Proquro Source-to-Contract

Pricing Document

G-Cloud 15 (RM1557.15)

Lot 2b – Cloud Software (SaaS)

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Pricing Model Summary

- Pricing is per Contracting Authority, billed annually in advance (ex VAT).
- Each capacity band includes an annual allowance of procurement exercises and a shared document storage pool (buyer documents + supplier submissions).

Definitions

Named Internal User: A user account belonging to the contracting authority tenant (e.g., procurement staff, evaluators, approvers, auditors).

Procurement Exercise: A supplier-facing Preliminary Market Engagement, RFQ, Limited Competition, Open Procedure or Competitive Flexible Procedure conducted through Proquro. A single-stage, multi-stage, single-lot or multi-lot procedure counts as one Procurement Exercise.

Shared Storage Pool: Total storage used by procurement documents, supplier submissions, contract documents and attachments held within the Contracting Authority's Proquro environment.

Capacity Bands and Included Allowances

Included metric	Band A	Band B	Band C	Band D	Band E
Named internal users	Up to 25	Up to 100	Up to 250	Up to 500	Up to 1000
Procurement exercises / year	150	350	550	750	1000
Shared storage pool	15 GB	35 GB	55 GB	75 GB	100 GB
Annual Licence	£13,500	£16,500	£21,500	£25,750	£31,000

Select the lowest Capacity Band that meets your organisation's requirements across annual procurement exercises, named internal users and shared document storage. All Capacity Bands include the same Source-to-Contract functionality. The bands differ only in their included allowances. Procurement Exercise allowances apply per licence year and do not roll forward.

Optional Capabilities & Integrations (Annual Licence)

Proquro Source-to-Contract is fully functional without the optional capabilities and integrations below. Customers may add any option to any Capacity Band. Prices are annual, exclude VAT and remain fixed regardless of the selected Capacity Band.

Optional Capabilities & Integrations	Annual licence (ex VAT)
Structured Online Supplier Response Submission	£5,400
Supplier Performance Management	£2,400
Analytics & Reporting	£3,000
Conflict of Interest Management	£1,800

Advanced Visibility Controls	£3,000
Supplier Relationship and Compliance Management	£5,400
DocuSign eSignature	£2,400
SharePoint Document Management	£3,000
Single Sign-on with Microsoft Entra ID	£2,400
Additional Commercial Records Pack, up to 250 records	£2,500

Note: Third-party licences must be procured separately by the authority, and the prices listed above do not include provision of third-party licences. The quoted price solely covers the integration fee with the respective third-party services.

Note: Each Additional Commercial Records Pack provides capacity to add and retain up to 250 commercial records in Proquro. Records remain counted against the purchased capacity after archiving. Multiple packs may be purchased.

One-off Costs

Onboarding

One-off setup fee excludes VAT and is charged in year 1.

Item	Fee (ex VAT)
Single-authority setup fee	£3,500

Training

Item	Fee (ex VAT)
Virtual Training Session	£400 per session
In-Person Training Session	£900 per session

Offboarding

Standard offboarding is £3,500 and includes the standard data and document export. Additional data transformation, alternative formatting or exit assistance is charged at the published professional-services rate of £750 per day. The number of days and total charge will be stated in the Order Form before work begins.

Professional Services

Customer-specific configuration, data migration and other data services, integration work, consultancy and software development are charged at £750 excluding VAT per day. One working day is eight hours. The Order Form will state the number of days purchased and the total charge before work begins.

Premium Support & Advisory Services

Package	Annual fee (ex VAT)	Notes
Up to 5 hours per month	£3,750	Support hours are offered on a "use it or lose it" basis, meaning any unused hours won't carry over to the next period.
Up to 10 hours per month	£6,000	
Up to 25 hours per month	£15,000	
Up to 50 hours per month	£30,000	

Contact Information

To schedule a demo, please contact info@mastersoftware.co.uk