

Agile Project Management & PMO Support

Service Definition – G-Cloud 15

Comet Business Global Solutions Ltd

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1. Service Overview

Comet Business Global Solutions Ltd provides high-maturity Agile Project Management and Project Management Office (PMO) services for complex digital and cloud transformation programmes. We specialise in bridging traditional governance controls with modern agile delivery models.

By combining CMMI Level 5 (Optimising) process discipline with SAFe 6.0 and PRINCE2 Agile, we enable large-scale Government and Healthcare programmes to be delivered predictably, on time, to quality, and within agreed financial tolerances.

2. Methodology & Technical Standards

Area	Approach
Agile Frameworks	Expert application of SAFe, Scrum, Kanban, and Lean for iterative value delivery
Governance Rigour	CMMI Level 5 quantitative management for predictable, optimised delivery
Service Management	ITIL-aligned transition from project delivery into BAU operations
GDS Compliance	Assurance across Discovery, Alpha, Beta, and Live in line with GDS standards

3. Service Features

- Certified Project Managers and PMO Leads (CISM, CIPM, CISA, PRINCE2, SAFe)
- End-to-end delivery across the full project lifecycle
- Strategic PMO design, mobilisation, and governance frameworks
- Proactive RAID and Information Risk management
- Executive-level KPI, benefits realisation, and ROI reporting
- Governance of multi-disciplinary teams across jurisdictions and time zones
- Leadership of technical and organisational change programmes
- Training, coaching, and capability uplift for client delivery teams

4. Key Deliverables

Phase	Outputs
Initiation	Project Charters, Stakeholder Maps, and robust Business Cases

Planning	Detailed Work Plans, Requirements Documentation, and Communications Plans
Execution & Control	Status Reports, Sprint Backlogs, Change Control, and Go-Live Sign-off
Closure & Handover	Lessons Learned reports and formal transition to BAU teams

5. Service Levels & Quality Assurance

Personnel Assurance	Response Times	Quality Gating	Scalability
SC Cleared delivery leads suitable for sensitive environments	Standard queries within 1 business day; urgent breach support within 4 hours	Embedded quality controls and third-party supplier assurance	Support from a single Project Manager to a full PMO function

6. Onboarding & Exit Strategy

Rapid mobilisation enables project initiation within 5 working days, including an initial delivery maturity and risk assessment.

Our structured exit strategy ensures seamless transition through comprehensive knowledge transfer and the return of all project artefacts in open formats (PDF/CSV), preventing vendor lock-in and supporting long-term sustainability.