Nymo Employee Attendance & Timesheet System

G-Cloud Service Definition

TABLE OF CONTENT

- What is the Service?
- Features and Benefits
- Onboarding and Offboarding
- System Requirements
- Information Security
- Pricing and Contract Terms
- Support and Maintenance
- Terms of Service

What is the Service?

The Nymo Employee Attendance & Timesheet System is a comprehensive solution designed to help businesses manage employee attendance, timesheets, holidays, sickness, and absenteeism. As a cloud-based platform, the system is accessible from any device with a web browser, offering seamless management of time-related records. The system enables businesses to maintain accurate employee data, ensuring compliance with legal requirements for record-keeping.

Features and Benefits -

- Web-Based Portal: Accessible from any device with an internet connection. -
- Multi-Device Compatibility: Works across desktops, laptops, tablets, and mobile devices.

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- No Infrastructure Costs: No need for additional hardware or infrastructure.
- Holiday Management: Streamlined holiday request and approval processes.
- Sickness & Absenteeism Management: Effortlessly track employee absence.
- Customizable System: Tailored to meet the specific needs of your business.
- Remote Access: Employees can clock in and out remotely.
- Improved Accuracy: Minimizes errors in manual timesheets.
- Cost Reduction: Reduces administrative workload and associated costs.
- Sustainability: Helps reduce paper usage, contributing to a lower carbon footprint.

ONBOARDING AND OFFBOARDING

- Onboarding Process: We offer a comprehensive implementation plan that includes data migration, user setup, and configuration of shift patterns. Our team ensures a smooth transition by providing training and documentation to help businesses get up and running quickly.
- Offboarding: At the end of the contract, user access to the system is revoked, and all data is securely handled in accordance with contract terms. Data export is not available after the contract ends.

SYSTEM REQUIREMENTS

The Nymo Employee Attendance & Timesheet System is a web-based solution that requires only internet access. The platform is compatible with the following browsers:

- Internet Explorer 11
- Microsoft Edge
- Firefox
- Google Chrome

No application installation is required, making it easy to deploy across businesses of all sizes.

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INFORMATION SECURITY

Nymo adheres to the highest standards of data security. Our system is compliant with ISO 27001:2013, ensuring all user data is protected through industry-standard information security policies and processes. We conduct regular audits to maintain data security and compliance.

PRICING AND CONTRACT TERMS

We offer competitive pricing for the Nymo Employee Attendance & Timesheet System, with a flexible contract structure that suits various business sizes. All pricing is provided upon request and tailored to the specific needs of your business. Additional charges may apply for custom features, training, and support services.

SUPPORT AND MAINTENANCE

Nymo Group offers continuous support and maintenance for all users of the Employee Attendance & Timesheet System. Our support includes 24/7 access to a dedicated support team, system updates, and troubleshooting. Maintenance packages can be tailored based on the business requirements.

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TERMS OF SERVICE

By using the Nymo Employee Attendance & Timesheet System, businesses agree to comply with all terms and conditions outlined in this document. These terms include the responsibilities of both parties in terms of system access, data handling, and security protocols. Full terms are available on request.



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