the Council's jurisdiction, ensuring maximisation of the opportunities provided under the terms of the business rate retention arrangements. This service is complimented by a full case-management system.
- **SBRR Audit**  
Validation and audit of all accounts where Small Business Rates Relief has been awarded, as well as verification for new claims. This gives Councils the ability to target and prevent fraudulent activity.
- **Virtual Rates Manager**  
Business Rates consultancy through the use of technical forums and Q&As, caselaw directory and archives of published content.
- **CT Finder**  
Identification of missing assessments within the Council's Council Tax List, complimented by a full case-management system.

The services are delivered by a large team, with experience across a range of developed environments; from the smallest rural districts to the largest of urban London Boroughs and City Councils.

A dedicated Client Management team offer Councils support across all services, carrying out training and review sessions at the discretion of the Council.

Pricing Overview

The standard costs of the services provided are as follows:

| Service               | Price                            |
|-----------------------|----------------------------------|
| Forecasting           | £25,000.00                       |
| RV Finder             | Variable – please refer to below |
| SBRR Audit            | £10,000.00                       |
| Virtual Rates Manager | £10,000.00                       |
| CT Finder             | Variable – please refer to below |

Unless otherwise described, all costs are based on a subscription period of one year from the contract start date.

Please refer to the below for pricing for the RV Finder and CT Finder services.

**RV Finder**

Analyse Local provides alternative pricing models to best fit with Local Authority finances.

**Option 1:**

The RV Finder service is offered on a ‘no-win-no-fee’ basis. Therefore, if there are no successful cases referred through ‘Analyse Local’ there are no fees due.

Where a case is successfully referred into the rating list, a one-off fee of 10% of the additional rateable value added to the list will be charged:

Example:

|                      |   |           |
|----------------------|---|-----------|
| Rateable Value Added | = | 10,000 RV |
| Fee (at 10%)         | = | £1,000.00 |

There are no setup or maintenance costs associated with this service.

**Option 2:**

The RV finder service is also offered as a hybrid model;

- A ‘Monitoring Subscription fee’ based on size of portfolio of Local Authority.  
Subscription starts at £1 per property.
- A ‘Success fee ’ between 5.5-10% of the additional rateable value brought into the list
- ‘Discovery Credit’ – a caseload provided free of ‘success fee’
- Discount for reliefs (Small Business Rates Relief, Mandatory Charity Relief and Rural Relief)
- Additional discount on other services if taken at the same time.

**CT Finder**

The RV Finder service is success-based and offered on a ‘no-win-no-fee’ basis. Therefore, if there are no successful cases referred through ‘Analyse Local’ there are no fees due.

Where a case is successfully referred into the Council Tax list, a one-off fee of 50% of the full years’ charge for the associated banding will be charged. This will be based on the charge for the financial year added to the list, regardless of backdating and future charges:

Example:

|                     |   |           |
|---------------------|---|-----------|
| Assessment (Band D) | = | £1,750.00 |
| Fee (at 50%)        | = | £850.00   |

**Alternatively, a ‘price per case’ option is available.**

There are no setup or maintenance costs associated with this service.

## **Discounts**

The price for the services can be negotiated with the Client Team, Head of Client Management or Managing Director. Discounts can be offered where more than once service is taken up, taken over numerous years, or taken on by a group of Councils in partnership.