



Proquro Quick Sourcing

Pricing Document

G-CLOUD 15 (RM1557.15)

LOT 2B – CLOUD SOFTWARE (SAAS)

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Pricing Model Summary

- Pricing is per Contracting Authority, billed annually in advance (ex VAT).

Definitions

Named Internal User: A named user account belonging to the Contracting Authority, including procurement staff, contract managers, evaluators, approvers and auditors.

Contract Register Record: A basic commercial record retained in Proquo for supplier details, financial and spend information, key dates, renewal and expiry alerts, reporting and audit. Records remain counted against the purchased capacity after archiving.

Procurement Exercise: A supplier-facing Preliminary Market Engagement, RFQ, Limited Competition, Open Procedure or Competitive Flexible Procedure conducted through Proquo. A single-stage, multi-stage, single-lot or multi-lot procedure counts as one Procurement Exercise.

Shared Storage Pool: The total storage used by procurement documents, supplier submissions, Contract Register Records and attachments held within the Contracting Authority's Proquo environment.

Included Allowances

Included metric	Base
Named internal users	Up to 25
Contract register records	150
Shared storage pool	15 GB
Annual Licence	£5,000

Optional Capabilities & Integrations (Annual Licence)

These optional add-ons provide additional functionality and are designed to enhance the overall user experience. It is important to note that the standalone modules are fully functional on their own and do not require these add-ons to operate effectively.

Optional Capability or Integration	Annual licence (ex VAT)
Supplier Performance Management	£2,400
Analytics & Reporting	£3,000
Conflict of Interest Management	£1,800
Supplier Relationship and Compliance Management	£5,400
DocuSign eSignature	£2,400
Single Sign-on with Microsoft Entra ID	£2,400
SharePoint Document Management	£3,000

Capacity Pack P10: 10 Procurement Exercises per licence year	£2,000
Capacity Pack C50: 50 additional Contract Register Records	£1,500
Capacity Pack U5: 5 additional Named Internal Users	£1,000

Note: Third-party licences must be procured separately by the authority, and the prices listed above do not include provision of third-party licences. The quoted price solely covers the integration fee with the respective third-party services.

Each P10 Capacity Pack provides 10 Procurement Exercises during the licence year and does not roll forward. Each C50 Capacity Pack provides capacity to add and retain up to 50 additional Contract Register Records; archiving does not restore capacity. Each U5 Capacity Pack provides five additional Named Internal Users. C50 and U5 capacity applies while the relevant annual pack remains licensed. Multiple packs may be purchased.

Capacity packs do not include additional functionality, implementation services, training or support hours. The Order Form will identify the base subscription, selected packs and resulting total capacity. .

One-off Costs

Onboarding

One-off set-up fee excludes VAT and is charged in year 1.

Item	Fee (ex VAT)
Single-authority set up fee	£3,500

Training

Item	Fee (ex VAT)
Virtual Training Session	£400 per session
In-Person Training Session	£900 per session

Offboarding

Standard offboarding is £3,500 and includes the standard data and document export. Additional data transformation, alternative formatting or exit assistance is charged at the published professional-services rate of £750 per day. The number of days and total charge will be stated in the Order Form before work begins.

Professional Services

Customer-specific configuration, data migration and other data services, integration work, consultancy and software development are charged at £750 excluding VAT per day. One working day is eight hours. The Order Form will state the number of days purchased and the total charge before work begins.

Premium Support & Advisory Services

Package	Annual fee (ex VAT)	Notes
Up to 5 hours per month	£3,750	Support hours are offered on a "use it or lose it" basis, meaning any unused hours won't carry over to the next period.
Up to 10 hours per month	£6,000	
Up to 25 hours per month	£15,000	
Up to 50 hours per month	£30,000	

Contact Information

To schedule a demo, please contact info@mastersoftware.co.uk