



ITNextGen Limited
Digital Technology Specialists

G-Cloud 15 Service Design Document

Agile Project Delivery Service

ITNextGen Limited

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Service Overview

ITNextGen's Agile Project Delivery Services provide agile practitioners who lead and deliver technology projects using Scrum, Kanban, and scaled agile frameworks. We enable public sector organisations to deliver value incrementally, respond to change effectively, and maintain stakeholder engagement through iterative, collaborative approaches aligned with GDS Agile Delivery principles.

Service Description

Our consultants establish agile frameworks, coach teams, facilitate ceremonies, manage backlogs, and remove impediments. We implement Scrum, Kanban, SAFe, or hybrid approaches tailored to organisational context. Work includes agile transformation, team coaching, agile tool implementation, and continuous improvement programmes aligned with government digital service standards.

Service Benefits

- Faster value delivery through incremental releases and iterations
- Improved flexibility responding quickly to changing requirements
- Enhanced transparency with visible backlogs, burndowns, and progress
- Better quality via continuous testing, reviews, and retrospectives
- Increased team morale through empowerment and collaborative practices
- Reduced waste eliminating non-value activities and unnecessary documentation
- Stronger stakeholder engagement via regular demos and feedback loops

Service Features

- UK-based agile coaches with public sector delivery experience
- Scrum Master, Product Owner, and Agile Coach certified practitioners
- Scaled agile framework implementation using SAFe, LeSS methodologies
- Agile metrics and reporting dashboards for transparency
- Backlog management and user story writing expertise
- Agile transformation and change management across organizations
- SC/DV eligible consultants for sensitive government agile projects

Service Scope

The service covers agile assessment, framework selection, team formation, ceremony facilitation, backlog management, impediment removal, and continuous improvement. We specialise in Scrum implementation, Kanban setup, sprint planning, retrospective facilitation, release planning, and agile scaling. Consultants embed with teams providing hands-on coaching and leadership.

Deliverables

Typical deliverables include agile maturity assessments, framework implementation plans, product backlogs, sprint plans, user stories, burndown charts, velocity reports, retrospective actions, release



plans, agile playbooks, and team coaching materials. All approaches align with GDS Agile Delivery standards.

Onboarding and Offboarding

At service initiation, ITNextGen agrees scope, roles, SFIA levels, delivery approach, and reporting cadence with the buyer. Consultants are onboarded in line with buyer security and access processes. On completion, structured handover and knowledge transfer are provided, and access to buyer systems is removed in accordance with agreed offboarding procedures.

Security and Compliance

The service operates in alignment with ISO/IEC 27001 information security principles and UK government cloud security guidance. Consultants follow role-based access controls, least-privilege principles, secure change management, and incident reporting processes. Where required, consultants may be SC/DV eligible and comply with buyer-specific security requirements.

Service Constraints

Delivery is UK-based and remote-first; on-site engagement is available by agreement. Buyer access to relevant systems, environments, and data is required. Use of specific tools or platforms may require buyer-provided licences. Performance depends on timely buyer feedback, approvals, and access to subject matter experts.

Exit Management

At the end of the engagement, ITNextGen provides agreed deliverables, documentation, and knowledge transfer. All access to buyer systems is removed in line with buyer offboarding policies and contractual requirements.