



Cloud Migration Factory

Service Definition Document | G-Cloud 15 | Lot 3

morson PRAXIS

Cloud Migration Factory

Through strategy-led digital transformation, Morson Praxis helps public sector organisations to accelerate benefits realisation, reimagine operations, enable scalable innovation and build resilience for the future. We ensure that every technological investment, from large-scale enterprise transformation to focused project delivery, creates sustainable, meaningful change.

Service Definition for Cloud Migration Factory

Morson Praxis's Cloud Migration Factory provides a structured, repeatable approach to planning, coordinating, and executing cloud migrations at scale across the delivery lifecycle. The service supports organisations migrating applications, data, and platforms to public or private cloud environments in a controlled, assured, and auditable manner.

The service is designed to reduce migration risk, improve predictability, and enable consistent delivery across multiple workloads, programmes, or departments, while supporting safe transition into live service operation.

1. What the service includes

The service typically includes:

- Cloud migration strategy alignment and planning
- Application, data, platform, and integration migration assessment
- Migration wave and factory model design
- Dependency, integration, risk, and readiness analysis
- Migration tooling and automation approach definition for repeatable execution
- Cutover, transition, and rollback planning
- Coordination of migration execution activities
- Environment readiness and landing zone validation
- Post-migration assurance and stabilisation support

2. What the service does not include

The service does not include:

- Ongoing cloud platform operations or managed services
- Application redevelopment beyond migration scope
- Long-term service management or support
- Business process redesign or change management delivery
- Licensing resale or cloud infrastructure provisioning

This service provides migration planning, governance, and transition support only. It does not include the execution of migrations, workload transfer, data movement, or cutover activities.

Migration execution and workload transfer activities, where required, are delivered through separate delivery services procured under the appropriate G-Cloud 15 Lots or alternative procurement routes.

3. How the service is delivered

The service is delivered using a factory-style delivery model, combining standardised processes, repeatable tooling, and defined governance. Work is organised into migration waves, enabling prioritisation, throughput control, and predictable outcomes, including coordination across multiple suppliers and delivery teams.

Delivery is coordinated closely with Buyer teams and suppliers, ensuring migrations align to operational constraints, security requirements, and business priorities. Approaches are tailored based on organisational maturity and migration complexity.

4. Roles and responsibilities

Morson Praxis is responsible for:

- Designing and operating the migration factory model
- Coordinating migration planning and execution activities
- Managing migration risks, dependencies, and issues
- Providing migration assurance and progress reporting

The Buyer is responsible for:

- Defining migration priorities and success criteria
- Providing access to systems, data, and stakeholders
- Approving migration plans, waves, and cutover decisions
- Owning post-migration operations and service support

5. Service outputs and deliverables

Typical outputs may include:

- Cloud migration strategy and roadmap
- Application and data migration assessments
- Migration wave plans and schedules
- Dependency and risk registers
- Cutover and rollback plans
- Migration runbooks and playbooks
- Post-migration assurance and lessons learned reports

Deliverables are tailored to Buyer needs and agreed at the outset.

6. Dependencies and prerequisites

Effective delivery of this service typically depends on:

- Availability of application and infrastructure inventories
- Access to security, architecture, and operations stakeholders
- Defined target cloud environments or landing zones
- Agreement on migration scope, priorities, and constraints

7. Alignment with G-Cloud Lot 3

This service aligns with G-Cloud 15 Lot 3 by supporting:

- Cloud planning, setup, and migration activities
- Controlled transition of services to cloud environments
- Risk-managed migration execution at scale
- Preparation for handover into live operation

It provides a repeatable and governed approach to cloud migration, including complex integration dependencies.

8. Exit and Transition

The service concludes with documented migration assessments, planning outputs, readiness findings, and agreed transition artefacts aligned to the Buyer's cloud migration objectives. All materials are provided in formats suitable for handover to the Buyer's internal teams or to alternative suppliers.

The service supports informed transition into cloud migration activity while maintaining clear separation from migration execution and avoiding supplier dependency. Outputs may be used to inform subsequent migration or delivery services procured under the appropriate G-Cloud lots or through other appropriate procurement routes.

Information assurance

Morson Praxis's information assurance capabilities support both our internal requirements for appropriate security controls and those of our Buyers. Our diverse portfolio of projects and customers means that we have extensive experience in working with information and systems at all impact levels (IL 0 to IL 6+). We are a Cyber Essentials Plus certified organisation.

Data restoration/ Service migration

We assist Buyers in the migration of data from legacy solutions to new cloud solutions.

On-boarding and off-boarding processes

Morson Praxis agrees specific on/ off-boarding processes for all work packages. Agreed processes are always tailored to the individual requirements of the engagement in question. Requirements are clearly defined and agreed with the relevant Buyer stakeholders to ensure the effective transition of individuals or teams alongside the management of data, assets, corporate memory and operational integrity.

Combination pricing

Morson Praxis can provide multiple services in scope of G-Cloud 15 Lot 3 Cloud Support Services. Our services can be bought separately or together. Combination pricing is offered accordingly.

Service management

A Service Account Manager is allocated to each Buyer's engagement. This individual is responsible for overseeing the services in scope of the engagement, closely monitoring its progress and managing all risks/ issues to ensure that activities are delivered in accordance with

the agreed assignment scope and timeframes. Through structured relationship management, our Account Manager remains in regular contact with the Buyer to ensure their ongoing satisfaction.

Service constraints

Bespoke services, such as those in scope of G-Cloud 15, Lot 3 Cloud Support Services, are not subject to specific service constraints.

Service levels

Morson Praxis recommends that we enter into performance-based Service Level Agreements with all Buyers. The implementation of bespoke service levels represents the positive obligation of both parties to deliver a mutually beneficial partnership which supports end user activities and facilitates effective measurement and monitoring of the assignment. Due to the diversity of services in scope of G-Cloud 15, Lot 3 Cloud Support Services, service levels must be closely tailored to each engagement. Agreed service levels form part of the Call-Off agreement which renders us contractually bound to deliver the agreed service levels.

Knowledge transfer

Wherever possible, Morson Praxis ensures disciplined knowledge and skills transfer from the consultant(s) to the Buyer through structured knowledge capture, documentation standards, and handover planning through all delivery phases. This ensures that learning is transferred to the Buyer as the engagement progresses – ensuring the ongoing efficiency of the assignment and full embedding of the new system/service.

Ordering and invoicing

Morson Praxis is an approved and accredited supplier to multiple CCS frameworks. We are used to working with Buyers to agree tailored ordering and invoicing processes. Payment terms are 30 days from receipt of invoice.

Termination terms

Morson Praxis's standard terms and conditions include clauses which facilitate contract termination by either the consumer or the supplier.

By the consumer	By the supplier
Termination can commence without notice in the event of a Buyer citing dissatisfaction with the service provided and the issue not being rectified within an agreed timeframe, or in the event of a material breach of contract.	In the unlikely event that Morson Praxis was to withdraw from G-Cloud 15, Lot 3 Cloud Support Services, a minimum 30 days' notice would be served. Ongoing assignment commitments would be maintained through to completion in accordance with the terms of the Framework Agreement.

Buyer responsibilities

Buyer responsibilities are closely aligned to the assignment and as such, these must be discussed and agreed with the Buyer prior to the commencement of the assignment. All responsibilities are clearly cited within the Call Off contract.

Service dependencies

Service dependencies are specific to each Call-Off. Such detail must be discussed and agreed with the Buyer prior to the commencement of the engagement.



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