



Pricing Document

Pricing

Printing/Enclosing - includes data processing, printing, enclosing materials (standard VMR envelopes and plain paper), user portal access, reporting, full audit trail. Any postage will be added at cost.

PRINT MODE	NO. OF SHEETS	C5 ENVELOPE	C4 ENVELOPE
Mono Simplex	1	£0.12	£0.19
Mono Duplex	1	£0.17	£0.24
Colour Simplex	1	£0.13	£0.20
Colour Duplex	1	£0.18	£0.25

Digital Communications

EMAIL – UK 1 x PDF attachment	Cost	Additional sheet
1 sheet simplex	£0.13	£0.01
1 sheet duplex	£0.15	£0.02

SMS	UK	INTERNATIONAL
160 character per SMS	£0.08	£0.16

Other Services

DESCRIPTION	COST	UNIT
Postage	At Cost	Per item
Hybrid Licence (per month)	£2.50	Per user
Change Requests/Development	£95.00	Per hour
Returned Mail Management incl. 6month archive and secure destruction	£0.30	Per envelope
Digital Archive (per annum)	£0.02	Per document
Client Portal	£POA	Solution
Email Data Capture & reporting	£0.10	Per email address
API key / month	£100.00	Per site

Annual Contract Value Discounts

Value	Discount %
<£250,000	0
£250,000 - £500,000	0.5
£500,001 - £1,000,000	1
£1,000,001 - £2,500,000	2
£2,500,001 - £5,000,000	3
>£5,000,000	5

All pricing excludes VAT