



Data Protection Impact Assessment (DPIA) Advisory
Service Definition Document | G-Cloud 15 | Lot 3

morson PRAXIS

Data Protection Impact Assessment (DPIA) Advisory

Through strategy-led digital transformation, Morson Praxis helps public sector organisations to accelerate benefits realisation, reimagine operations, enable scalable innovation and build resilience for the future. We ensure that every technological investment, from large-scale enterprise transformation to focused project delivery, creates sustainable, meaningful change.

Service Definition for Data Protection Impact Assessment (DPIA) Advisory

Morson Praxis's Data Protection Impact Assessment (DPIA) Advisory service supports public sector organisations in assessing and managing privacy and data protection risks associated with cloud-based services, digital platforms, and data processing activities. The service is designed to provide independent, evidence-based advice to support regulatory compliance without assuming responsibility for operational delivery or control.

The service focuses on reviewing proposed or existing data processing activities to identify privacy risks, assess impacts on individuals' rights and freedoms, and evaluate the effectiveness of mitigating controls. It provides structured guidance aligned to UK GDPR, Data Protection Act 2018, and relevant sector-specific requirements.

The service is typically used to support cloud adoption, digital transformation initiatives, data platform changes, AI and analytics programmes, or assurance activity within regulated public sector environments.

1. What the service includes

The service typically includes:

- Review of proposed or existing data processing activities
- DPIA scope definition and proportionality assessment
- Identification of personal data flows and processing purposes
- Assessment of privacy risks and potential impacts on individuals
- Review of lawful basis, necessity, and proportionality
- Evaluation of existing technical and organisational controls
- Assessment of residual data protection and privacy risks
- Alignment with UK GDPR and public sector regulatory obligations
- Independent, evidence-based findings and insights
- Clear, documented DPIA recommendations and actions

2. What the service does not include

The service does not include:

- Acting as Data Controller or Data Processor
- Operational ownership of DPIA approval or sign-off
- Implementation of technical or organisational controls

- Ongoing data protection management or monitoring
- Legal representation or regulatory engagement on behalf of the Buyer

These activities are outside the scope of this service and, where required, may be delivered through separate services procured under the appropriate G-Cloud 15 Lots or through alternative procurement routes.

3. How the service is delivered

The service is delivered through a structured, time-bound engagement combining document review, stakeholder interviews, and facilitated DPIA workshops where appropriate. Delivery is proportionate to the scale, sensitivity, and regulatory risk of the processing activity under review.

The approach is independent and evidence-led, focusing on how data protection risks are managed in practice rather than producing template-based documentation. Findings are validated with Buyer stakeholders to ensure accuracy, clarity, and shared understanding.

The service avoids prescriptive tooling or one-size-fits-all DPIA approaches and remains technology-agnostic throughout.

4. Roles and responsibilities

Morson Praxis is responsible for:

- Leading DPIA advisory and assessment activities
- Conducting independent privacy and data protection analysis
- Facilitating DPIA workshops and stakeholder engagement
- Developing structured DPIA findings and recommendations
- Providing objective advice to data, digital, and governance stakeholders

The Buyer is responsible for:

- Retaining ownership of DPIA decisions and approvals
- Providing access to relevant data protection and delivery stakeholders
- Supplying relevant documentation, processing details, and artefacts
- Reviewing and validating DPIA findings and recommendations
- Determining and implementing any required mitigating actions

5. Service outputs and deliverables

Typical outputs may include:

- DPIA assessment summary and findings
- Documented privacy risks and impact analysis
- Review of mitigating controls and residual risks
- Recommendations to strengthen data protection compliance
- Inputs to support internal DPIA approval and governance processes

Deliverables are tailored to Buyer needs and agreed at the outset.

6. Dependencies and prerequisites

Effective delivery of this service typically depends on:

- Access to information about data processing activities
- Engagement from data protection, digital, and operational stakeholders
- Availability of relevant policies, architectures, and documentation
- Appropriate sponsorship to act on advisory findings

7. Alignment with G-Cloud 15 Lot 3

This service aligns with G-Cloud 15 Lot 3 by supporting:

- Data protection and privacy assurance for cloud services
- Risk assessment and regulatory compliance advisory
- Governance and assurance activities without delivery responsibility

It provides independent advisory support to enable responsible and compliant use of cloud-based services within the public sector.

8. Exit and transition

The service concludes with documented DPIA advisory outputs, assessment findings, and evidence-based recommendations aligned to the Buyer's cloud services and regulatory context. All materials are provided in formats suitable for handover to the Buyer's internal teams or to alternative suppliers.

The service supports continuity of data protection governance and informed decision-making following engagement completion, while maintaining clear separation from operational data protection management and avoiding supplier dependency. Any follow-on services are subject to separate procurement decisions under the appropriate G-Cloud 15 Lots or through other appropriate procurement routes.

Information assurance

Morson Praxis's information assurance capabilities support both our internal requirements for appropriate security controls and those of our Buyers. Our diverse portfolio of projects and customers means that we have extensive experience in working with information and systems at all impact levels (IL 0 to IL 6+). We are a Cyber Essentials Plus certified organisation.

Data restoration/ Service migration

We assist Buyers in the migration of data from legacy solutions to new cloud solutions.

On-boarding and off-boarding processes

Morson Praxis agrees specific on/ off-boarding processes for all work packages. Agreed processes are always tailored to the individual requirements of the engagement in question. Requirements are clearly defined and agreed with the relevant Buyer stakeholders to ensure the effective transition of individuals or teams alongside the management of data, assets, corporate memory and operational integrity.

Combination pricing

Morson Praxis can provide multiple services in scope of G-Cloud 15 Lot 3 Cloud Support Services. Our services can be bought separately or together. Combination pricing is offered accordingly.

Service management

A Service Account Manager is allocated to each Buyer's engagement. This individual is responsible for overseeing the services in scope of the engagement, closely monitoring its progress and managing all risks/ issues to ensure that activities are delivered in accordance with the agreed assignment scope and timeframes. Through structured relationship management, our Account Manager remains in regular contact with the Buyer to ensure their ongoing satisfaction.

Service constraints

Bespoke services, such as those in scope of G-Cloud 15, Lot 3 Cloud Support Services, are not subject to specific service constraints.

Service levels

Morson Praxis recommends that we enter into performance-based Service Level Agreements with all Buyers. The implementation of bespoke service levels represents the positive obligation of both parties to deliver a mutually beneficial partnership which supports end user activities and facilitates effective measurement and monitoring of the assignment. Due to the diversity of services in scope of G-Cloud 15, Lot 3 Cloud Support Services, service levels must be closely tailored to each engagement. Agreed service levels form part of the Call-Off agreement which renders us contractually bound to deliver the agreed service levels.

Knowledge transfer

Wherever possible, Morson Praxis ensures disciplined knowledge and skills transfer from the consultant(s) to the Buyer through structured knowledge capture, documentation standards, and handover planning through all delivery phases. This ensures that learning is transferred to the Buyer as the engagement progresses – ensuring the ongoing efficiency of the assignment and full embedding of the new system/service.

Ordering and invoicing

Morson Praxis is an approved and accredited supplier to multiple CCS frameworks. We are used to working with Buyers to agree tailored ordering and invoicing processes. Payment terms are 30 days from receipt of invoice.

Termination terms

Morson Praxis's standard terms and conditions include clauses which facilitate contract termination by either the consumer or the supplier.

By the consumer	By the supplier
Termination can commence without notice in the event of a Buyer citing dissatisfaction with the service provided and the issue not being rectified within an agreed timeframe, or in the event of a material breach of contract.	In the unlikely event that Morson Praxis was to withdraw from G-Cloud 15, Lot 3 Cloud Support Services, a minimum 30 days' notice would be served. Ongoing assignment commitments would be maintained through to completion in accordance with the terms of the Framework Agreement.

Buyer responsibilities

Buyer responsibilities are closely aligned to the assignment and as such, these must be discussed and agreed with the Buyer prior to the commencement of the assignment. All responsibilities are clearly cited within the Call Off contract.

Service dependencies

Service dependencies are specific to each Call-Off. Such detail must be discussed and agreed with the Buyer prior to the commencement of the engagement.



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