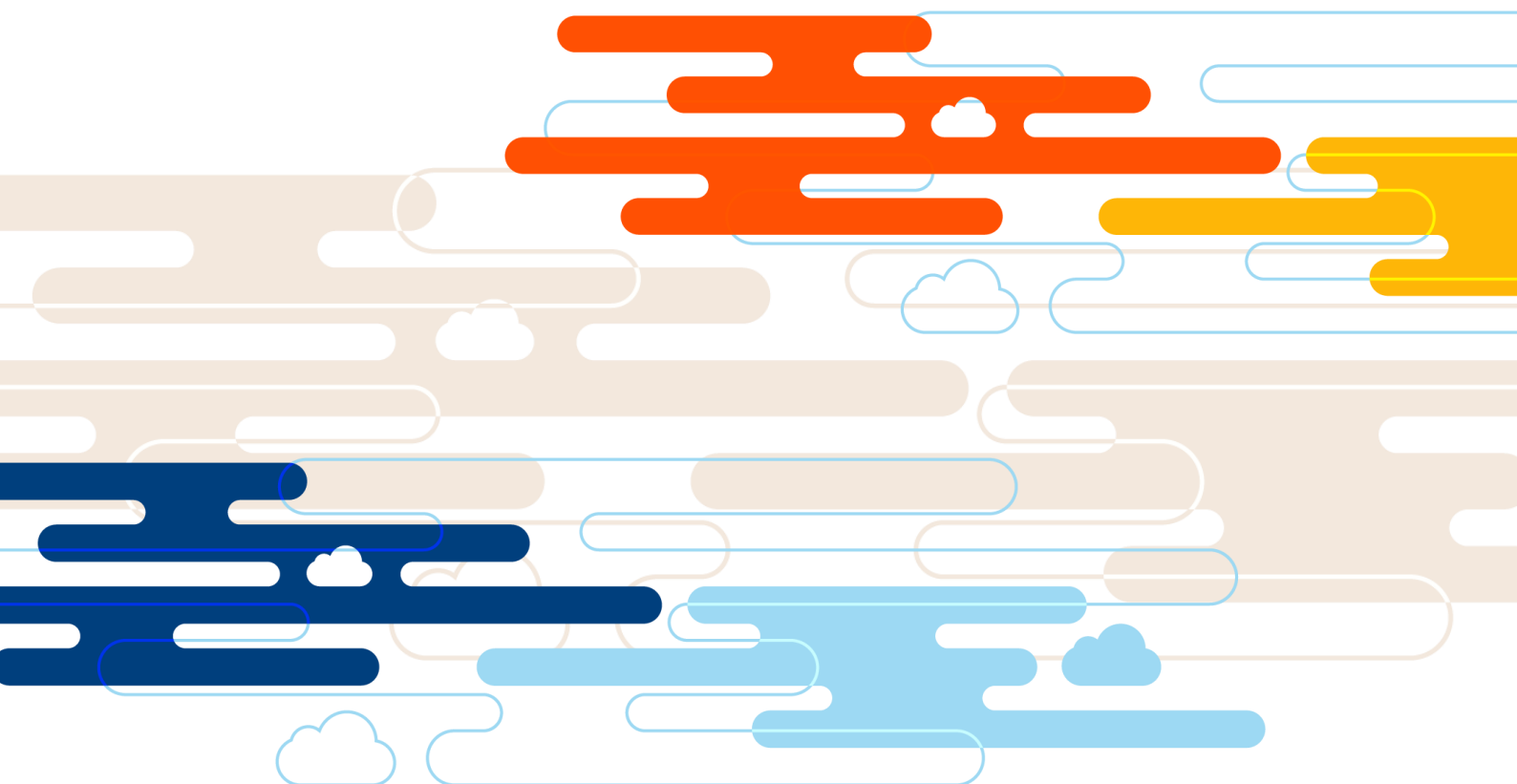




Addin365

Addin365 pricing document for Creation Pack on G-Cloud 15

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Change history

Version	Date	Author	Changes
1.0	January 2026	AB	

1 Addin365 Pricing Overview

This document explains Addin365 Product and service's charges for Creation Pack that we provide on G Cloud 15. In this document you will find pricing information regarding:

- Creation Pack
- Creation Pack services
- Services terms and conditions

For further information, please contact hello@Addin365.com

2 Creation Pack

We offer a Creation Pack product that will apply your Microsoft Teams governance strategy.

Where central IT provision Microsoft Teams for the business, Content Packs ensure standardisation across the IT function and a rapid approach to Microsoft Teams creation.

Where the business can provision Microsoft Teams, using a Content Pack removes the need for business education on governance standards.

Employees	Price per year (excluding VAT)
0 - 500	£6,000
501 - 1,000	£12,000
1,001 - 3,000	£18,000
3,001 - 5,000	£24,000
5,001 - 10,000	£30,000
10,001 - 15,000	£36,000
15,001 - 20,000	£42,000
20,001 - 25,000	£48,000
25,001 - 30,000	£54,000
30,000 + Price on Request	

Product invoices are to be paid on receipt of invoice. Addin365 do not install product software until it has been paid for.

3 Creation Pack services (excluding VAT)

3.1 Install

Product Install	£1100
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3.2 User training

Addin365 day rates can be seen in the SFIA Rate Card.

3.3 Support services

Addin365 day rates can be seen in the SFIA Rate Card.

3.4 On-boarding

Addin365 day rates can be seen in the SFIA Rate Card.

3.5 Project management

Project management is charged at 15% of services

4 Pricing terms and conditions

All prices are excluding VAT.

Client will have 7 days from delivery to feedback and/or approve each deliverable.

If no feedback or approval is given in that timeframe, it will be invoiced for.

If feedback is provided and there are changes to be made by Addin365, again, on delivery, Client will have 7 days from delivery to feedback and/or approve the deliverable. If no feedback or approval is given in that timeframe, it will be invoiced for.

If the project is stalled or blocked for more than 7 days, Addin365 will invoice for the project in full and disband the project delivery team. When the Client is ready to begin work again Addin365 will re-allocate the team and provide a new recommencement date for the project.

Services invoices are to be paid within 30 days of Client receiving the invoice.

Product invoices are to be paid on receipt of invoice. Addin365 do not install product software until it has been paid for.

Retainers are to be paid upfront and time called off when needed. Retainers must be used within 12 months of project start.

Travel and expenses outside of London will be re-billed to Client.