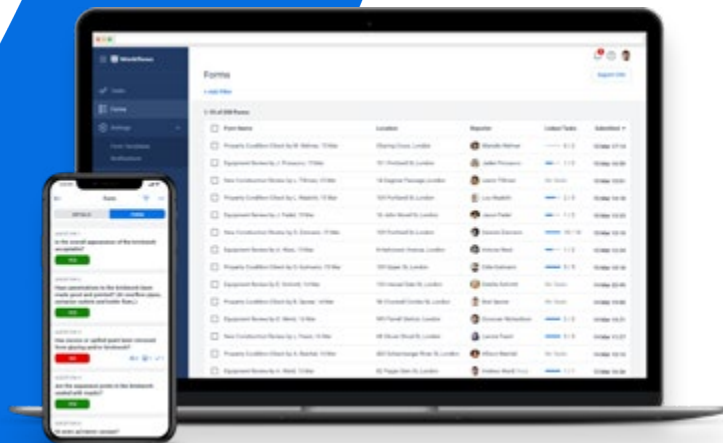


Workflow Management Software

Say goodbye to time-consuming handwritten forms by digitising your inspections. Say hello to better quality inspections and faster resolution of corrective actions.

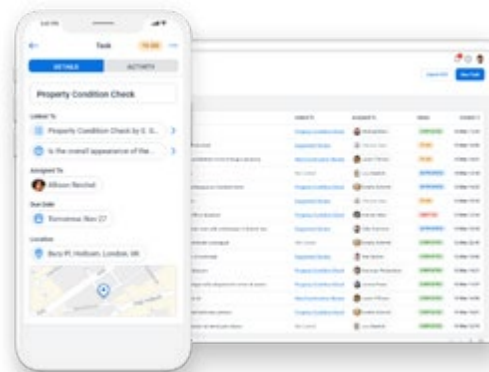


Create Inspection Templates

- ✓ Easily create a form template from scratch using our intuitive, drag-and-drop template builder.
- ✓ We can also convert your existing PDF, Excel or Word inspection forms into a Workflows form template.
- ✓ Easily update your template library when you want to add, remove or edit questions to suit the different business needs.

Complete Inspections With Ease

- ✓ Staff open the Workflows mobile app and select the relevant template to begin the inspection on the go; pen and paper not needed.
- ✓ They click through the inspection, adding photos and comments as they go. Something needs fixing? Task creation records any and all corrective actions required before a form can be submitted.
- ✓ Once the form is submitted via the mobile app, managers can instantly review the form via the web or mobile app and ask questions to the reporter if necessary.



Track Corrective Actions

- ✓ Each question of the form can have tasks associated with it, and those tasks can be assigned to a team member.
- ✓ Managers have an overview of all the flagged issues from submitted forms and the status of the associated follow-up tasks.
- ✓ Tasks have a timeline so your team can understand the context behind a task, view the associated form and question, and also ask clarifying questions if necessary.

