

SERVICE
DEFINITION

CROWN COMMERCIAL SERVICE
G-CLOUD 15
LOT 3 - CLOUD SUPPORT

APPLICATION DISCOVERY AND CLOUD READINESS ASSESSMENT

TRANSFORMCX
LIMITED

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SERVICE OVERVIEW

The **Application Discovery and Cloud Readiness Assessment** service supports organisations to develop a clear, evidence-based understanding of their application estate and its readiness for cloud adoption. The service focuses on identifying applications, dependencies, risks, and constraints to inform cloud migration and modernisation decisions.

The service is typically used as an early-stage activity within cloud transition programmes to establish a reliable baseline of application information and readiness prior to migration planning or delivery.

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WHAT THE SERVICE INCLUDES

The service includes a defined set of discovery and assessment activities, proportionate to the agreed scope and organisational context.

Included activities

The service may include the following activities:

- Identification and cataloguing of applications in scope
- Discovery of technical, data, and integration dependencies
- Assessment of application architecture and hosting arrangements
- Evaluation of cloud suitability and readiness
- Identification of risks, constraints, and remediation considerations
- Classification of applications by migration approach
- Alignment of findings with business and operational priorities

Key outputs and deliverables

Outputs are documented and provided to the buyer and typically include:

- Application inventory and discovery findings

- Dependency and integration mappings
- Cloud readiness assessment results
- Application classification and migration recommendations
- Inputs to migration planning and business cases

Deliverables are designed to support informed and prioritised cloud decision-making.

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WHAT THE SERVICE DOES NOT INCLUDE

Unless explicitly agreed as part of the call-off, the service does not include:

- Detailed migration planning or execution
- Application remediation or modernisation activities
- Ongoing application portfolio management
- End-user training or organisational change activities

These activities can be provided through related services procured separately where required.

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HOW THE SERVICE IS DELIVERED

The service is delivered using a structured discovery and assessment approach aligned to public-sector delivery and assurance expectations.

Typical delivery approach

Delivery is typically structured around the following stages:

1. **Initiation and scoping**

- Confirm objectives, scope, and success criteria
- Agree discovery approach and data sources
- 2. **Application discovery**
 - Identify applications and dependencies
 - Gather technical and operational information
- 3. **Assessment and analysis**
 - Assess cloud readiness and suitability
 - Identify risks and constraints
- 4. **Reporting and validation**
 - Document findings and recommendations
 - Validate outputs with stakeholders

Engagements typically run from **3 to 8 weeks**, depending on scope and estate complexity.

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SERVICE LEVELS AND SUPPORT OPTIONS

This service is delivered as a time-bound discovery and assessment engagement. It does not include ongoing operational or support services as standard.

Where required, follow-on assessment or planning services can be agreed separately in line with standard service offerings.

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SECURITY, COMPLIANCE AND ASSURANCE

Security and compliance considerations are addressed throughout discovery and assessment activities, including:

- appropriate handling of system and data information
- alignment with organisational security policies
- consideration of regulatory and compliance constraints

Assurance is supported through documented findings, clear assumptions, and structured review of outputs.

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ONBOARDING AND EXIT

Onboarding

At the start of the engagement:

- objectives, scope, and applications in scope are confirmed
- access to documentation and stakeholders is agreed
- a delivery plan and timetable are established

Exit and handover

At completion:

- discovery findings and assessment outputs are provided
- recommendations are explained and validated
- guidance is provided on next steps

This ensures findings can be used effectively in subsequent delivery phases.

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COMMERCIAL MODEL

The service is typically delivered on a **fixed-scope** or **time-and-materials** basis, agreed at call-off.

Scope, deliverables, and timelines are confirmed prior to delivery. Any changes to scope are managed through agreed change control.

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WHY CHOOSE THIS SERVICE

This service provides:

- clear visibility of the application estate
- improved understanding of cloud readiness
- reduced uncertainty in migration planning
- evidence to support prioritisation and decision-making

The focus is on establishing a reliable foundation for cloud transition.

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NEXT STEPS

To engage this service:

1. Confirm applications and objectives in scope
2. Agree discovery approach and commercial model
3. Schedule initiation and discovery activities

The service will be tailored to reflect organisational context and cloud transition priorities.