



CONFI
CONSULTANCY LTD
INTEGRITY DRIVEN SOLUTIONS

PORTFOLIO, PROGRAMME & PROJECT MANAGEMENT (P3M)

Providing experienced leadership, governance and control across portfolios, programmes and projects to support successful delivery outcomes.



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FEATURES

- Leading portfolios, programmes and projects from initiation through to successful delivery
- Managing portfolio priorities and investment alignment to support organisational objectives
- Developing, reviewing and maintaining business cases, delivery strategies and governance structures
- Establishing and operating effective programme and project control frameworks
- Proactively managing risks, issues, dependencies and opportunities across delivery environments
- Defining, tracking and realising benefits to support measurable business outcomes
- Providing clear reporting, performance insight and executive-level delivery visibility
- Establishing and supporting PMO functions, governance forums and delivery assurance activities
- Capturing lessons learned and driving continuous improvement across portfolios, programmes and projects
- Providing experienced leadership, direction and control across complex delivery environments

BENEFITS

- Improves the likelihood of successful delivery across portfolios, programmes and projects
- Strengthens governance, control and accountability throughout the delivery lifecycle
- Supports informed decision-making through clear reporting and delivery insight
- Increases confidence that investments remain aligned to strategic objectives
- Reduces delivery risk through structured planning, governance and proactive management
- Improves stakeholder confidence through transparency, engagement and clear communication
- Enhances benefits realisation through disciplined delivery and outcome management
- Strengthens organisational capability through knowledge transfer and continuous improvement
- Provides greater visibility of delivery performance, risks and dependencies
- Establishes the conditions for predictable, controlled and successful delivery outcomes

PLANNING

Confi applies structured planning across portfolios, programmes and projects to ensure delivery activity remains aligned to organisational objectives, governance requirements and expected outcomes.

Planning activities focus on defining scope, establishing realistic delivery plans, identifying dependencies, assessing risks and confirming resource requirements. This provides a clear foundation for effective governance, decision-making and delivery control.

Where appropriate, Confi supports the development of business cases, delivery strategies, benefits plans and governance frameworks, ensuring investments remain aligned to organisational priorities and measurable outcomes.

Our approach is designed to create realistic, achievable plans that provide leadership teams with confidence in delivery timescales, resource commitments and expected results.

MOBILISATION & ENGAGEMENT SETUP

Confi mobilises rapidly into portfolio, programme and project environments, establishing the governance, reporting and delivery structures required for effective management and control.

Early engagement focuses on understanding organisational objectives, delivery priorities, governance arrangements, stakeholder expectations and existing delivery performance. This provides a clear foundation for planning, decision-making and delivery oversight.

Roles, responsibilities, reporting arrangements and key delivery controls are agreed during mobilisation, ensuring delivery activity is aligned to organisational priorities and governance requirements from the outset.

The mobilisation approach is designed to integrate quickly with client teams, establish clarity and provide immediate visibility of delivery status, risks and priorities.

QUALITY ASSURANCE

Confi applies structured quality assurance throughout the delivery lifecycle to ensure portfolios, programmes and projects remain aligned to agreed objectives, governance requirements and success criteria.

Quality assurance activities focus on validating delivery performance, reviewing key controls, monitoring progress and ensuring risks, issues and dependencies are being managed effectively.

Regular reviews provide visibility of delivery health, governance effectiveness and programme performance, enabling timely intervention where corrective action is required.

Our objective is to ensure delivery remains controlled, transparent and focused on achieving the intended outcomes.

TRAINING AND KNOWLEDGE TRANSFER

Confi works alongside client teams throughout engagements, helping organisations strengthen their portfolio, programme and project management capability through practical knowledge transfer and hands-on support.

Knowledge transfer focuses on governance, planning, risk management, stakeholder engagement, reporting and delivery controls, enabling teams to apply effective P3 practices beyond the engagement.

Where appropriate, Confi provides coaching, mentoring and guidance to delivery leaders, project professionals and governance teams, helping embed consistent ways of working and improve organisational maturity.

Our objective is to leave behind stronger delivery capability, improved governance and greater confidence in the organisation's ability to manage successful delivery outcomes.

SUPPORT

Confi provides ongoing support across portfolios, programmes and projects to help organisations maintain delivery momentum, governance effectiveness and control.

Support activities may include delivery oversight, governance participation, stakeholder engagement, reporting, risk management and issue resolution, ensuring delivery remains aligned to organisational objectives and priorities.

Where required, Confi can provide additional leadership support during periods of change, increased delivery pressure or organisational transition, helping maintain continuity and confidence across delivery environments.

Support arrangements are tailored to the complexity, scale and maturity of the delivery environment, ensuring organisations receive the level of support appropriate to their needs.

SUPPORT SERVICE LEVELS



Telephone

M-F, 09:00 to 17:00

Excluding UK public holidays



Email

M-F, 09:00 to 17:00

Excluding UK public holidays

Response time: Within 4 hours

SECURITY AND VETTING

- Confi embeds a strong security culture across all engagements, supported by compliance with information security, data protection and client security requirements.
- Suitably cleared personnel can be provided where required, including consultants holding BPSS, SC and higher levels of clearance where available and appropriate to the engagement.
- Access to client information is restricted to authorised personnel with a legitimate business need, with appropriate controls applied to protect confidentiality, sensitive information and intellectual property throughout the engagement lifecycle.

ONBOARDING

Once an engagement is confirmed, Confi works with the nominated client contact to arrange a mobilisation meeting with the sponsor and key stakeholders.

During mobilisation, we confirm:

- The scope and objectives of the engagement
- Key activities, deliverables and expected outcomes
- Governance, stakeholder engagement and reporting arrangements
- Timescales, dependencies and client inputs required for success

Following mobilisation, Confi establishes the appropriate delivery structure and begins engagement activities, ensuring rapid integration with client teams while minimising disruption to ongoing operations.

OFFBOARDING

Offboarding is tailored to the scope, objectives and outcomes of each engagement.

Specific activities, deliverables and transition requirements are agreed as part of the engagement and documented where appropriate.

During offboarding, Confi will ensure:

- All agreed deliverables have been completed and formally handed over
- Knowledge, lessons learned and agreed recovery practices have been transferred to relevant client teams where required
- Any client information obtained during the engagement is securely retained, returned or destroyed in accordance with applicable contractual, security and data protection requirements

This approach provides a controlled transition, protects information security and supports the continued success of the delivery environment following completion of the engagement.

OUTCOMES & DELIVERABLES

The specific deliverables of this service are tailored to each engagement, reflecting the organisation's context, scale, priorities and desired outcomes.

The exact scope, activities and outputs are agreed and documented as part of the engagement before delivery activity begins.

Typical outcomes include:

- Clear portfolio, programme and project governance structures aligned to organisational objectives
- Improved visibility of delivery performance, risks, issues and dependencies
- Realistic delivery plans, priorities and resource alignment to support successful outcomes
- Strengthened decision-making through effective governance, reporting and delivery controls
- Increased confidence in delivery performance across sponsors, stakeholders and leadership teams
- Improved delivery discipline, accountability and organisational capability

THE CONFI APPROACH

- Confi adopts a flexible engagement model to meet each client's needs, from long-term, multi-disciplinary delivery teams to short-term, rapid-response assignments.
- We work in partnership with our clients as a trusted delivery advisor, focused on meaningful change, improved performance and ensuring investments deliver clear value for money. Our delivery style is calm, structured and outcome-driven, with strong governance and clear communication at every stage.
- Our work is guided by Confi's core values: Clarity, Integrity, Control and Excellence, ensuring every engagement is transparent, disciplined and focused on results.

CLIENT RESPONSIBILITIES

For each engagement, Confi will identify any client dependencies and confirm them during mobilisation to support effective delivery and decision-making.

Typical client responsibilities include:

- Providing timely access to relevant stakeholders, sponsors and decision-makers
- Supplying accurate information on delivery performance, governance, risks, plans and context
- Supporting agreed governance, reporting and stakeholder engagement activities throughout the engagement
- Providing timely review, feedback and approval of key outputs and recommendations

Defining responsibilities early helps establish clear ownership, reduce delivery risk and support effective delivery management.

ABOUT CONFI

Confi Consultancy is a specialist delivery consultancy supporting organisations through complex programmes, transformation initiatives and operational change.

We provide experienced delivery leadership, governance, assurance and recovery capability across public sector, defence and commercial environments, helping organisations strengthen control, improve delivery confidence and achieve successful outcomes.

Our approach combines practical experience, structured governance and clear accountability, ensuring engagements remain focused on delivery performance, risk reduction and measurable results.

CONTACT US

If you'd like to discuss a potential engagement or explore whether Confi is the right fit, please get in touch:

businessops@conficonsultancy.co.uk

Further information is available at www.conficonsultancy.co.uk

