



DATA POTENTIALS CONSULTANCY

Summary

Microsoft 365 is a robust integrated information management infrastructure and platform for the effective and efficient management of organisation's information, so it will be fit for future business transformation. It is widely implemented across the UK but to varying degrees of success due mainly for the need for information and governance managers to be involved in designing and embedding the information and data foundations.

Our services include carrying out the technical architecture and Purview implementation of the information and data governance foundations through the Information Asset Register controls. We can also design and build an integrated Intranet front-end and document library back-end solution.

We are also partners with Orinoco 365 solutions that enables consistent governance and control through automation. We can support and deliver the pre-configuration Information Management activities and technical implementation.

M365 (SharePoint) Technical implementation of the Information and Data Governance Foundations Service Description

About Data Potentials

We are an information, data and data protection consultancy, backed by over 20 years of experience in the profession in unlocking organisations information, data and privacy potential. We work with companies both large and small with the aim of providing the foundations to drive their business transformation and put information, data and privacy at the heart of decision making and underpinning business strategies and goals.

Features

- Create a technical architecture design using inheritance based on the IAR
- Review the site structure and permissions model
- Run scans on sites to identify duplicates
- Run scans on sites to identify deep folder structures
- Design and implement a new Intranet 'home page'
- Design multi-layered navigation taking users to departmental communication sites
- implement retention labels based in IAR using Microsoft Purview
- Implement sensitivity labels and protective marking using Purview
- Migrate relevant data to SharePoint based on the Information Management mapping table

Benefits

- Provide a consist approach to using Teams, SharePoint and OneDrive
- Improves findability and searching
- Improve security and classification required for functionality such as DLP
- Streamline navigation and avoid redundancy
- Applying retention labels to content reduces risk of compliance breaches
- Reduces duplication and supports single version of the truth
- Safer sharing of data particularly with externals
- Provides an Intranet front-end document library back-end integrated content system
- Optimise layout for mobile and accessibility
- Training sessions in best use of M365 for business teams
- Orinoco365 enables consistent governance through automation of retention and metadata