

Mobilisation Coordination service definition

Overview

Our Mobilisation Coordination service is tailored for local authorities in the public sector, providing expert orchestration of project launch phases for digital transformation initiatives, particularly cloud migrations, new system deployments and service transitions. This service ensures smooth activation of teams, resources, processes, and suppliers from project approval through to operational readiness, minimising disruption and accelerating time-to-value. It aligns with UK government standards, including the Government Digital Service (GDS) Service Manual, and procurement frameworks such as the Crown Commercial Service guidelines. By coordinating all mobilisation elements effectively, we enable clients to establish strong foundations, manage dependencies, and deliver compliant, citizen-focused digital services with confidence and efficiency.

Service Scope and Approach

The service commences with a rapid planning and alignment phase, engaging project sponsors, delivery leads, procurement teams, suppliers, and key operational stakeholders to define mobilisation requirements and timelines.

Key elements of our approach include:

- **Team and Resource Alignment:** Facilitating the assembly and onboarding of project teams, including role assignments, training needs, and resource mobilisation plans across internal staff and external partners.
- **Timeline and Dependency Coordination:** Developing detailed mobilisation schedules with critical paths, milestones, and synchronised activities (e.g., contract mobilisation, environment provisioning, data preparation).
- **Risk and Contingency Planning:** Early identification of mobilisation risks (e.g., supplier delays, resource conflicts, security clearances) and embedding proactive mitigations and contingency options.
- **Compliance and Readiness Checks:** Ensuring all preparatory activities meet regulatory, security, and governance requirements, including NCSC guidelines, GDPR readiness, and GDS assessment preparation.

Deliverables

Clients receive a comprehensive set of mobilisation outputs, including:

- A detailed mobilisation plan with timelines, checklists, dependency maps, and responsibility matrices.
- Onboarding packs, workshop summaries and readiness assessment reports.
- Risk register and contingency strategies specific to the launch phase.
- Presentation materials for governance sign-off and stakeholder communication.

All deliverables are supplied in accessible digital formats compliant with WCAG standards and designed for handover to ongoing project management.

Engagement Model

Engagements typically span 4-8 weeks, depending on project scale, supplier involvement, and readiness complexity, with delivery available remotely, on-site, or hybrid to align with team locations. We prioritise facilitated alignment workshops and regular checkpoints to build momentum and resolve issues swiftly. Pricing is fixed fee, scoped collaboratively, with phased options to support public sector procurement and funding cycles.

Value Proposition

This service significantly reduces launch risks and delays by providing structured coordination, enabling projects to move quickly from planning to active delivery while maintaining service continuity. Local authorities benefit from faster realisation of benefits, stronger supplier performance, reduced mobilisation costs and smoother transitions that protect frontline services. Our public sector expertise consistently delivers well-prepared starts that improve overall programme success rates, enhance stakeholder confidence, and support accountable use of public funds in line with transparency and governance standards.

This service is advisory and coordination-focused, providing planning, facilitation, and readiness support without including ongoing project management, supplier contract execution, or operational delivery, allowing seamless integration with other G-Cloud services for complete programme lifecycles.

