

M365 Discovery and Migration

Service Summary

This service designs and builds modern SharePoint intranets that support communication, engagement and access to information.

Scope of the Service

Design and build of SharePoint Online intranet solutions including governance and content models.

What's Included

- Discovery workshops
- Information architecture and hub design
- Page templates and layouts
- Navigation and content governance
- Permissions and ownership setup
- Editor training and handover
- Graphic branding design

What's Not Included

- Content writing services
- Ongoing intranet administration

Deliverables

- Intranet architecture design
- Hub and site templates
- Governance and Publishing Model
- Training materials
- Handover documentation
- Branding assets and templates