

3 Waterhouse Square,
130 Holborn,
London,
EC1N 2SW



Pricing Document

G-Cloud 15

Introduction

Engage Process offers an easy to use, online process management and transformation platform. Our solutions are fully cloud based and require no technical implementation. As our platform is designed to be easy to use, only minimal training is required, and our team can have you up and running within the hour.

Whilst our solutions are easy to use, we do recommend setting the correct foundations to ensure the platform scales properly. In this document you will find pricing information about:

- The Engage Process subscriptions
- Training program
- Product Consulting & Implementation support

1 Engage Process

Engage Process is a cloud based, integrated process- and agile transformation platform. The platform targets the full cycle from process discovery and improvement to execution of change tasks using agile methods.

Our solution is aimed at business users who are looking for a fast and easy way to involve their organisation in the ongoing practice process improvement, aiming to drive better results in efficiency and transformation programs.

1.1 Components & Modules

The Engage Process Gold & Platinum subscriptions contain all features and modules we offer in our platform.

Main Components

- **Modeler:** Full featured environment to map, analyse and improve business processes.
- **Viewer:** Digital Process Handbook to share processes across your organisation.
- **Teamboard:** Online agile collaboration boards designed to support agile execution, audits, process improvement, etc.

Modules

- **Brainstorm:** Visual *post-it* module to capture results of a brainstorm in the Modeler. This includes apps for Android and iOS.
- **Findings:** Enables the users to directly publish findings from the Modeler to the Teamboard environment.
- **Feedback:** Online discussion- and feedback platform in the Viewer which supports continuous improvement by giving users the option to leave notes on processes.
- **Approval:** This function formalises approvals to publish final versions of processes that are aligned with your organisation's guidelines and policies.
- **Publisher:** Module which organises process governance/publication routes and how published processes are structured in the Viewer.

- **Upload:** Integrated cloud storage for documents, which are added as links to processes and activities.
- **Reports:** Instantly create reports from your process input and monitor everything from compliance and process improvement to GDPR registers and more.
- **Knowledge Center:** Provides guidelines, manuals, best practice examples and configurations to help get you up and running quickly.

Administration

- **Tables:** Repository to manage uniform, organisation wide attributes such as applications, roles, risks, etc. in a single place.
- **User Manager:** The user administration and authorisation module that controls access to the platform.

1.2 Definition of Users

In the Engage Process Modeler we distinguish Named users and Concurrent users:

Named Users is the number of users for which a user profile is stored. This profile includes personal preferences, authorisation and project administration.

Concurrent Users is the number of users that can work simultaneously. For the Viewer, the number of Concurrent Users is equivalent to the number of Named Users.

The Engage Process Viewer and Teamboard do not distinguish between named and concurrency, these are equivalent.

1.3 Pricing

Engage Process is offered in 2 standard service levels increasing the number of users. We also offer an Enterprise level access which has unlimited user accounts and adds extra features like Single-Sign on.

PRICING		GOLD	PLATINUM	USER PACK	ENTERPRISE S	ENTERPRISE M	ENTERPRISE L	ENTERPRISE XL
Modeler Named		10	20	5	Unlimited	Unlimited	Unlimited	Unlimited
Modeler Concurrent		2	4	1	Unlimited	Unlimited	Unlimited	Unlimited
Viewer		25	50	10	Unlimited	Unlimited	Unlimited	Unlimited
Teamboard		25	50	10	Unlimited	Unlimited	Unlimited	Unlimited
Brainstorm		✓	✓		✓	✓	✓	✓
User Manager		✓	✓		✓	✓	✓	✓
Tables		✓	✓		✓	✓	✓	✓
Reports		✓	✓		✓	✓	✓	✓
Publisher		✓	✓		✓	✓	✓	✓
Feedback		✓	✓		✓	✓	✓	✓
Findings		✓	✓		✓	✓	✓	✓
Upload		✓	✓		✓	✓	✓	✓
Single Sign On		X	X		✓	✓	✓	✓
Approval		X	X		✓	✓	✓	✓
Dashboard		X	X		✓	✓	✓	✓
2026 Price in £		£ 9,750	£ 12,600	£ 2,000	£ 20,400	£ 25,700	£ 34,700	£ 43,300

* User Pack add-on only possible with an existing subscription

* 5% discount on a 3-year contract.

User Packs

Organisations can choose to add User Packs on their subscription to increase the number of users. There is no limit to the amount of user packs that can be added to a subscription.

Depending on the existing level of access, users may choose to upgrade their existing access to a higher service level as this offers the best value.

Engage Process Suite Enterprise

This service level facilitates organisation wide process management requirements and removes all user limitations.

The level of pricing depends on organisation types:

- **Local Authorities/Councils:** pricing is based on the number of citizens in the constituency. The distribution is done based on the scheme as shown below.
- **All others:** pricing is calculated based on the amount of Full Time Employees in the organisation,

Distribution	40%	30%	20%	10%
Enterprise level	S	M	L	XL
Number of citizens	<125k	<200K	<370K	>370K

Engage Process provides a quote upon request through sales@engageprocess.com.

Training & Product Consulting (implementation)

Introduction

Engage Process offers training and consulting services to assist our clients in setting up the platform for their specific purposes. The first training and configurations can be completed in a matter of weeks in phase 1. In phase 2, the modules are further configured and tailored towards additional themes as determined by your organisation. We call this the Modular Configuration.

Our services are set up in 2 phases which can be adjusted to your needs.

Phase 1: Initial Training and Setup

The platform is set up for new customers at the start of the subscription period. The services listed below will be offered by the Engage Process Account Manager. It is important to follow the order in which the services are offered to facilitate easy onboarding for new users. The actual planning depends on the urgency for the customer and availability of personnel.

All services of Engage Process will be invoiced afterwards, unless determined otherwise by the customer's administration guidelines.

1. **For Enterprise customers: Arrange for Single Sign On (SSO).**
Hours: 3x 4 hours consulting.
Support by customer: Architect or IT personnel responsible for SSO.
2. **Initial setup: setting up roles and authorisation, project structure, key tables, house-style elements in the Publisher.**
Hours: Minimum 4 hours consulting, dependent on detail request by customer for initial setup.
Support by customer: participation by administrator.
3. **Modular configuration (optional): setting up the platform for urgent/initial themes like GDPR, compliance, handbook.**
Hours: TBD in communication with customer.
Support by customer: participation by administrator.
4. **Guidelines for process modelling and administration (optional): Guidelines will be set up for the use of the platform, determined by the customers goals for the use of Engage Process and other internal guidelines.**
Hours: 4 hours of consulting.
Support by customer: participation by the decision maker and the administrator.
5. **User training, first group: a practical product training of 1 day. This practical training is aimed at the use of the Modeler for modelling, analysing and improving processes. This training can be done remotely as well, in which case it will be split into two parts of 3 hours each.**
Hours: 1 day / 2x 3 hours. \
Support by customer: max 8 participants
6. **Importing older process maps: our consultants can assist in importing process maps from other/older BPM tools that have a BPMN or XPD L export function. Engage Process can do this work together with the customer's staff if desired. After an initial analysis and trial-run, the actual importing should not take long.**
Hours: TBD
Support by customer: TBD

Phase 2: Further Configuration (optional)

1. **User training and instruction on the customised platform for a second group of process modelers.**
Hours: 1 day / 2 x 3 hours per group.
Support by customer: max 8 participants
2. **Roll out to the organisation. Communication is set up via videos or quick reference cards regarding the use of the Viewer, Feedback and Teamboard. Access to the Knowledge Base of Engage Process can be included as well.**
Hours: TBD
Support by customer: participation by the administrator.
3. **Modular configurations for other themes.**
Hours: TBD
Support by customer: participation by the administrator.

*the mentioned hours are an estimate.

Pricing for training & product consulting by Engage Process

CONSULTING & TRAINING	GBP
Training	£ 2.000
Open Training	£ 250
Product Consulting	£ 1.200

Training

- 8 People
- 1 day on location (or)
- 2 half-days online

Open training

- 3 to 4 times a year
- 2 half-days online
- Individual registration

Product Consulting

x number of days used to
implement Engage Process

Modular Configurations

After setting up multiple Engage Process modules for your organisation, it facilitates different management themes and goals. Examples are risk-management reports, GDPR compliance, ISO or other compliances, identity access, internal knowledge base etc.

Many organisations deal with more than one such programmes and using modular configurations will assist in embedding multiple themes in the work instructions for all personnel and also result in substantial cost and time savings. Additionally, any reports you setup are automatically updated as you improve your processes as the data is retrieved from a single database.

SSO Pricing

The implementation of SSO is included in the Enterprise subscription for one Active Directory (AD) tenant with one domain. The implementation of multiple domains and/or AD's is possible, but an implementation & service charge applies.

SSO implementation	GBP
Included with Enterprise is the set-up and support of 1 Active Directory (AD) with 1 domain.	£ -
Implementation per additional AD tenant with 1 domain	£ 1.200
Set-up for 1 additional Domain	£ 600