



CONFI
CONSULTANCY LTD
INTEGRITY DRIVEN SOLUTIONS

PORTFOLIO, PROGRAMME & PROJECT (P3) GOVERNANCE

Providing governance structures, controls and decision-making frameworks that strengthen delivery confidence and organisational oversight.



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FEATURES

- Scalable governance frameworks across portfolio, programme and project environments
- Clear governance structures, decision pathways and accountability arrangements
- Tailored governance standards, controls and reporting aligned to organisational objectives
- Robust governance and control frameworks supporting oversight, risk management and assurance
- Management information and performance reporting to support informed leadership decisions
- KPI, performance measure and benefits tracking frameworks
- Governance maturity assessments with practical improvement roadmaps
- Review and enhancement of governance artefacts, controls and supporting documentation
- Governance models aligned to organisational risk, scale and delivery complexity
- Continuous governance improvement through performance insight and lessons learned

BENEFITS

- Improves confidence in delivery through strong oversight and control
- Reduces delivery risk through proactive governance intervention
- Enables faster, informed decision-making at the right level
- Aligns stakeholders with shared objectives, progress and accountability
- Ensures governance is proportionate, not burdensome or bureaucratic
- Enhances transparency of performance, risk and delivery status
- Strengthens alignment between strategy, delivery and outcomes
- Increases delivery success through predictable, repeatable governance practices
- Reduces rework, waste and confusion through clearer controls
- Builds internal capability to sustain effective governance long-term

PLANNING

Confi works with organisations to establish robust, proportionate governance arrangements across portfolios, programmes and projects, or to strengthen and mature existing governance structures.

We help define governance strategies, operating models, decision-making structures and reporting frameworks that support effective oversight and delivery control. Planning activities focus on clarifying roles, responsibilities, escalation routes, success measures and management information requirements, ensuring leaders have the visibility needed to make informed decisions.

Governance frameworks are tailored to the organisation's scale, complexity and risk profile, balancing control with delivery pace. We also assess governance maturity and identify practical improvement opportunities that strengthen organisational capability over time.

MOBILISATION & ENGAGEMENT SETUP

Confi mobilises quickly into delivery environments to establish the governance structures, reporting arrangements and stakeholder engagement required for effective oversight and decision-making.

Early engagement focuses on understanding organisational objectives, governance maturity, delivery challenges and existing control frameworks. This enables governance activity to be targeted where it will provide the greatest value.

Governance roles, responsibilities, reporting requirements and escalation routes are agreed during mobilisation, ensuring clear accountability and effective decision-making from the outset.

The mobilisation approach is designed to establish governance quickly, minimise disruption and provide leaders with greater visibility, control and confidence across delivery activities.

QUALITY ASSURANCE

Confi applies structured quality assurance to governance frameworks, controls and reporting arrangements, ensuring they remain effective, proportionate and aligned to organisational objectives.

Quality assurance activities focus on reviewing governance effectiveness, decision-making processes, reporting quality and control mechanisms to ensure leaders have the information and oversight needed to govern delivery successfully.

Regular reviews help identify governance gaps, control weaknesses and improvement opportunities, supporting continuous enhancement of governance maturity and organisational capability.

Our objective is to ensure governance remains practical, effective and focused on enabling successful delivery outcomes.

TRAINING AND KNOWLEDGE TRANSFER

Confi works alongside client teams throughout engagements, helping organisations strengthen governance capability through practical knowledge transfer and hands-on support.

Knowledge transfer focuses on governance structures, decision-making, reporting, oversight, risk management and control frameworks, enabling teams to apply effective governance practices beyond the engagement.

Where appropriate, Confi provides coaching, mentoring and guidance to sponsors, governance forums, PMOs and delivery leaders, helping embed consistent governance practices and improve organisational maturity.

Our objective is to leave behind stronger governance capability, improved oversight and greater confidence in the organisation's ability to govern successful delivery outcomes.

SUPPORT

Confi provides ongoing governance support to help organisations maintain effective oversight, decision-making and delivery control across portfolios, programmes and projects.

Support activities may include governance participation, reporting reviews, control framework refinement, stakeholder engagement and advice on governance-related risks, issues and decision-making.

Where required, Confi can provide additional support during periods of organisational change, increased delivery pressure or governance transition, helping maintain confidence and continuity across delivery environments.

Support arrangements are tailored to organisational needs, ensuring governance remains effective, proportionate and aligned to delivery objectives.

SUPPORT SERVICE LEVELS



Telephone

M-F, 09:00 to 17:00

Excluding UK public holidays



Email

M-F, 09:00 to 17:00

Excluding UK public holidays

Response time: Within 4 hours

SECURITY AND VETTING

- Confi embeds a strong security culture across all engagements, supported by compliance with information security, data protection and client security requirements.
- Suitably cleared personnel can be provided where required, including consultants holding BPSS, SC and higher levels of clearance where available and appropriate to the engagement.
- Access to client information is restricted to authorised personnel with a legitimate business need, with appropriate controls applied to protect confidentiality, sensitive information and intellectual property throughout the engagement lifecycle.

ONBOARDING

Once an engagement is confirmed, Confi works with the nominated client contact to arrange a mobilisation meeting with the sponsor and key stakeholders.

During mobilisation, we confirm:

- The scope and objectives of the engagement
- Key activities, deliverables and expected outcomes
- Governance, stakeholder engagement and reporting arrangements
- Timescales, dependencies and client inputs required for success

Following mobilisation, Confi establishes the appropriate delivery structure and begins engagement activities, ensuring rapid integration with client teams while minimising disruption to ongoing operations.

OFFBOARDING

Offboarding is tailored to the scope, objectives and outcomes of each engagement.

Specific activities, deliverables and transition requirements are agreed as part of the engagement and documented where appropriate.

During offboarding, Confi will ensure:

- All agreed deliverables have been completed and formally handed over
- Knowledge, lessons learned and agreed recovery practices have been transferred to relevant client teams where required
- Any client information obtained during the engagement is securely retained, returned or destroyed in accordance with applicable contractual, security and data protection requirements

This approach provides a controlled transition, protects information security and supports the continued success of the delivery environment following completion of the engagement.

OUTCOMES & DELIVERABLES

The specific deliverables of this service are tailored to each engagement, reflecting the organisation's context, scale, priorities and desired outcomes.

The exact scope, activities and outputs are agreed and documented within the Statement of Work before delivery begins.

Typical outcomes include:

- A clear governance strategy and operating model aligned to organisational objectives and delivery priorities
- Defined roles, responsibilities, decision pathways and escalation routes that support effective governance
- Proportionate control frameworks that manage risk and strengthen confidence
- Management information, reporting and governance insights that support informed leadership decisions
- Governance artefacts, standards and reporting templates that strengthen control
- Embedded governance practices and capability through knowledge transfer and support

THE CONFI APPROACH

- Confi adopts a flexible engagement model to meet each client's needs, from long-term, multi-disciplinary delivery teams to short-term, rapid-response assignments.
- We work in partnership with our clients as a trusted delivery advisor, focused on meaningful change, improved performance and ensuring investments deliver clear value for money. Our delivery style is calm, structured and outcome-driven, with strong governance and clear communication at every stage.
- Our work is guided by Confi's core values: Clarity, Integrity, Control and Excellence, ensuring every engagement is transparent, disciplined and focused on results.

CLIENT RESPONSIBILITIES

For each engagement, Confi will identify any client dependencies and confirm them during mobilisation to support effective delivery and decision-making.

Typical client responsibilities include:

- Providing timely access to relevant stakeholders, sponsors and decision-makers
- Supplying accurate information on delivery performance, governance, risks, plans and context
- Supporting agreed governance, reporting and stakeholder engagement activities throughout the engagement
- Providing timely review, feedback and approval of key outputs and recommendations

Defining responsibilities early helps establish clear ownership, reduce delivery risk and support effective governance and decision-making.

ABOUT CONFI

Confi Consultancy is a specialist delivery consultancy supporting organisations through complex programmes, transformation initiatives and operational change.

We provide experienced delivery leadership, governance, assurance and recovery capability across public sector, defence and commercial environments, helping organisations strengthen control, improve delivery confidence and achieve successful outcomes.

Our approach combines practical experience, structured governance and clear accountability, ensuring engagements remain focused on delivery performance, risk reduction and measurable results.

CONTACT US

If you'd like to discuss a potential engagement or explore whether Confi is the right fit, please get in touch:

businessops@conficonsultancy.co.uk

Further information is available at www.conficonsultancy.co.uk

