

SERVICE DOCUMENTATION

INTERVIEW INTELLIGENCE



Interview Intelligence

The screenshot displays the Interview Intelligence interface. On the left, a video player shows Sara Bennett, with a transcript below it. The transcript highlights key points from her interview. On the right, a 'Review Sara Bennett's responses' section shows a list of reviews from other users, including their ratings and comments. The interface is clean and modern, with a focus on providing a comprehensive view of candidate information.

RECORDED INTERVIEW **ACTIONS** **AK**

Sara Bennett (Submitted 1 day ago)

Transcript

One of the main highlights of my previous Administrative Assistant role was being at the centre of coordination for day-to-day operations. I managed **schedules, handled correspondence, and maintained** records to ensure everything ran smoothly for the team. Over time, I took the initiative to create structured **templates and tracking systems for meeting notes, project documentation, and task follow-ups**. This helped improve transparency and made it easier for managers to **monitor progress without constant** back-and-forth.

Another highlight was **supporting project and event coordination — from preparing reports and**

Review Sara Bennett's responses

1. What were the highlights of your previous Administrative Assistant role?

Your Feedback

★★★★☆ Add your rating here **B /** @ **Submit**

Type your feedback here

Click to add files

Ethan Cooper rated Sara Bennett - MeVitae REF562D 6b5-3 ★★★★★ for MeVitae Test 2 min ago
Rating : Good

Jacob T. rated Sara Bennett - MeVitae REF562D 6b5-3 ★☆☆☆☆ for MeVitae Test 5 hrs ago
Rating : Satisfactory

Vivek D. rated Sara Bennett - MeVitae REF562D 6b5-3 ★☆☆☆☆ for MeVitae Test 8 hrs ago
Rating : Satisfactory

Riham Satti rated Sara Bennett - MeVitae REF562D 6b5-3 ★☆☆☆☆ for MeVitae Test 1 day ago
Rating : Satisfactory

Close All Reviews ^

Add Notes +

Interview Intelligence centralises all candidate information and automates key steps before, during, and after live interviews. MeVitae provides a unified dashboard with application documents, screening results, transcripts, and notes to surface relevant insights in real time. Receive structured transcripts and scorecards to support more informed, consistent interview decisions. MeVitae integrates seamlessly with 30+ ATS & HCM platforms or can be used as a fully functional standalone solution.

20+ **ATS platforms**



ORACLE



icims



JOBVITE

greenhouse

bamboohR®



JazzHR

Solution at a Glance



| UNIFIED CANDIDATE VIEW

All candidate data, CVs, applications, screening results, transcripts, and notes are automatically consolidated into one dashboard, giving interviewers complete context in seconds.



| AI INTERVIEW ASSISTANCE

AI-generated interview questions tailored to each candidate's resume and the role's requirements to ensure consistent, fair, and insight-driven interviews every time.



| REAL-TIME INTERVIEW HIGHLIGHTS

Relevant details surface instantly during the interview, supported by live transcription that highlights key moments and enables more focused, informed questioning.

Solution at a Glance



| POST-INTERVIEW INSIGHTS

MeVitae generates clear transcripts, evidence summaries, and panel-ready scorecards that streamline evaluation and support fair, consistent decision-making.



| SEAMLESS INTERVIEW FLOW

Move smoothly between candidates without switching platforms. Interviewers stay in one system, reducing downtime, preparation effort, and administrative overhead.



| COLLABORATIVE EVALUATION

Score, comment, and capture feedback within a unified interface. Evaluations sync seamlessly with your ATS to ensure transparency and alignment across the panel.

“Communication with MeVitaе has been exemplary, from implementation to testing, aligning perfectly with our expectations. Our team’s feedback has been consistently positive.”

ANONYMOUS. 25K+ EMPLOYEE SIZE. UTILITIES. ”

Metrics:

Interview Intelligence elevates every stage of the live interview process, improving quality, efficiency, fairness, and decision-making. By consolidating candidate data, surfacing insights in real time, and enabling structured evaluations.

95%

SATISFACTION

Improved scheduling experience for candidates, minimising conflicts.

90%

ACCURACY

Detecting candidate response relevance to requirements and interview questions.

25%

TIME SAVED

Reduced manual efforts of note taking and reviewing candidate responses.

9.4

CLIENT SCORE

Improved hiring experience, driving significantly higher satisfaction ratings.

Onboarding:

ONBOARDING & POST-SALES SUPPORT

Each client is introduced to a dedicated Customer Success Manager to guide implementation and ongoing success. Client requirements include all configurations available and best practices are captured to create a tailored implementation plan; covering HR system integration, user acceptance testing, and digital training sessions.

Once live, clients benefit from quarterly catch-ups and access to MeVitae's support team. Our 2025 performance consisted of Monday to Friday, 9am–5pm (UK time) support hours, 100% response and resolution SLAs achieved, and 99.74% system availability.

TECHNICAL SUPPORT:

Data backup and recovery:

Point-in-time recovery is enabled by default. All entities are securely stored for 7 days, allowing rapid restoration to any moment within the previous week.

MeVitae's maintenance & outage windows

MeVitae conducts quarterly maintenance exclusively over weekends (Saturday & Sunday). Advance notice is provided when any service impact is expected.

No outage windows are needed.

Hosting options and locations

Our services are hosted on public cloud services, or by a select number of sub-processors, also hosted in public cloud environments.

TECHNICAL REQUIREMENTS

To complete technical integration, the following access is required (full details provided during onboarding):

01

Admin-level ATS access

02

API service user for API operations

03

IT or implementation partner support for SSO and full technical setup [required for only some ATSs or editor access]

SERVICE PROVIDER	SUPPORTED LOCATION	PURPOSE
Microsoft Azure	UK, Netherlands, Ireland, Germany	Cloud service provider for data storage and processing.
Amazon Web Services	UK, Ireland, Germany	Cloud service provider for data storage and processing.
Google Cloud Platform	UK, Netherlands, Belgium, Germany	Cloud service provider for data storage and processing.
Redis	UK, Netherlands, Belgium, Germany	Cloud service provider for data storage and processing (hosted on Google Cloud Platform).
CloudConvert	Germany	Cloud service for converting documents (docx, odt, etc.) for redaction.
Cloudflare	Worldwide CDN	Cloud service for network protection.
SendGrid	US, EU	Cloud service for sending emails. Used to verify emails addresses and send notifications.

*More available on request

Offboarding:

SUPPORT

Should a client leave MeVitae, integrations are cleanly disconnected on the termination date. Users receive clear instructions for any actions required on their side. Data extractions can be requested at any time during or at the end of the contract, with flat-file downloads fully supported.

Security Overview:

SECURITY GOVERNANCE

Security is at the forefront of all we do. With board-level oversight and ISO/IEC 27001 and 9001 certifications, MeVitae follows a rigorous Information Security Policy supported by specialised controls, from cryptography to personal data protection. Standards are upheld through ongoing internal audits and monthly leadership reviews.

Operational Security

CHANGE & CONFIGURATION MANAGEMENT:

Every infrastructure or personal-data-related change follows recognised frameworks (CSA CCM, SSAE-16/ISAE 3402). Formal risk assessments, enforced controls, and CTO sign-off to ensure a tightly governed environment.

VULNERABILITY MANAGEMENT:

Automated Azure scanning, GCP Docker image analysis, quarterly internal penetration tests, and annual CREST-certified assessments keep threats in check. Risks are evaluated using OWASP guidance, with critical issues patched within 24 hours.

PROTECTIVE MONITORING:

A dedicated Security Incident Management Procedure enables rapid containment and guarantees customer notifications within one hour.

ISO/IEC 27001 and 9001

INCIDENT MANAGEMENT

Fully aligned to ISO/IEC 27001 and 9001, MeVitae provides round-the-clock incident reporting via phone or email, supported by real-time detection systems. Every incident is managed through a structured workflow, from containment to authority communication, with customers notified within an hour and receiving a full report within 48 hours.

SECURE DEVELOPMENT

MeVitae's development lifecycle is built on industry best practices and independently assessed against ISO/IEC 27001 and 9001, ensuring security is embedded into every stage of product creation.





For any questions, please contact:
riham@mevitae.com