



CONFI
CONSULTANCY LTD
INTEGRITY DRIVEN SOLUTIONS

PROGRAMME ASSURANCE

Providing independent oversight, delivery confidence and objective insight across complex programmes and transformation initiatives.



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FEATURES

- Independent assessment of programme health, governance and delivery confidence
- Objective assurance of delivery performance, risks, controls and decision-making
- Structured reviews focused on governance, planning, commercial exposure and delivery outcomes
- Evidence-based assurance through stakeholder engagement, documentation review and delivery analysis
- Early identification of emerging risks, control gaps and delivery concerns
- Clear reporting of findings, observations and areas requiring leadership attention
- Practical recommendations designed to strengthen delivery control and improve outcomes
- Independent challenge to support informed decision-making and effective governance
- Assurance aligned to organisational objectives, governance structures and delivery priorities
- Ongoing insight to support continuous improvement and delivery confidence

BENEFITS

- Builds confidence in programme health, governance and delivery performance
- Identifies risks, control gaps and emerging issues before they impact outcomes
- Improves decision-making through independent, evidence-based insight
- Strengthens delivery confidence across leadership, governance and stakeholder groups
- Provides objective challenge to support effective governance and accountability
- Improves visibility of delivery performance, risks and organisational exposure
- Supports targeted intervention before recovery activity becomes necessary
- Reduces delivery uncertainty through structured assurance and oversight
- Encourages continuous improvement through actionable findings and recommendations
- Helps organisations maintain control, alignment and focus on delivery outcomes

PLANNING

Confi applies a structured and evidence-based approach to programme assurance, focused on providing objective insight into delivery health, governance effectiveness and organisational confidence.

Planning activities begin with understanding the delivery environment, including governance arrangements, delivery plans, risks, dependencies, stakeholder landscape and performance indicators. This establishes a clear baseline against which assurance activities can be measured.

Assurance objectives, review areas and reporting requirements are agreed at the outset to ensure assurance activity is aligned to organisational priorities and decision-making needs.

The approach is designed to provide timely insight, identify areas requiring attention and support informed leadership action before issues materially impact delivery outcomes.

MOBILISATION & ENGAGEMENT SETUP

Confi mobilises quickly into delivery environments, establishing the structure, visibility and stakeholder engagement required to undertake effective assurance activity.

Early engagement focuses on understanding governance arrangements, delivery performance, risks, dependencies and organisational priorities. This enables assurance activity to be targeted where it will provide the greatest value.

Assurance scope, reporting arrangements and stakeholder engagement requirements are agreed during mobilisation, ensuring reviews remain aligned to leadership objectives and decision-making needs.

The mobilisation approach is designed to minimise disruption while providing rapid visibility of delivery health, risks and areas requiring attention.

QUALITY ASSURANCE

Confi applies a structured and evidence-based approach to assurance, ensuring findings, observations and recommendations are objective, traceable and aligned to delivery reality.

Assurance activities are supported by stakeholder engagement, documentation review, governance assessment and delivery analysis, providing a balanced view of programme health, risks and organisational confidence.

Quality is maintained through independent challenge, validation of evidence and clear reporting, ensuring leadership teams receive reliable insight to support effective decision-making.

Our objective is to provide assurance that is practical, credible and focused on improving delivery outcomes rather than simply identifying issues.

TRAINING AND KNOWLEDGE TRANSFER

Confi works alongside client teams throughout assurance engagements, helping organisations strengthen internal assurance capability and improve understanding of delivery health, governance and risk management.

Knowledge transfer focuses on assurance techniques, governance effectiveness, delivery controls and the interpretation of assurance findings, enabling teams to apply these approaches beyond the engagement.

Where appropriate, Confi provides coaching, mentoring and practical guidance to sponsors, delivery leaders, governance teams and programme professionals, helping embed assurance thinking into day-to-day delivery activities.

Our objective is to leave behind stronger assurance capability, improved delivery confidence and a more informed approach to decision-making and organisational oversight.

SUPPORT

Confi provides ongoing assurance support throughout the engagement, helping organisations maintain visibility of delivery performance, risks and organisational confidence.

Support activities may include follow-up reviews, governance participation, assurance reporting, stakeholder engagement and independent challenge, ensuring leadership teams continue to receive objective insight as delivery evolves.

Where required, Confi can provide additional assurance activity in response to emerging risks, material delivery concerns or significant programme changes, helping organisations maintain effective oversight and control.

Support arrangements are tailored to the complexity, risk profile and assurance needs of the delivery environment, ensuring organisations receive the level of support appropriate to their circumstances.

SUPPORT SERVICE LEVELS



Telephone

M-F, 09:00 to 17:00

Excluding UK public holidays



Email

M-F, 09:00 to 17:00

Excluding UK public holidays

Response time: Within 4 hours

SECURITY AND VETTING

- Confi embeds a strong security culture across all engagements, supported by compliance with information security, data protection and client security requirements.
- Suitably cleared personnel can be provided where required, including consultants holding BPSS, SC and higher levels of clearance where available and appropriate to the engagement.
- Access to client information is restricted to authorised personnel with a legitimate business need, with appropriate controls applied to protect confidentiality, sensitive information and intellectual property throughout the engagement lifecycle.

ONBOARDING

Once an engagement is confirmed, Confi works with the nominated client contact to arrange a mobilisation meeting with the sponsor and key stakeholders.

During mobilisation, we confirm:

- The scope and objectives of the engagement
- Key activities, deliverables and expected outcomes
- Governance, stakeholder engagement and reporting arrangements
- Timescales, dependencies and client inputs required for success

Following mobilisation, Confi establishes the appropriate delivery structure and begins engagement activities, ensuring rapid integration with client teams while minimising disruption to ongoing operations.

OFFBOARDING

Offboarding is tailored to the scope, objectives and outcomes of each engagement.

Specific activities, deliverables and transition requirements are agreed as part of the engagement and documented where appropriate.

During offboarding, Confi will ensure:

- All agreed deliverables have been completed and formally handed over
- Knowledge, lessons learned and agreed recovery practices have been transferred to relevant client teams where required
- Any client information obtained during the engagement is securely retained, returned or destroyed in accordance with applicable contractual, security and data protection requirements

This approach provides a controlled transition, protects information security and supports the continued success of the delivery environment following completion of the engagement.

OUTCOMES & DELIVERABLES

The specific deliverables of this service are tailored to each engagement, reflecting the organisation's context, scale, priorities and desired outcomes.

The exact scope, activities and outputs are agreed and documented as part of the engagement before assurance activity begins.

Typical outcomes include:

- Independent assessment of programme health, governance and delivery confidence
- Improved visibility of delivery risks, dependencies and organisational exposure
- Clear assurance findings, observations and prioritised recommendations
- Strengthened governance, oversight and decision-making effectiveness
- Enhanced delivery confidence across sponsors, stakeholders and governance forums
- Earlier identification of emerging issues before they materially impact delivery outcomes

THE CONFI APPROACH

- Confi adopts a flexible engagement model to meet each client's needs, from long-term, multi-disciplinary delivery teams to short-term, rapid-response assignments.
- We work in partnership with our clients as a trusted delivery advisor, focused on meaningful change, improved performance and ensuring investments deliver clear value for money. Our delivery style is calm, structured and outcome-driven, with strong governance and clear communication at every stage.
- Our work is guided by Confi's core values: Clarity, Integrity, Control and Excellence, ensuring every engagement is transparent, disciplined and focused on results.

CLIENT RESPONSIBILITIES

For each engagement, Confi will identify any client dependencies and confirm them during mobilisation to support effective delivery and decision-making.

Typical client responsibilities include:

- Providing timely access to relevant stakeholders, sponsors and decision-makers
- Supplying accurate information on delivery performance, governance, risks, plans and context
- Supporting agreed governance, reporting and stakeholder engagement activities throughout the engagement
- Providing timely review, feedback and approval of key outputs and recommendations

Defining responsibilities early helps establish clear ownership, reduce delivery risk and support effective assurance activity.

ABOUT CONFI

Confi Consultancy is a specialist delivery consultancy supporting organisations through complex programmes, transformation initiatives and operational change.

We provide experienced delivery leadership, governance, assurance and recovery capability across public sector, defence and commercial environments, helping organisations strengthen control, improve delivery confidence and achieve successful outcomes.

Our approach combines practical experience, structured governance and clear accountability, ensuring engagements remain focused on delivery performance, risk reduction and measurable results.

CONTACT US

If you'd like to discuss a potential engagement or explore whether Confi is the right fit, please get in touch:

businessops@conficonsultancy.co.uk

Further information is available at www.conficonsultancy.co.uk

