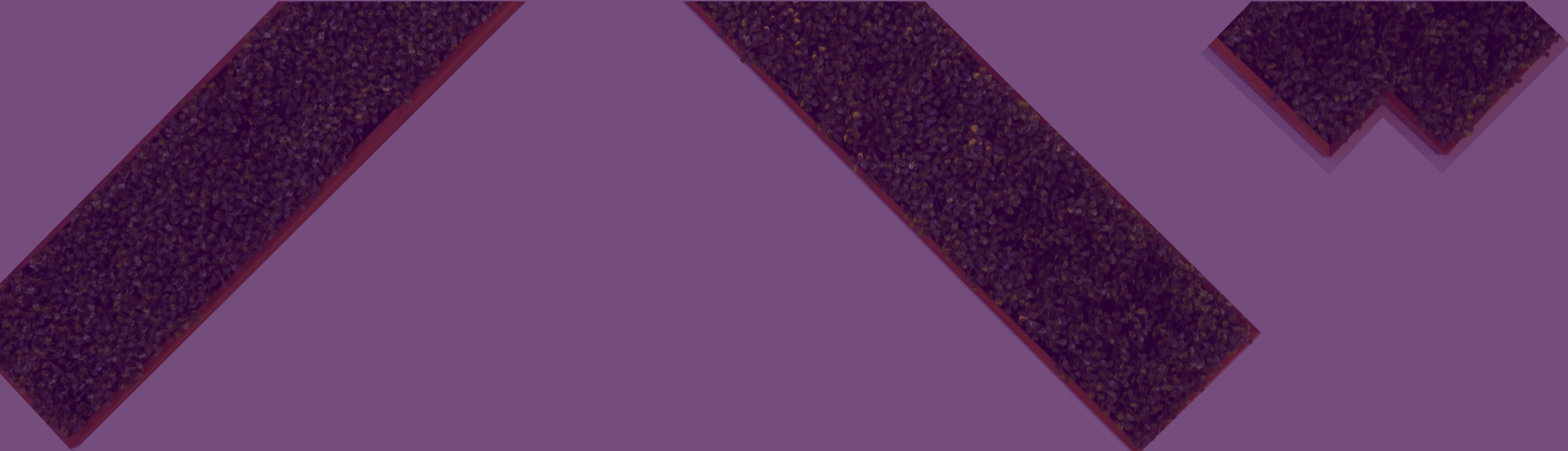


G-CLOUD 15

CoStratify Service Definition Document
Project Change

CoStratify



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10+

Associates

£0.5m

Turnover

130+

Projects over
last 7 years

1500+

Stakeholders
met with

ABOUT US

An ethical, client led, technology transformation boutique consultancy.

- North West based
- Formed in early 2019
- Strong ethical consulting mantra
- Aligned to healthcare, local government, housing and charity sectors
- Resource pool of former CIO's, CTO's, Chief Executives and Transformation Directors
- Unique but proven methodology
- People led but with an asset consulting approach

OUR MISSION & VALUES

Our mission and values shapes everything we do, and we live and breath these daily.

Integrity is at the heart of this which means being transparent, engaging without a sales agenda and always being on our clients side.

We're also here to enable others. Not just our internal employees and associates but our partners and clients too.

Finally, we pride ourselves on the quality of the outcomes we create for clients, not just the outputs we provide or the people we put in place.

We believe there are 8 critical success factors that we must achieve as part of any project:

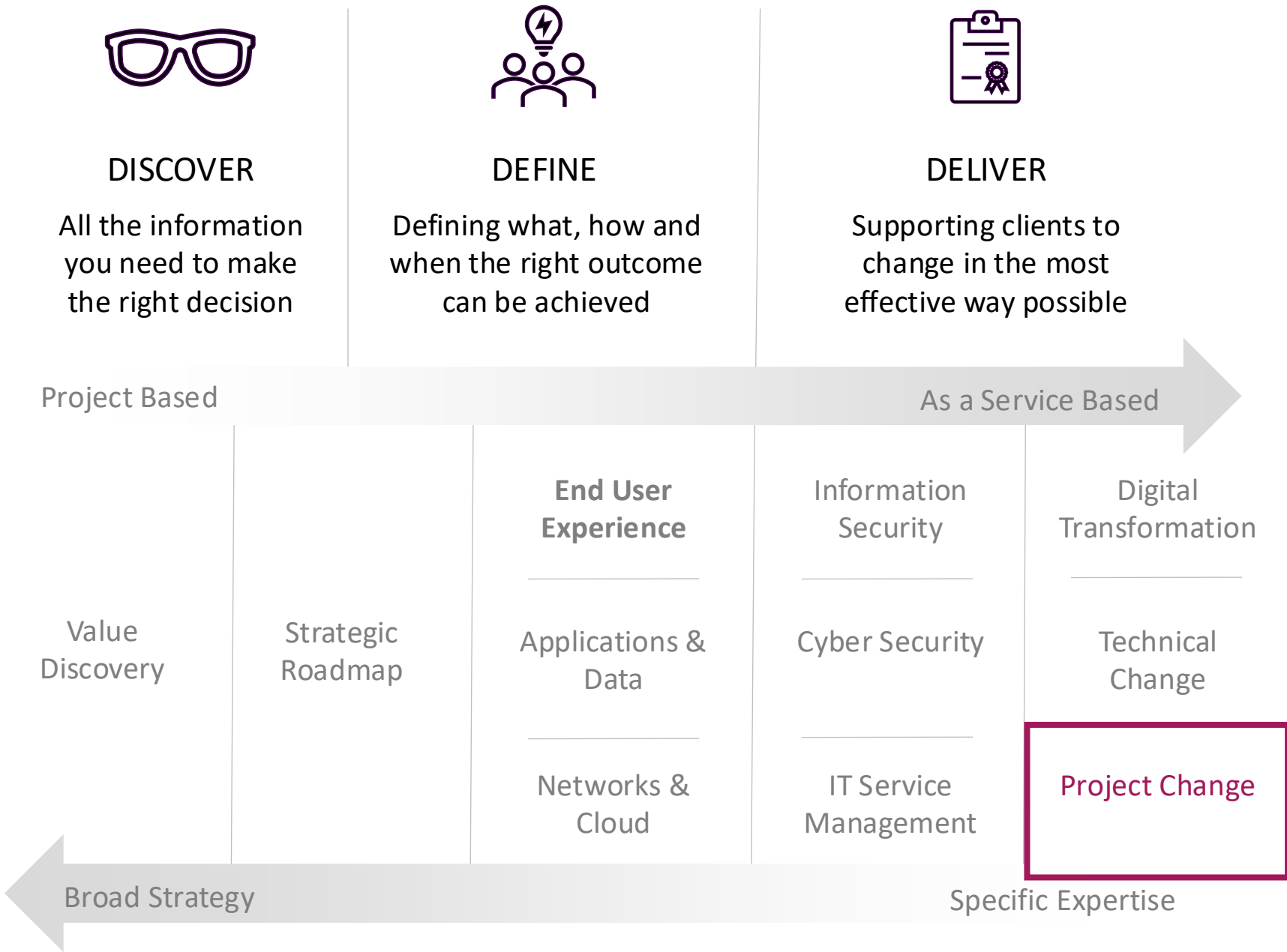
- | | |
|----------------------------|--------------------|
| Find the root cause | Reduce change risk |
| Seek change allies | Align outcomes |
| Identify quality solutions | Remove blockers |
| Communicate complexity | Enable efficiency |

OUR SERVICES

We specialise in enterprise wide value discovery but we know what it takes to deliver true digital transformation.

This is why we have an interconnected set of services ranging from broad discovery, through to specific expertise and guidance services that help navigate the challenges of delivery.

These services also vary between projects and as-a- service offerings. For more information see our GCloud services.



PROJECT CHANGE

SERVICE OVERVIEW:

Our project change service is built on the strong capability and experience of our project management team and our fantastic project management office. This service provides the expertise to keep a project on track from a time and budget perspective, whilst building strong relationships with key stakeholders. The service proactively manages problems before they turn into significant risks, enabling change to happen. It starts with pulling together a pragmatic and realistic plan aligned to resources, budget and outcomes, that can be delivered with minimal risk in the most appropriate way for the client.

Some of the typical activities provided from the project change service are:

- Creation of a structured plan with involvement in an iterative process of approval with stakeholders.
- Setting up and running a successful programme management office, putting in place the necessary measurement, reporting and review processes to ensure projects are run effectively.
- Ongoing project and programme management of complex change projects in complex environment such as the NHS, Local Government and Housing.

PROJECT CHANGE

FEATURES:

- Ongoing reporting and communication with customers, project board and internal stakeholders to track risk, cost and ensure the project is meeting the needs of its stakeholders.
- Agree project delivery principles, roles and responsibilities to ensure the most efficient approach to delivery.
- Delivered using experienced PRINCE II project managers transformation and programme management office specialists.
- Delivered using collaborative cloud based software.
- Project assurance, project management office and project management services provided either on a one off or reoccurring “as-a-service” basis.

BENEFITS:

- Lower risk of over runs and dead ends to projects by proactively identifying risk, issues and blockers.
- Reduced cost of delivery due to early warning identification on spend over runs.
- Release effort to concentrate on high value tasks through reduction in repetitive reporting, tracking and contract management.
- Draw on experienced individuals to enable desired outcomes from projects and avoid failure and wasted spend
- Reduce pressure on IT by properly appraising projects and prioritising activity.

ENGAGEMENT APPROACH

- Dedicated account manager from your very first contact through to the end of your project.
- Weekly updates and reporting throughout your project, aligned to your internal reporting cycles.
- Escalation and project change process clearly defined, with feedback incredibly important to us.
- Projects managed by PRINCE II qualified and experienced project managers.
- Projects are delivered by experienced individuals, working to a robust and repeatable process that is proven in the market.
- We provide the option to augment your existing teams, closely collaborating in the delivery of the overall project, should you require this.



“CoStratify are professional, responsive, flexible, and extremely knowledgeable and provided One Manchester Housing with a holistic view of our IT systems, infrastructure, and approach to programme management.”

Nicole Kershaw - CEO
One Manchester Housing





York and Scarborough Teaching Hospitals

NHS Foundation Trust

“Whatever you think your level of IT maturity is, if you want independent and vendor agnostic experts to come in and assess where you are now; and based on where you are, where you need to be and how to get there, these are the guys to help you.”

Dylan Roberts - CDIO
York & Scarborough Teaching Hospitals NHS
Foundation Trust



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