

Samkit Infosystems Limited

G-Cloud Service definition document AR Invoice Print Preview

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The Service

Samkit's **AR Invoice Print Preview** is a software tool designed for organisations using **Oracle ERP Cloud (Fusion)** to preview Accounts Receivable (AR) invoices in their final printable format *before* they are issued or shared externally.

The service enables finance and billing teams to validate invoice layout, content accuracy, tax details, and formatting directly from Oracle ERP Cloud. This reduces the risk of incorrect invoice issuance, rework, customer disputes, and audit exceptions.

The tool operates using **read-only access** to Oracle ERP Cloud and does not modify invoice data or store customer information outside the customer's environment.

Levels of Data Backup, Restore & Disaster Recovery

- Samkit does not store or back up invoice data.
- All invoice data is retrieved directly from Oracle ERP Cloud.
- Backup and disaster recovery processes are governed by the customer's Oracle Cloud and internal IT arrangements.
- The service does not introduce any additional data storage layers.

Onboarding and Offboarding Support

Onboarding

- Configuration of secure, read-only access to Oracle ERP Cloud AR modules.
- Validation of user permissions required to preview invoice data.
- Initial walkthrough explaining invoice preview workflows and supported formats.

Offboarding

- The service can be exited without dependency on Samkit systems.
- No invoice data or metadata is retained by Samkit after termination.
- Access permissions and credentials remain fully controlled by the customer.

Service Constraints

- Requires an active Oracle ERP Cloud (Fusion) environment with AR modules enabled.
- Requires appropriate permissions to access invoice data.
- Dependent on Oracle Cloud availability and system performance.
- The service provides preview functionality only and does not alter invoice content, numbering, or posting status.
- Custom invoice layouts beyond standard configurations may require separate agreement.

Service Levels (Performance, Availability, and Support Hours)

Application Availability

AR Invoice Print Preview is a client-side tool; its availability is dependent on the end user's system and Oracle Cloud service availability.

Samkit ensures availability of:

- License issuance
- Software downloads
- Latest application versions

Support Hours

Support is provided:

Monday–Friday, 9:00–17:00 UK Time
(excluding UK public holidays)

Support includes:

- Installation and configuration assistance
- Troubleshooting connection issues
- Functional guidance on using the tool
- Patch updates where required

After-Sales Support

After onboarding, Samkit provides:

- Email-based technical support
- Remote assistance where appropriate
- Access to updated releases
- Issue resolution and bug fixes
- Optional enhancement workshops (chargeable under SFIA if requested)

Support covers the application functionality only—not Oracle ERP Cloud configuration or data issues.

Technical Requirements

- Oracle ERP Cloud (Fusion) with Accounts Receivable modules
- Internet connectivity for secure API communication
- Windows-based workstation or server (recommended)
- User credentials with permission to access AR invoice data
- PDF viewer or compatible document viewer for preview output

AR Invoice Print Preview operates entirely client-side; no Samkit infrastructure hosts customer data.

Outage and Maintenance Management

AR Invoice Print Preview does rely on Microsoft Azure hosted servers; therefore, if any platform outage occurs, Samkit will make sure to inform all clients about the same by using email. Samkit will ensure to follow up with hosting server support team for a quick resolution.

Samkit may occasionally release updates. These:

- Are shared with customers via email
- Do not force downtime
- Can be installed at a time chosen by the customer

Oracle Cloud outages or customer network outages may temporarily affect connectivity to the ERP system.

Hosting Options and Locations

- The service operates within the customer's environment.
- Samkit does not host, process, or store invoice data.
- All documents remain within customer-controlled infrastructure and locations.

Access to Data (Upon Exit)

All data retrieved using AR Invoice Print Preview is stored **locally** by the customer. Upon exit:

- All invoice previews generated during service use remain accessible to the customer.
- Customers may retain any locally generated previews.
- Samkit retains no invoice data or access upon service termination.

Security

- Read-only access to Oracle ERP Cloud invoice data.
- Secure communication with Oracle APIs.
- No modification, deletion, or posting of invoice data.
- Access governed by customer-managed credentials and role-based permissions.
- Supports accuracy, control, and audit-readiness in invoice processing.

Customers are responsible for:

- Managing user access within Oracle ERP Cloud
- Ensuring secure endpoint policies on their local systems

Contact

Please contact us if you would like to know more about this service or any of our listings on G-Cloud.

Email: info@samkit.co.uk

As all of our G-Cloud enquiries initially come into a single contact, please remember to tell us: -

124 City Road, London EC1V 2NX, UK, Email: info@samkit.co.uk Website: www.samkit.co.uk

- Your name, your organisation name and contact details
- Which service you are enquiring about
- A synopsis of your requirements or the problems you need to address.