

Meeting Minutes Tool

G-Cloud 15 Pricing Document – Lot 2b Software as a Service

Rates

IntentPro's Meeting Minutes Tool pricing model is transparent, scalable, and based on usage rather than user numbers. Annual subscription tiers are aligned to meeting recording volumes, providing predictable budgeting and value for money.

Hours per annum	10,000	20,000	30,000	40,000	50,000	>50,000
Per month	£2,500	£4,667	£5,500	£8,000	£9,167	£2 per hour in bundles of 5,000 additional hours.
Per year	£30,000	£56,000	£78,000	£96,000	£110,000	

Our implementation model begins with a three-month Evaluation Licence, providing full system setup, configuration, training, and live customer success support at no additional charge.

Services are offered on a Rate Card basis for Professional Services

Charges will be based on the Rate Cards detailed within this Pricing Document.

Please contact info@intentpro.io to request a quote.

Remote Delivery of Services

The rate cards reflect Services that are delivered remotely. Where Buyers require on-site delivery of services, expenses will comply with the Buyer's published expense policy (subject to this being provided when the Service is ordered and will be chargeable in addition to the Rate Card rates included within this Pricing Document.

Standard Arrangements for G-Cloud 15 Rate Cards

The following standard arrangement applies to the rate cards included within this Pricing Document:

- Remote delivery of services, where attendance at a Buyer site is required, reasonable expenses will be pre-agreed and charged at cost.
- Normal Working Hours Monday to Friday 0900:1700, excluding Buyer local Public Holidays.
- Out of Hours working Monday to Saturday excluding Public Holidays is charged per hour, at the Rate Card multiplied by 1.5.
- Out of Hours working on Sundays and on Public Holidays is charged per hour, at the Rate Card multiplied by 2.

Rate Cards for G-Cloud 15 Lot 2b

Onshore	Strategy & architecture	Change & transformation	Development & implementation	Delivery & operation	People & Skills	Strategy & architecture
Follow	£377	£377	£377	£253	£377	£377
Assist	£442	£442	£442	£317	£442	£442
Apply	£630	£630	£630	£442	£630	£630
Enable	£818	£818	£818	£630	£818	£818
Ensure, advise	£1,006	£1,006	£1,006	£805	£1,006	£1,006
Initiate, influence	£1,257	£1,257	£1,257	£1,005	£1,257	£1,257
Set Strategy, inspire, mobilise	£1,257	£1,257	£1,257	£1,005	£1,257	£1,257

Offshore	Strategy & architecture	Change & transformation	Development & implementation	Delivery & operation	People & Skills	Strategy & architecture
Follow	£377	£377	£377	£253	£377	£377
Assist	£442	£442	£442	£317	£442	£442
Apply	£630	£630	£630	£442	£630	£630
Enable	£818	£818	£818	£630	£818	£818
Ensure, advise	£1,006	£1,006	£1,006	£805	£1,006	£1,006
Initiate, influence	£1,257	£1,257	£1,257	£1,005	£1,257	£1,257
Set Strategy, inspire, mobilise	£1,257	£1,257	£1,257	£1,005	£1,257	£1,257

All rates are net of VAT.