

SFIA Rate Card

Standards for Consultancy Day Rate card

- Rates are exclusive of VAT, which will be charged at the prevailing rate
- Rates are inclusive of all discounts across all sectors as they are already offered at our best and most competitive rate
- Rates apply across Strategy & Architecture, Business Change, Solution Development & Implementation, Service Management, Procurement & Management Support and Client Interface
- A Working Day is 7.5 hours, exclusive of travel and breaks
- The Working Week is Monday to Friday, excluding national holidays
- Office Hours are 09:00 17:00 Monday to Friday, excluding national holidays
- Travel and Subsistence, including mileage, is included in the day rate within the M25 and is payable at the department's standard travel and subsistence rates outside the M25
- Invoices will be raised according to a mutually agreed Milestone Payment Plan and be payable within 30 days of receipt
- Professional Indemnity Insurance is included in the day rate

SFIA Level	Day Rate (ex VAT)
Follow	£0
Assist	£675
Apply	£750
Enable	£900
Endure / Advise	£975
Initiate / Influence	£1,125
Set Strategy / Inspire	£1,350

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Level definitions

SFIA Level	Essence of the Level
1. Follow	Performs routine tasks under close supervision, follows instructions, and requires guidance to complete their work. Learns and applies basic skills and knowledge.
2. Assist	Provides assistance to others, works under routine supervision, and uses their discretion to address routine problems. Actively learns through training and on-the-job experiences
3. Apply	Performs varied tasks, sometimes complex and non-routine, using standard methods and procedures. Works under general direction, exercises discretion, and manages own work within deadlines. Proactively enhances skills and impact in workplace.
4. Enable	Performs diverse complex activities, supports and guides others, delegates tasks when appropriate, works autonomously under general direction, and contributes expertise to deliver team objectives.
5. Endure / Advise	Provides authoritative guidance in their field and works under broad direction. Accountable for delivering significant work outcomes, from analysis through execution to evaluation.
6. Initiate / Influence	Has significant organisational influence, makes high-level decisions, shapes policies, demonstrates leadership, promotes organisational collaboration, and accepts accountability in key areas.
7. Set Strategy / Inspire	Operates at the highest organisational level, determines overall organisational vision and strategy, and assumes accountability for overall success.