



Proquro Source-to-Contract with Framework and Dynamic Market Management

Service Definition Document

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Overview

Proquro Source-to-Contract with Framework and Dynamic Market Management is a UK-hosted cloud service for managing public-sector procurement and contracts through one connected lifecycle. It supports procurement projects from pipeline and market engagement through supplier submission, evaluation, moderation and award, followed by full contract management through delivery, renewal, expiry and archive. Procurement, award and contract information remains connected, reducing rekeying and maintaining a complete audit trail. The service also supports the establishment and ongoing administration of Framework Agreements, Open Frameworks, Dynamic Markets and legacy DPS arrangements.

Included Functionality

- Procurement pipeline and connected commercial records
- Preliminary Market Engagement
- Limited Competitions, RFQs, mini-competitions and call-offs
- Direct Awards
- Open Procedures
- Competitive Flexible Procedures
- Multi-stage and multi-lot procurement projects
- Secure document-based supplier submissions
- Supplier clarifications and auditable communications
- Evaluator scoring, moderation and assessment summaries
- Central Digital Platform and Contracts Finder notice publishing
- Contract register and lifecycle management
- Financial and spend management
- Variations, extensions and indexation
- Renewal and expiry alerts
- Contract tasks, workflows and reminders
- Contract document management
- Public contracts register
- Supplier and stakeholder records
- Standard reports with Excel and CSV download
- Role-based access and complete audit trail
- Read-only archive
- Framework Agreement and Open Framework establishment
- Dynamic Market and legacy DPS administration
- Framework and Dynamic Market supplier management
- Lots, supplier admissions and arrangement records
- Direct and competitive call-offs
- Open Framework reopening
- Arrangement, call-off and contract audit history

This listing includes document-based supplier submissions and the establishment and administration of Framework Agreements, Open Frameworks, Dynamic Markets and legacy DPS arrangements. Structured online supplier response submissions are available as an optional capability. This listing does not include operating procurement on behalf of multiple

contracting authorities using separate client publishing credentials. Multi-Authority operation is available through a separate Proquro service.

Optional Capabilities and Integrations

Optional capabilities and integrations are not included in the core annual subscription unless selected in the Order Form. Available options and charges are set out in the Source-to-Contract with Framework and Dynamic Market Management Pricing Document.

- Structured Online Supplier Response Submission
- Supplier Performance Management
- Supplier Relationship and Compliance Management
- Analytics & Reporting
- Conflict of Interest Management
- Advanced Visibility Controls
- Framework MI Reporting
- DocuSign eSignature
- SharePoint Document Management
- Single Sign-on with Microsoft Entra ID
- Additional Commercial Records Pack

Additional commercial records capacity is available for customers wishing to bring an existing contract register into Proquro.

Delivery and Service Operation

The annual subscription includes UK cloud hosting, routine software updates, maintenance and standard technical support. Proquro will establish the customer environment and initial administrator account, after which the customer can manage its users, procurement projects and commercial records.

Data migration, customer-specific configuration, optional capabilities, integrations, training and other professional services are not included in the core annual subscription. Available options and charges are set out in the Source-to-Contract with Framework and Dynamic Market Management Pricing Document and will be identified in the Order Form.

Standard support covers application faults and technical troubleshooting. Customer data correction, process advice, additional training, custom reporting and configuration changes are separately chargeable.

Customer data and documents can be exported at the end of the service. Additional exit assistance is available at the rates set out in the Source-to-Contract with Framework and Dynamic Market Management Pricing Document.

Contact Information

To schedule a demo, please contact info@mastersoftware.co.uk